Information and Library Network Centre
An IUC of University Grants Commission
Ahmedabad-380009

October 16, 2012

Advertisement for SOUL Coordinators at Regional Level

Information and Library Network (INFLIBNET) is an Autonomous Inter-University Centre of the University Grants Commission (UGC) presently located at Gujarat University Campus, Ahmedabad likely to be shifted to its new building at Gandhinagar. It is directed towards modernization of libraries and information centres for information transfer and access, to support scholarship, learning and academic pursuits by establishing a national network of libraries and information centres in universities, institutions of higher learning and R & D institutions in India. It is basically a co-operative endeavor in resource development, sharing and its utilization at national level.

The INFLIBNET Centre has developed library management software called SOUL (Software for University Libraries) to facilitate automation of libraries. It works under Client/Server mode in Windows environment using MS-SQL server as back end database. SOUL is one of the most popular library management software with 2800 installations till date. The software is capable of handling in house operations of any type of library.

The Centre wishes to recruit SOUL Coordinators on each in the following regions to take up the challenging assignments of library automation through SOUL 2.0 software developed by INFLIBNET Centre. The incumbent is required to work at assigned regions. Initial period of appointment will be one year only which is extendable for the further period which carries consolidated/fixed remuneration. The eligibility conditions may be relaxed in exceptional cases at the discretion of the competent authority. The post may be offered depending upon suitability of candidate.

1. Eastern India - West Bengal, Orissa and Bihar
2. Western India 1 - Gujarat, Rajasthan
3. Western India 2 - Maharashtra, Goa
4. South India 1 - Andhra Pradesh, Karnataka
5. South India 2 - Kerala, Puducherry and Tamil Nadu
6. North India 1 - Delhi, Himachal Pradesh, Haryana, Punjab and J&K
7. North India 2 - Uttar Pradesh, Bihar and Uttaranchal
8. North India 3 - Madhya Pradesh, Chhattisgarh and Jharkhand
9. North Eastern State – All Seven States

Nature of Work
Promotional activities of SOUL software, canvassing for premium membership and provide after sale support i.e. coordination for installation of software, attending queries, onsite visits, trainings, demonstration and any other work assigned by the Centre.

Eligibility Criteria for SOUL Coordinators
Applicant should fulfill the following eligibility criteria to apply for the post SOUL regional coordinator

1. **Who should apply?**

   Working Librarian/Dy. Librarian/ Asst. Librarian in the University/College/academic institutions should apply along with no objection certificate from the employer. Also existing coordinators and retired library professionals can also apply again.

2. Educational Qualification

Applicant should have minimum Masters Degree in Library and Information Science (M.L.I.Sc) with IT exposure and literacy in Computer.

3. Experience

Working professional with 5 years experience in Library Automation

4. Period of Contract

One year from the date of appointment as SOUL Coordinator

5. Remuneration

Rs. 9,000/- per month as honorarium and Rs. 1,000/- per month towards the incidental expenses (The remuneration for SOUL Coordinator and Technical Assistants are likely to be revised shortly)

6. Other Terms and Conditions

- The Coordinator will be authorized to appoint two qualified graduate each from Library Science and Computer Science on consolidated salary of Rs. 9,000/- per month respectively as Technical Assistant for period of 1 year.

- Travel expenses towards promoting, installation, training and maintenance of SOUL software in their assigned geographical area will be borne by Centre. TA/DA rules will be applicable as per rates of the INFLIBNET Centre's rule.

- The Centre will pay a sum of Rs. 25,000/- as imprest money for meeting the TA of staff and other office expenses which will be reimbursed to the SOUL Coordinator by the Centre on production of bills/vouchers monthly.

- SOUL Coordinator as well as technical assistants will be given free training at INFLIBNET Centre. TA and local hospitality will be borne by the Centre.

- Regular progress reports should be submitted to review the performance of assigned work monthly.

- The SOUL Coordinator should promote minimum 50 installations per year in their given region.

- No TA/DA will be provided for attending the interview at INFLIBNET centre, Ahmedabad.

7. Last date for submission of application

The duly filled in application along with required certificates should reach on or before 15th November, 2012 to "**The Administrative Officer (PA&F) INFLIBNET Centre, P.B. No. 4116, Navrangpura, Ahmedabad – 380 009 (Gujarat)**

(Dr. Jagdish Arora)
Director

INFORMATION AND LIBRARY NETWORK CENTRE
An IUC of University Grants Commission
Near Gujarat University Guest House, Gujarat University Area,
Navrangpura, Ahmedabad: 380 009.

APPLICATION FORM
(To be accompanied by NOC from employer)

Advt. No. : 06/2012

Post Applied for: SOUL Co-ordinator

Name in full: _____

(In capital letters)   (SURNAME, NAME, F/H NAME)

AFFIX RECENT PASSPORT SIZE PHOTOGRAPH

Sex: Male / Female   Marital Status : Married / Unmarried

Date of Birth: _____

Category: GENERAL/SC/ST/SEBC/PH

Mailing Address: _____

_____

_____ Pin Code No. : _____

Telephone No. (if any): _____ E-mail address : _____

Educational Qualification:

Qualification	Board/Institute/University	Year of passing	Percentage of Marks obtained	Division/ Grade
BA/BCom/BSc				
BLib/BLISc				
MLib/MLISc				
Ph.D.				
Additional Degree				

Contd…2

Experience (if any):

Position held	Name of the organization	From	To	Salary Rs.	Nature of job

Knowledge of Installation/operation of SOUL 2.0 Software YES/NO

Any other information you wish to provide: _____

_____

_____

Two References (Give Name, contact address and Phone No.):

1. _____

   _____

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statements. In case any information found false or willfully suppressed, then my assignment is liable to be terminated without giving any notice. I have informed my employer/principal employer and obtain the NOC to accept the assignment with payments, terms and conditions.

Date : _____   Signature of the candidate : _____