

Information and Library Network Centre
(An Inter-University Centre of the University Grants Commission)
Near Gujarat University Guest House, University Campus,
P.O. Box. No. 4116, Navrangpura
Ahmedabad 380 009
Web site: <http://www.inflibnet.ac.in>

Advt. No. 05/2009

INFLIBNET Centre is an autonomous body of the University Grants Commission with its head-quarters at Ahmedabad. The Centre has taken up a major programme towards modernization of libraries and information Centres in universities, colleges, institutes of higher learning and R & D institutes in India with application of computer and communication technology besides state-of-art UGC-INFONET academic network and UGC-INFONET Digital Library Consortium for e-journals subscription etc.

The Centre has developed library management software known as SOUL to facilitate automation of various in-house operations in academic libraries and having more than 1800 installations across the country. It works on client/server mode in windows environment using MS-SQL / My-SQL server as back end database.

The Centre invites applications from dynamic, self-motivated working Librarians from College/University for the post of **SOUL COORDINATOR** on contractual appointment basis, initially for the period of one year for promotion of SOUL software and providing after sales support to the colleges/institutes/universities in a given region. We would like to appoint two coordinators, **one for Eastern region which includes the State of West Bengal, Orissa, Bihar and Jharkhand and one for seven states of North-Eastern region of the country.**

1. Essential Qualification & Experience

- (i) The incumbent should possess atleast M.Lib./M.L.I.Sc. or equivalent degree with exposure in IT applications and use of Computer and sound knowledge in Library automation.
- (ii) The incumbent must be a working as a Librarian of college or university
- (ii) Evidence of innovative library services, published work and professional commitments.
- (iii) Experience in computerized library operations and networking or IT environment.

2. AGE LIMIT: 50 years

3. Consolidated Remuneration: Rs.7,500/- per month.

4. Other Terms and Conditions

- (a) The coordinator will be authorized to appoint two qualified graduates, one each from Computer and Library Science area designated as Technical Assistant for the period of one year on contract basis and will be paid Rs.7,500/- consolidated remuneration.
- (b) The travel expenses towards promoting, installation, training and maintenance of SOUL in their assigned area will be born by the INFLIBNET Centre for the SOUL coordinator as well as their technical assistants on production of traveling vouchers (proof of tickets etc.) and TA/DA will be reimbursed as per the rules applicable to the INFLIBNET Centre from time to time subject to maximum of Rs.25,000/- per annum.
- (c) The SOUL coordinator and his Technical Assistants will be given orientation and hands on training, free of cost by the INFLIBNET Centre.
- (d) He will be provided laptop, stationery, promotional materials and reimbursement of telephone/fax bill, postage charges and other contingency expenditure of Rs.1,000/- each per month on production of proof.
- (e) **TARGET :** The coordinator and his team will be responsible for achieving minimum 50 new installations every year and also will be responsible for solving all the complains/query/promotional/training activity in their assigned area. He will also take care for awareness for use of e-journals in their respective regions under support and guidance from INFLIBNET Centre and concerned publishers.

- (f) The tenure as SOUL Coordinator or his Technical Assistants on contract basis does not confer any right for regular appointment under the INFLIBNET Centre.

GENERAL CONDITIONS

- (1) Candidates with requisite qualifications acquired from recognized university/institution and experience mentioned at 1 (ii) need only apply.
- (2) Candidates working in the colleges/institutes/universities must forward their applications through proper channel with a certification of "No objection" for working as a SOUL Coordinator.
- (3) Incomplete applications shall be rejected and no interim correspondence will be entertained.
- (4) Outstation candidates called for interview for the above post will be paid to and fro second/sleeper class railway fare by the shortest route, on production of xerox copies of tickets as a proof of journey.
- (5) The above norms are relax able in exceptional cases, at the discretion of the competent authority.

Candidates fulfilling the above requirements may send their applications neatly typed on plain paper strictly in the following Performa(format attached) with a recent passport size photograph duly affixed in it along with a covering letter and attested copies of certificates to the Administrative Officer (P&A) at the above address within 15 days of publication of this advertisement. The Centre reserves the right to reject any application without assigning any reason. No interim correspondence will be entertained. Detailed application form can be downloaded from the INFLIBNET's web site: www.inflibnet.ac.in

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APPLICATION FORMAT

Advt. No. 05/2009

Name of the post applied for : SOUL Coordinator

For : Eastern region /North-East States

Please affix
recent
Passport size
Color
Photograph

01	Name in Full <i>(In block letters)</i>					
02	Father's/Husband's Name					
03	Date of Birth/Age		Sex	Male/Female		
04	Nationality		Marital Status:	Married/Unmarried		
05	Address for Correspondence				Pin Code	
Telephone No. if any			Mobile:	E-Mail:		
06	Educational/Professional Qualifications					
	Educational Qualification	Board/Institute/University	Year of Passing	Percentage of Marks obtained	Division/Grade	
07	Experience <i>(Details of previous and present employment held, if any, in chronological order starting from present position backwards)</i>					
	Name of the Organization	Position held	From	To	Nature of Duties	
					Pay Scale/ Gross Salary Rs.	
08	Whether SC/ST/OBC/Ex-Servicemen/Physically handicapped: (Please specifically write Yes/No. If yes, please write category to which you belong:)					
09	Have you ever been detained in a Police custody? If yes, give complete details thereto :					
10	a)	Whether you have been convicted by any Court of Law or not? If yes, please give complete details thereto.				
	b)	Whether any criminal case is pending or contemplated against you in any Court of Law? If yes, please give complete details thereto.				
11	Two References (Not related to you) (Give Name, Contact address and Phone No.)					
01			02			
For additional information, research and publication details attach more sheets:						

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. In case I have given wrong information or suppressed any material fact or factual information, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances which might impair my fitness for employment under INFLIBNET Centre.

Date:

Signature of the Candidate