

INFORMATION AND LIBRARY NETWORK CENTRE
(An Autonomous Inter-University Centre of UGC)
Infocity, Gandhinagar- 382007

1st August, 2022

MINUTES OF THE 43rd MEETING OF THE GOVERNING BOARD HELD ON
MONDAY, 1st August, 2022 at University of Delhi, New Delhi

The following Members and invitees were present in the meeting:

Hon'ble Chairman Governing Board		
1.	Prof Yogesh Singh	Vice Chancellor, University of Delhi, New Delhi
Members		
2.	Prof J P Singh Joorel	Director, INFLIBNET Centre, Member Secretary
3.	Prof E Suresh	Vice Chancellor of EFLU, Hyderabad
4.	Prof Rama Shanker Dubey	Vice Chancellor of Central University of Gujarat, Gandhinagar
5.	Prof Shalini Bharat	Director, TISS, Mumbai
6.	Prof Kamlesh P Joshi	Former Vice Chancellor, Saurashtra University, Rajkot, Gujarat
7.	Prof Rajnish Jain	Secretary, UGC, New Delhi
8.	Prof K P Singh	Professor Department of LIS, University of Delhi, Delhi
9.	Prof Pratosh Bansal	Institute of Engineering and Technology Devi Ahilya Vishwavidyalaya, Indore
10.	Dr Neeraj Saxena	Adviser-II, AICTE (Nominee AICTE)
11.	Dr Manju Singh	Joint Secretary, (IUC) UGC, New Delhi (Special Invitee)
12.	Sh Harish Chandra	Administrative Officer (P&A) INFLIBNET Centre (Special Invitee)
13.	Mrs Neha Sharma	Administrative Officer (F) INFLIBNET Centre (Special Invitee)

Prof Rajesh Singh, Vice Chancellor, Deen Dayal Upadhyay University, Gorakhpur, UP, Prof J B Nadda, Director CEC, New Delhi, and Addl Secretary of MoE, Gol could not join the meeting due to their prior commitments.

Prof Yogesh Singh, Hon'ble Chairman, Governing Board, welcomed all the members of the Board. Prof J P Singh Joorel, Director, INFLIBNET, also extended a warm welcome to all the members. Thereafter, Prof Joorel, the Director INFLIBNET made a presentation on the new initiatives and achievements by the Centre, viz., One Nation - One Subscription (ONOS), Shodh Chakra, ShodhShudhi, UGC Activities (Fellowship & Scholarship, Legal dashboard,

E. J. J. J.

UGC e-Samadhaan, Internship), Study in India, ISBN, LMS, INFED, Discovery Service (DS) Tool for HEIs etc. Besides ongoing activities of the Centre including library automation, rankings, etc. The members of the Governing Board appreciated the achievements of the Centre for various projects to enhance the access of scholarly resources and support the academic institutes to automate the Library Management System, Research Information Management System and Access Management System, promoting and enhancing automation of the processes and digitization using ICT enabled technologies.

43.1 Confirmation of the minutes of the 42nd Meeting of the Governing Board held on 18th August, 2021

The minutes of the 42nd Meeting of the Governing Board held on 18th August, 2021 were confirmed as circulated, since no comments were received from the Members.

43.2 Report on Action Taken and Progress made since 42nd Meeting of the Governing Board held on 18th August, 2021

43.2.1 Confirmation of the minutes of the 41st Meeting of Governing Board.

Confirmed.

43.2.2 Report on action taken after the 41st Meeting of the Governing Board.

Reported in 42nd meeting.

43.2.3 Approval of the Audited Annual Accounts for the F. Y. 2020-2021.

Approved and sent to UGC.

43.2.4 Approval of the Annual Report of the Centre for the Year 2020-2021.

Approved by Council also and published.

43.2.5 Coverage Under CCS (Pension) Rules, 1972 in place of NPS of those Central Government Employees Whose Selection for Appointment was Finalized Before 01.01.2004 but who Joined Government Service on or After 01.01.2004 – case of Shri Manoj Kumar K., Scientist-E(CS).

Implemented.

43.2.6 Extension of Benefit of Maternity Leave to Women Contractual Employees.

Implemented.

43.2.7 Writing off of the Obsolete and Unserviceable Items.

Disposed off.

43.2.8 National Research Data Repository: A Proposal for Initiating the New Core Activity of the Centre.

In progress.



43.3 Approval of the Audited Annual Accounts for the F. Y. 2021-2022

The Audited Annual Accounts for the year 2021-22 as Resolved by the Finance Committee in its 36th meeting held on 1st August 2022, were placed before the Governing Board and the members were briefed about the auditor's report. The Governing Board after a brief discussion and deliberations approved the Annual Accounts for the F. Y. 2021-2022.

43.4 Approval of the Annual Report of the Centre for the Year 2021-2022

The members after a brief discussion approved the Annual Report of the Centre for the year 2021-2022 and resolved that any member who would like to give any comments on the report may send his/her comments in a week's time to the Director, INFLIBNET to incorporate the same.

43.5 Creation of New Posts

The Members of the Governing Board were briefed that due to increase in responsibilities and workload in the Centre in last 28 years, it requires a post of Joint Director in Level 14 and Administrative Officer –II in Level 12. It was also requested to sanction a post of Driver in Level 2 for Director's Car. The proposal of creation of new posts was also placed before the Finance Committee in its 36th meeting held on 1st August 2022, however, the Finance Committee approved the creation of one position of Joint Director in Level 14 and one Driver in Level 2 for Director's Official Car and recommended its further placement before the Governing Board of the Centre.

The Governing Board after detailed discussions and deliberations approved the proposal for creation of one post of Joint Director in Level-14 and one post of driver in Level-2 and recommended its further placement before the Council of the Centre. The qualifications for these posts are attached (Annexure-I)

43.6 Amendment to Bye-Laws

The members were briefed that the Bye-Laws including the Recruitment Rules of the Centre were approved in 1997 by the UGC. Since then the Bye-Laws have not been amended. There have been a number of changes/modifications in various rules and policies issued by the Government. The CAG has also pointed out about the same through its para no. 6 "the Bye-Laws were initially prepared in 1997 and thereafter no revision/amendment made by the Centre till date" during the audit year 2019-20. The Members after a brief discussion and deliberations resolved to authorise the Director, INFLIBNET Centre to constitute a suitable Committee for Amendments of Bye-Laws of the centre and submit the draft Bye-laws for further process.

43.7 Reimbursement of Telephone call charges / Mobile phone/Broadband/ Data card to Eligible Officials



It was briefed to the members that after the approval from GB, Centre is reimbursing the residence telephone and mobile charges to four Scientists and one Administrative Officer on the operational requirement basis. As per Ministry of Finance OM dated 26th March 2018, reimbursement of the telephone call charges / mobile phone/broadband/data card have been allowed, which are given below:

Sl No.	Level /Designation	Limit on Reimbursement	Equivalent level/pay level
1	Secretary to the government/equivalent level	Rs.4200/- per month+ taxes as applicable	17
2	Additional Secretary to the government/equivalent level	Rs.3000 per month+ taxes as applicable	15
3	Joint Secretary to the government/equivalent level	Rs.2700 per month+ taxes as applicable	14
4	Director/Deputy Secretary to the government/equivalent level	Rs.2250 per month+ taxes as applicable	12 & 13
5	Below the rank of deputy Secretary and equivalent to the Government of India(restricted to the 25% of the sanctioned strength of Group A officers in a Ministry/ Department/Attached/Subordinate office)	Rs.1200 per month+ taxes as applicable	10 & 11

The members noted that the item has been approved by the FC in its 35th meeting. The Members after a detailed discussion and deliberations resolved that the Centre to reimburse the phone charges in accordance with the OM issued by the DoPT.

43.8 Re-structuring and Additional Positions of Contractual Staff to be hired through Manpower Agency for SOUL Development

The Members were briefed about the **re-structuring and requirement of additional positions of contractual staff to be hired through manpower agency for soul development. The Board also noted that the proposal has already been approved by the FC in its 35th Meeting held on 21st December, 2021.**

Esam

After a brief discussion and deliberations, the Members approved the proposal as given below:

Positions	Project Associate (CS)	Project Officer (CS)	Sr. Project Officer (CS)	Total
Nos.	02	02	02	06
Financial Implication (Rs in Lakhs)	5.28	7.20	8.40	20.88

43.9 Updated Replies on the Audit Report of the CAG Audit for the F.Y. 2015-16 to 2020-21

The Members noted that the submitted suitable updated replies to the outstanding paras for the year 2015 - 2016 to 2020 - 2021 to the CAG office Ahmedabad and appreciated the efforts made by the Centre in resolving the CAG paras.

43.10 Representation of Mr AK Rai, Scientist E (CS) regarding date of his promotion

The Members were briefed that no promotion policy was in vogue and the Governing Board in its 37th meeting held on 15th March, 2019 approved the promotion policy and the same was implemented. Thereafter all the eligible Scientists on the recommendations of the selection committees were promoted on fulfilling the other eligibility conditions. Mr Ashok Kumar Rai, Scientist E(CS), was also promoted from Scientist D to Scientist E on the recommendations of the Selection Committee, "notionally wef 01.01.2017 and monetary benefits from the date of issuance orders" i.e. 09.8.2019.

However, Mr Ashok Kumar Rai made representation dated October 05, 2021 for considering his promotion from a previous date i.e. 01.01.2013. His representation was examined which was found without any merit and informed accordingly.

The Members after a brief discussion and deliberations resolved to constitute a committee comprising of the following members to examine the representation and submit its report:

1. Prof Rama Shanker Dubey, Vice Chancellor Central University of Gujarat
2. Prof Kamlesh P Joshipura, former Vice Chancellor of Saurashtra University
3. Prof K P Singh, Department of LIS, University of Delhi, Delhi

43.11 Permission for Applying for Outside Employment

The Members were briefed that the Government of India vide OM dated 23rd December 2013 Government employees could be given four opportunities in a year to apply for outside posts. However, in the Centre some of the employees apply for

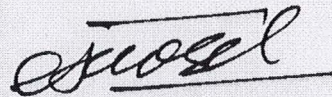


outside employment during their probation period and regular employees apply in the same grade/level. This creates higher rate of attrition of the employees than usual.

The Members after a brief discussion and deliberations resolved that the employees shall not be permitted to apply during the probation for outside posts.

43.12 Resolution to Set apart the Amount of Unutilized Income/ Grant of Rs.22,20,218/- During the F. Y. 2021-2022

The Governing Board after detailed discussions and deliberations approved the **RESOLUTION** made by the Finance Committee in its 36th meeting held on 1st August 2022, to set apart the Unutilised Income/Grant of Rs 22,20,218/- (Rupees twenty two lacs twenty thousand and two hundred eighteen only) during the year 2021-2022 annexed as Annexure-II.



(Prof J P Singh Joorel)

Director, INFLIBNET Centre and
Member Secretary Governing Board



(Prof Yogesh Singh)

Vice Chancellor, University of Delhi and
Chairman Governing Board

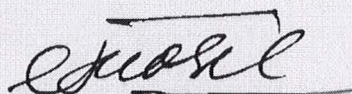
01.8.2022

Agenda:

Resolution to Set apart the Amount of Unutilized Income/ Grant of Rs.22,20,218/- during the F. Y. 2021-2022

Resolution:

The Finance Committee after detailed discussions and deliberations **RESOLVED** to set apart the Unutilised Income/Grant of Rs 22,20,218/- (Rupees twenty two lacs twenty thousand and two hundred eighteen only) during the year 2021-2022 for its further placement before the Governing Board.



(Prof J P Singh Joorel)
Director, INFLIBNET Centre



(Prof Yogesh Singh)
Hon'ble Chairman Governing Board & Finance Committee
And Vice Chancellor, Delhi University

Recruitment Rules for the post of Joint Director

1.	Name of the Post	Joint Director
2.	Classification	Group A
3.	Scale of Pay	6 th CPC: PB-4 Rs.37400-67000, Grade Pay:Rs.10000/-Pay 7 th CPC: Pay Matrix level:14
4.	Whether selection post or non-selection post	Not Applicable
5.	Age limit for direct recruits	Not exceeding Fifty Five years.
6(a)	Educational and other qualification required for direct recruits	<p>Essential: Master's Degree with at least 55% of the marks in the relevant subject domain of the Centre or an equivalent grade in a point scale.</p> <p>Experience: At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with 3 years' experience in educational administration.</p> <p style="text-align: center;">or</p> <p>Comparable experience in research establishment and/ or other institutions of higher education.</p> <p style="text-align: center;">or</p> <p>15 years administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.</p> <p>Desirable: Experience in executing ICT enabled & e-Governance projects in educational institutions.</p>
6(b)	In case of recruitment by deputation /transfer is to be made	<p><u>Deputation/Transfer on Deputation/on Contract/ Tenure basis</u> Officers under the Central/ State Governments/ Universities/ Recognized Research Institutes or Institutes of national importance or Govt. Laboratory or PSU.</p> <p>Essential: Master's Degree in any discipline with at least 55% marks in the relevant subject domain of the Centre or its equivalent grade B in the UGC 7 point scale from a recognized Universities /institutes.</p> <p>Experience:</p> <p>i) Holding analogous post</p> <p>ii) With at least 15 years' experience as Assistant Professor in the AGP of Rs.7000/- (Level 11 of the 7th CPC) and above or with 8 years of service in the AGP of Rs.8000/- (Level-12 of the 7th CPC) and above including as Associate Professor along with 3 years' experience in educational administration</p> <p style="text-align: center;">or</p> <p>iii) Comparable experience in research establishment and/or other institutions of higher education</p>

		<p style="text-align: center;">or</p> <p>iv) 15 years of administrative experience of which 8 years shall be as Deputy Registrar (of which 3 years in the GP of Rs 8700/-, Level 13 of the 7th CPC) or equivalent.</p> <p><u>Desirable:</u></p> <p>i) Qualification in the area of Management/Engineering /IT.</p> <p>ii) Experience in computerized administration/ financial/establishment matters.</p> <p>iii) Experience in executing ICT enabled & e-Governance projects in educational institutions.</p>
7.	Method of Recruitment	Direct recruitment, failing which on Deputation/ Transfer on Deputation/ on Contract basis for tenure of up to 5 years or till attaining the age of 60 years, whichever is earlier or as fixed by the UGC from time to time.

Recruitment Rules for the post of Driver

1.	Name of the Post	Driver
2.	Classification	Group C
3.	Scale of Pay	Rs.19,900 (Level 2 of Pay Matrix)
4.	Age Limit For Direct Recruitment (For Central & State Govt. Autonomous Bodies, University Employees)	30 years (35 years)
5.	Education and Other Qualifications required for Direct Recruitment	i. 8th class pass; ii. Must have valid driving license for light motor vehicle; and iii. 5 years driving experience.
6.	Method of Recruitment	Direct Recruitment