



सूचना एवं पुस्तकालय नेटवर्क केन्द्र
Information and Library Network Centre
विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र
An Autonomous Inter-University Centre of UGC
गांधीनगर / Gandhinagar – 382007

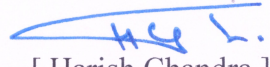
16th July 2021

Indicative syllabus for question paper, selection procedure and the tie-break for the posts of Office Assistant-II under UR and OBC(NCL) category, Advertisement No 01/2021:

1. Method of selection : Strictly on the merit of written test
2. Type of test : Objective type of multiple choice questions (MCQ)
3. Total number of questions : 100
4. Total marks : 100
5. Duration of test : Two hours
6. Qualifying marks : 50% in written test
7. Syllabus : General English, Numerical ability, Reasoning, General awareness, Knowledge about INFLIBNET Centre, FR/SR, GFR 2017, Establishment & Administration, Conduct Rules 1964, CCS (CCA) Rules 1965, TA Rules, LTC Rules, Leave Rules, pension Rules, HRA, GPF, NPS etc. RTI Act 2005, TDS, Tax matters etc.

In case of tie in written test, merit will be considered on the following basis (one after one):

- i. Lesser number of attempted wrong answers in the written test
- ii. Date of Birth, with older candidate placed higher
- iii. Alphabetical order in which the first name of the candidates appear


[Harish Chandra]
Administrative Officer(P&A)