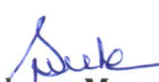


**Subject: Minutes of the Pre Bid Meeting of ARC for Supply Printing & Supply of Publication of INFLIBNET**

Date: 17.09.2018

| Members  | Invitees | Contractors attended Pre-bid Meeting   |
|--|----------|--|
| Shri Manoj Kumar K., Scientist - D (CS) & Chairman of Purchase Committee |          | M/s. Mirror Image Pvt. Ltd., Ahmedabad |
| Shri K. Siva Shankar, Scientist - B (LS)                                 |          |  |
| Shri Shahana Munshi, Section Officer (P&S)                               |          |  |
| Shri Mohit Kumar, STA-I (CS)   |          |  |
| Shri Shyam T Yadav, Assistant - (P&S)                                    |          |  |

| Sr.No | Tender Clause    | Clarifications for                               | Querries/Request Raised  | Answer By | AMENDMENT/CLARIFICATIONS/REMARKS   |
|-------|------------------|--|--|-----------|--|
| 01.   | Chapter- 3       | Tentative scope of work of ARC for Printing work | You have mentioned size in "cm" in both format i.e. Scope of work and Financial bid<br><br>Kindly add size in inches ( " ) at both format. | Centre    | The amended format of Chapter -3 "Scope of Work" and Chapter - 5 "Financial Bid" attached herewith.  |
| 02.   | Price Bid Format | Price Bid Format                                 | It is not possible to add GST on total price of work because the GST is different on every single work.                                    | Centre    | Rate should be quoted without GST charges at Chapter - 5 on every items.<br><br>The GST charges as per the Govt. regulation, GST at the applicable rate will be paid time to time on actual billing. |

  
**Shahana Munshi**  
**Section Officer - (P&S)**  
**IFLIBNET CENTRE**  
**Gandhinagar**



## Chapter - 3

### Tentative Scope of Work of ARC for Printing Work

| Sr. No | Description   | Quantity                                 |
|--------|---|--|
| 1.     | User Manual   | 500 Nos. & 1000 nos. (Requirement basic) |
|        | Size 5.5"x8.25"   |  |
|        | Paper Title: 300 GSM Sinarmas Art Paper<br>Inner: 100 GSM Art Matt Paper<br>(Including Matt Lamination with UV Curving - only for Title page)                 |  |
|        | Printing Multicolor   |  |
|        | Pages 252 (approx.) [1000 Nos.] +4 Pages (Title)<br>152 (approx.) [500 Nos.] +4 Pages (Title)<br>(Rate required for above mentioned page)                     |  |
|        | Binding Spiral with good quality  |  |
|        | For Additional (+4 Pages)<br>Box packing with 4 side strip  |  |
| 2      | Quarterly News Letter   | 2000 Nos.                                |
|        | Size 8.5" X 11" (Letter Size) approx.   |  |
|        | Paper 170 GSM (Art Matt Paper)<br>(Including Matt Lamination with UV Curving - only for Title page)   |  |
|        | Printing Multicolor   |  |
|        | Pages 32 (16 Leaves / Sheets)   |  |
|        | Binding Centre Pin  |  |
|        | For Additional (+4 Pages)   |  |
|        | Newsletter Envelope   | 2000 Nos.                                |
|        | Size 9"x12"   |  |
|        | Paper 100 GSM Maplitho Paper with Lamination or Tamper/water Proof Envelope<br>(Rate required for both envelope)  |  |
|        | Printing Front Side Single Color Printing   |  |
| 3.     | Annual Report   | 500 Nos.                                 |
|        | Size 8.5" X 11" (Letter Size) approx.   |  |
|        | Paper Title: 300 GSM Art Matt Paper<br>Inner Pages: 130 GSM Art Matt Paper / Gloss Paper<br>(Including Matt Lamination with UV Curving - only for Title page) |  |
|        | Printing Multicolor   |  |
|        | Pages 172 approx. + 4 Pages   |  |
|        | Binding Tight Machine Sewing ( Perfect Binding)   |  |
|        | For Additional (+4 Pages)   |  |
|        | Packing 20 copies of each box.<br>Box packing with 4 side strip   |  |
| 4.     | INFLIBNET AT A GLANCE   | 500 Nos. & 1000 nos. (Requirement basic) |
|        | Size 8.5" X 11" (Letter Size) approx.   |  |
|        | Paper Title: 300 GSM Art Matt Paper<br>Inner Pages: 130 GSM Art Matt Paper / Gloss Paper<br>(Including Matt Lamination with UV Curving - only for Title page) |  |
|        | Printing Multicolor   |  |
|        | Pages 40+4 Pages  |  |

