



सूचनाएवंपुस्तकालयनेटवर्ककेन्द्र
Information and Library Network Centre
विश्वविद्यालयअनुदानआयोगकास्वायत्तअंतरविश्वविद्यालयकेन्द्र
An Autonomous Inter-University Centre of UGC
गांधीनगर / Gandhinagar

TENDER DOCUMENT

Sl. No.	BID-DATA SHEET	
1.	Name of the Goods/Material/Work	Tender for Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library.
2.	Tender Number	INF/PUR/RFID/2019-20
3.	Anticipated value of tender document	Rs.15,00,000/- (The amount can be increased or decreased)
4.	Bid validity	120 days
5.	Issue of Tender Forms	Tender Documents / Forms can be Downloaded from the INFLIBNET's website: www.inflibnet.ac.in and Central Public Procurement Portal (CPPP) www.eprocure.gov.in
6.	Tender Document Delivery Mode	Through Speed Post / Registered Post/ Courier or either by person.
7.	Earnest Money Deposit (EMD)	Rs.30,000/-
8.	Contact Person	For Technical query: Dr. H.G. Hosamani, Scientist -C (LS) Email: hosamani[at]inflibnet[dot]ac[dot]in Tel : 079-23268313 (During office hours 9.30am to 6.00pm (Mon-Fri)) <u>For Commercial and general query:</u> Shri Shyam T Yadav In-Charge (Stores & Purchase) Email : shyam[at]inflibnet[dot]ac[dot]in Tel: 079-23268143
9.	Contact Address	Information and Library Network (INFLIBNET) Centre, Infocity, Gandhinagar-382007

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IMPORTANT DATES

Publish Date	05.08.2019	17:00 Hrs.
Document Download Date	05.08.2019	17:00 Hrs.
Document Download end Date	27.08.2019	17:30 Hrs.
Pre-Bid Meeting	19.08.2019	11:00 Hrs.
Bid Submission Start Date	20.08.2019	09:00 Hrs.
Bid Submission End Date	30.08.2019	17:00 Hrs.
Bid Opening Date	30.08.2019	17:10 Hrs.

Chapter 1

1.1. INTRODUCTION

The Information and Library Network (INFLIBNET) Centre, an autonomous Inter University Centre (IUC) of the University Grants Commission, Ministry of Human Resource Development, Govt. of India, invites sealed quotations consisting of two-bid tender (Technical and Commercial) from eligible manufacturers/ authorized Bidders/OEMs for **Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library, Gandhinagar, Gujarat.**

The bid document and further amendments can download from the INFLIBNET website (www.inflibnet.ac.in) or from Central Public Procurement Portal (CPPP), Govt. of India website (www.eprocure.gov.in) and submit the same to INFLIBNET Centre on or before due date of the tender.

Bidder/OEM is expected to examine all instructions, forms, terms & conditions, and specifications in the bidding document. Failure to furnish all information prescribed in the bidding documents or submission of bids not substantially responsive to the bidding documents in every respect may result in the rejection of the bid. Bidder/OEM must submit the technical and financial bid in prescribed format without ANY deviation.

GENERAL INSTRUCTION FOR BIDDER/OEMS

- 2.1 Eligibility Criteria:** The INFLIBNET has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting document photocopies along with the proposal as mentioned in Annexure T-I, failing which their bids will be summarily rejected and will not be considered any further.
- 2.2 Period of Validity of Offer:** For the purpose of placing the order, the proposals shall remain valid till 120 days from the date of opening of tender. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, INFLIBNET may ask for extension of the period of validity and such a request shall be binding on Bidder/OEMs. INFLIBNET's request and the response to such a request by various Bidder/OEMs shall be in writing. A Bidder/OEM agreeing to such an extension will not be permitted to increase its rates.
- 2.3 Pre Bid Meeting:** The Pre-Bid Meeting will be held on 19th August, 2019 at 11:00 Hrs. at premises of INFLIBNET. Only the queries received within the stipulated date prior to the pre-bid meeting will be answered. Bidder/OEM can end their queries to:

For Technical query:

Dr. H.G.Hosamani, Scientist – C (LS)

Email: hosamani[at]inflibnet[dot]ac[dot]in

Tel : 079-23268313 (During office hours 9.30am to 6.00pm (Mon-Fri))

For Commercial and general query:

Shri Shyam T Yadav, In-Charge (Stores & Purchase)

Email : shyam[at]inflibnet[dot]ac[dot]in

Tel: 079-23268143 (During office hours 9.30am to 6.00pm (Mon-Fri))

The Bidder/OEM is expected to have visited the site before pre-bid meeting or submitting tender documents so as to have a fair idea of the location for installation of equipments at the Centre. The costs incurred by the Bidder/OEMs in making this offer, in providing clarification or attending discussion, conferences or site visits will not be reimbursed by INFLIBNET.

The pre-bid meeting amendments as well as other amendments/corrigendum related to tender can download from the INFLIBNET website (www.inflibnet.ac.in) or from Central Public Procurement Portal (CPPP), Govt. of India website (www.eprocure.gov.in)

- 2.4 Earnest Money Deposit (EMD):** The interested Bidder/OEM may put the tender document complete in all respects along with mandatory Earnest Money Deposit (EMD) of Rs.30,000/- (Rupees thirty thousand) in the form of Demand draft / Banker's Cheque / Fixed Deposit of any scheduled bank drawn in favour of "INFLIBNET Centre, Gandhinagar" payable at Gandhinagar.

The bid securities of the unsuccessful Bidder/OEM shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the purchase order. No interest shall be payable by the Centre on EMD. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period.

In exceptional circumstances, INFLIBNET Centre may solicit Bidder/OEM's/ OEM's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. Granting of extension in period of validity does not permit the Bidder/OEM to modify his/her bid.

Exemption in EMD will only be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department.

2.5 Forfeiture of EMD: EMD made by Bidder/OEM may be forfeited under the following conditions: If Bidder/OEM withdraw the proposal before the expiry of validity period. During the evaluation process, if a Bidder/OEM indulges in any such activity as would jeopardize the process, the decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances. If Bidder/OEM violates any of the provisions of the terms and conditions of the proposal. In the case of a successful Bidder/OEM, if Bidder/OEM fails to:

- 2.5.1 Accept the work order along with the terms and conditions.
- 2.5.2 Furnish performance security.
- 2.5.3 Violates any of the conditions of this proposal or indulges in any such activities as would jeopardize the work.
- 2.5.4 Submitting false/misleading information/declaration/documents/proof/etc. The decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder/OEM will be deferred from participating in any job.
- 2.5.5 In the event of the successful Bidder/OEM failing to comply with any provision of the order.

2.6 Submission of Bid: The Bidder/OEM has been submit proposal/bid as per their eligibility of pre-qualification criteria and scope of work under two bid system i.e. Technical Bid and Financial Bid. The interested Bidders/OEMs are advised to submit two separate sealed envelopes super scribing "Technical Bids (Annexure T-I to T-XI)" and "Financial Bids (Annexure F-I)". Both sealed envelopes should be kept in a Third envelope of bigger size duly sealed suprescribed "Bid for RFID System" to the INFLIBNET Centre, INFOCITY, Gandhinagar. And also deposited/ dropped in the tender Box placed at the security cabin, INFLIBNET CENTRE, INFOCITY, GANDHINAGAR-382007 on or before 30th August, 2019 at 17:00 Hrs.

The Bidder/OEM will have to ensure that the bid documents is available physical copy before last date.

Bid may be submitted in the following manner:

- 2.6.1 Envelop No. 1: Shall contain all the information and documents in the same serial order as shown in the Pre-qualification criteria Annexure T-I. The complete document should be numbered chronologically. On the top of envelope must be suprescribed "Technical Bid". Shall also contain the bid EMD.
- 2.6.2 Envelop No.2: Shall contain the rates/prices of the Goods / items duly filled in Chapter-6 (F-I) and signed and stamped. On the top of envelope must be suprescribed "Price Bid for RFID System"
- 2.6.3 All the envelopes must be suprescribed "Bid for Tender for RFID Systems" with due date and time and shall be sealed in third envelope of bigger size addressed to The In-charge - (P&S), INFLIBNET CENTRE, INFOCITY, GANDHINAGAR-382007. The Tender must reach on or before 30th August, 2019 at 17:00 Hrs. OR deposited/ dropped in the tender Box placed in the security cabin.
- 2.6.4 Due to unforeseen circumstances, if the tender is not opened on the stipulated date, the same will be opened on the next working day at the same time.
- 2.6.5 All the envelopes shall indicate the name and address of the Bidder/OEM to enable the bid to be returned, if required.
- 2.6.6 Late/ or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted/ posted well in time to reach us before the due date. INFLIBNE Centre will not be responsible for any postal delay.

- 2.6.7 Any Incomplete and conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the Bidder/OEM and shall not be evaluated.
- 2.6.8 The bid shall be written in English only.
- 2.6.9 No other method/means of submission of bid except as stated above shall be acceptable. All entries in the bid form should be legible and filled clearly. Otherwise the bid is likely to be rejected. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialed by the person authorized to sign the bid.
- 2.6.10 Each Bidder/OEM shall submit only one bid. A Bidder/OEM who submits or participates in more than One Bid (other than as a sub Bidder/OEM or in case of alternatives that have been permitted or Requested) will cause all the proposals with the Bidder/OEM's participation to be disqualified.

2.7 Performance Security Deposit: The successful Bidder/OEM shall have to deposit a Performance Security Deposit of the 10 % of the total amount of order within three (3) weeks of the receipt of the LOI/Order. The performance security deposit will be furnished in the form of Demand draft/ Bank Guarantee/Banker's Cheque/Fixed Deposit of any scheduled bank drawn in favour of "INFLIBNET Centre" Payable at Gandhinagar. The performance security deposit should be valid for sixty days beyond the expiry of warranty period (62 months = 5 years + 2 Months).

2.8 Warranty: Comprehensive onsite warranty for 5 Years including Spare Parts etc. from the date of final satisfactory installation, Implementation and working demonstration. Minimum three-visit of service engineer is required per annum or as when necessary. No expenditure (either for repairs and replacement of consumable and /or non-consumable parts / or custom clearance) will be born by the INFLIBNET Centre during warranty period, however required documents will be provided. All the supplied items should be covered under warranty period. Break down period should not exceed more than one week in any case. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected.

- 2.8.1 If any manufacturing or other technical defects found in any equipment which gives continuous trouble and malfunctioning during the warranty period, the Bidder/OEM shall replace the same with new equipments without any additional cost to the purchaser.
- 2.8.2 Version compatibility on change of SOUL application version.
- 2.8.3 Free maintenance goods shall be provided by the Bidder/OEM during the period of warranty.
- 2.8.4 The Bidder/OEM / System Integrator will be required to co-ordinate with software R&D division and / or do liaisoning with other Bidder/OEM to achieve the end-to-end connectivity. This also includes Server OS configuration with respect to LAN/WAN technologies implementation.

2.9 TIME SCHEDULE FOR DELIVERY & INSTALLATION: All delivery of the material / goods will have to be completed within 60 days from the date of acceptance of order. (B) All activities leading to the commissioning as per scope of work Chapter - 4 of the tender and issued order to be completed within 90 days from the date of award.

2.10 Liquidated Damage: The job includes the supply and installation of material / goods mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the Bidder/OEM for sum not less than 0.5% of the order value for that material/goods for each week or part thereof, subject to a ceiling of 10% of the total order value (including all taxes & duties and other charges). In the event of LD exceeds 10% of the order value, INFLIBNET reserves the right to terminate

the order and INFLIBNET will get the job completed by any other competent party. The difference of cost incurred by INFLIBNET will be recovered from the Bidder/OEM.

2.11 Terms of Payment:

- 2.11.1 100 % payment will be release after successful completion of the supply, successful installation of goods, submission of performance bank guarantee and issue of Final Acceptance Certificate. The payment will be made by e-transfer through RTGS/ NIFT. No advance payment will be made. The Bidder/OEMs should provide their bank details duly signed by authorized signatories at attached annexure - III.
- 2.11.2 Format of invoice is as per INFLIBNET (i.e. Tax invoice as per GST rules clearly indicating Tax registration number, Service Classification, GST number of both parties, rate and amount of Tax shown separately). The terms of such invoice(s) is that they shall be payable as per the rates submitted, negotiated and agreed by both.
- 2.11.3 The Centre will deduct Income tax at source under Section 194-C of Income Tax Act from the renderer at the prevailing rates of such sum as income tax on the income comprised therein. All Taxes per applicable rules at time to time will be deducted at applicable rates from all payments made by INFLIBNET Centre. Necessary TDS certificate will be issued by the Centre.
- 2.11.4 No claim for interest will be entertained by the Centre in respect of any payment/deposit which will be held with the Centre due to dispute between the Centre & Bidder/OEM or due to Admin delay for the reasons beyond the control of the Centre.
- 2.11.5 The INFLIBNET will not pay for any insurance charges against loss or damage incidental to manufacturer or acquisition, transportation, storage and delivery etc.
- 2.11.6 During the currency of Order. No increase in rates will be allowed.
- 2.11.7 The payment shall be made subject to availability of Fund/Grant/Letter of Credit.

2.12 Price Bid: The Price Rates should be quoted separately for each items/section respectively in Annexure F-I. The price bids shall be opened on the scheduled time and date at INFLIBNET Centre, Infocity, Gandhinagar, in the presence of the representatives of the Bidder/OEM, if any, who wish to be present on the spot at that time.

- 2.12.1 The Price Bid as per Performa given in the tender documents as ANNEXURE- F-I. Any conditions given in the price bid may cause rejection of Bid.
- 2.12.2 The GST charges should be provided separately in financial bid, the GST or equivalent, as may be in force in future would be paid on actual basis at the applicable rate.
- 2.12.3 The prices should be quoted in Indian Rupees.
- 2.12.4 The rates to be quoted for each section in figure as well as in words. (in case of dispute rates quoted in words shall be deemed to be correct)
- 2.12.5 The Prices quoted should be inclusive of duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (INFLIBNET, Gandhinagar).
- 2.12.6 The rates shall be firm and final. Nothing extra shall be paid on any account. In the price bid/financial bid, the vendor should clearly mention the final price up to CIP/CIF Ahmedabad for INFLIBNET, Gandhinagar with breakup (if any).
- 2.12.7 The entire work to be handled as single turn-key project and the total cost of the project will be calculated as a whole project and also for the total quantity required. The price quoted should be include the delivery, installation, training charges, warranty (if any) etc.

2.13 Bid Evaluation Criteria & Award Criteria:

- 2.13.1 After the opening of the technical bid, the same will be evaluated by a committee, In case the committee decided for seeking further information/clarification, the same shall be provided by the Bidder/OEM. Those bids which technically qualified as per pre-qualification criteria, and completed in all aspects with all annexures (T-I to XI) and

meeting the requirements as specified in chapter - 4, the financial bid of such qualified Bidder/OEMs will be opened on a specified date and time by the committee. The date and time of opening of financial bids will be intimated to the Bidder/OEMs well in advance through phone/email. The Bidder/OEM is at liberty to be present either in-person or authorize, not more than one representative to be present at the time of opening of the financial bid. The Bids will be opened by the committee in the presence of the representative of the Bidder/OEMs who may wish to be present on that day.

- 2.13.2 In case it is found that the Bidder/OEM has not quoted as per the requirement for any specified item that particular item shall be evaluated on the basis of highest quoted rates by the another Bidder/OEM.
- 2.13.3 Any conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the Bidder/OEM and shall not be evaluated.
- 2.13.4 The order will be awarded for technically suitable lowest evaluated Bidder/OEM whose bid has been found to be responsive and who is found eligible and qualified as per the tender document. In case two or more agencies are found to have quoted the same rates. The Competent authority of INFLIBNET shall decide about the Bidder/OEM to which the offer shall be granted based on the report of the past performance of the firm, and length of experience etc. the decision of the Competent Authority of INFLIBNET shall be final.
- 2.13.5 The competent Authority of INFLIBNET is not bound to accept the lowest tender or any tender if found any technical discrepancies in the tender. The Authority reserves the right of accepting the whole or any part of the tender. The decision of the Authority in this regard shall be final and binding on the firm.

2.14 Amendment of Bid Document: At any time prior to the deadline for submission of proposals, INFLIBNET Centre reserves the right to add/modify/delete any portion of this document by issuance of an Corrigendum, which would be published on the website and will also be made available to the all the Bidder/OEM who have been issued the tender document. The Corrigendum shall be binding on all Bidder/OEMs and will form part of the bid documents.

2.15 Enforcement of Terms: The failure of either party to enforce at any time any of the provision of this order or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the order. The exercise by either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.

2.16 INFLIBNET Right to reject any of all bids: The competent Authority of INFLIBNET reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Order without thereby incurring any liability to the affected Bidder/OEM(s) or any obligation to inform the affected Bidder/OEM(s) of the grounds for such decision. Any effort by a Bidder/OEM or Bidder/OEM's agent / consultant or representative, whosoever described to influence the INFLIBNET/ in any way concerning scrutiny / consideration / evaluation / comparison of the bid or decision concerning award of order shall entail rejection of the bid.

- 2.16.1 The Director, INFLIBNET reserves the right to terminate the order without assigning any reason by giving a notice of 15 days to the Tenderer at any point of time during the period of the order.
- 2.16.2 The competent Authority of the INFLIBNET reserves the right to annul bids or discontinue this tender process, without assigning any reason, at any time prior to signing of agreement with the successful Bidder/OEM.
- 2.16.3 INFLIBNET reserves the right to vary/alter/amend the eligibility criteria for the Bidder/OEM at any time, in its discretion, before the last date submission of proposals.
- 2.16.4 By acceptance of this document, the recipient agree that any information herewith will be superseded by any subsequent written information on the same subject made available to the recipient with access to any additional information or to update this document or to correct any inaccuracies, therein, which may become apparent, and

INFLIBNET reserves the right at any time and without advance notice, to change the procedure for the selection of Bidder/OEM.

2.16.5 The INFLIBNET reserves right to terminate the order at any time after giving a one month's notice to the selected Bidder/OEM with or without assigning any reason and shall be under no obligation whatsoever to continue the order.

2.17 Resolution of Disputes:

2.17.1 If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity, interpretation, implementation or alleged material / goods breach of any provision of the Agreement or regarding a question, including the questions as to whether the termination of the Order Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavour to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30 (thirty) days], give 15 days' notice thereof to the other Party in writing.

2.17.2 In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.

2.17.3 The place of the arbitration shall be Ahmedabad/Gandhinagar, Gujarat. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended.

2.17.4 The proceedings of arbitration shall be in English language. The arbitrator's award shall be substantiated in writing. The arbitration tribunal shall also decide on the costs of the arbitration procedure.

2.17.5 The Parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.

2.18 Suspension of Work: INFLIBNET shall have the power at any time and from time to time by notice to the Bidder/OEM to delay or suspend the progress of the work or any part of the work due to any other adequate reasons and on receipt of such notice the Bidder/OEM shall forthwith suspend further progress of the work until further notice from INFLIBNET. The Bidder/OEM shall recommence work immediately after receiving a notice to do so from INFLIBNET. The whole or any part of the time lost for such delay or suspension shall, if INFLIBNET in its absolute discretion thinks fit, but not otherwise, be added to the time allowed for completion.

2.19 Termination of the Order: The order may be curtailed/terminated before the order period, inter alia owing to deficiency in goods or substandard quality of goods by the empanelled agency etc. as may be specified in the order to be signed between the parties. The INFLIBNET, however, reserves right to terminate this initial order at any time after giving one month's notice to the selected Bidder/OEM with or without assigning any reasons. Where a order terminated by INFLIBNET on account of the committed by the agency, it shall have the right to award the order to any other agency at the cost, risk and responsibilities of order and excess expenditure incurred on account of this will be recovered by INFLIBNET from his Security deposit or pending bill or by raising a separate claim.

2.20 Relaxation of Terms and Conditions: The Director, INFLIBNET is empowered to relax any term or condition mentioned herein.

2.21 Agreement: The Bidder/OEM will have to enter into a written Agreement with this Centre within 30 days of intimation of acceptance of approved rates.

2.22 Disclaimer: The near relatives of employees of the INFLIBNET are prohibited from participation in this tender.

2.23 Splitting of the order and Curtailment of Work: INFLIBNET reserve the right to split up and distribute the order among the successful Bidder/OEMs and to curtail any item of order in the schedule partly or fully.

2.24 Indemnity Bond:

- 2.24.1 The Bidder/OEM shall keep INFLIBNET CENTRE and all officials of these offices indemnified from and against all suits, losses, claims, demands, proceedings, and liability of any nature or kind including costs and expenses, injuries to any person, damages to any property whatsoever, levy of fees or consequences which they may be put to or suffer on account of the goods undertaken by the Bidder/OEM.
- 2.24.2 During the performance of the order, if the person(s) of THE BIDDER/OEM meet with any accident which results into the death or injuries to the person(s) of THE BIDDER/OEM or any damage made to the Third party and any claim or legal penalties arise out of it will be responsibility of THE BIDDER/OEM only. INFLIBNET will not be responsible in any way.
- 2.24.3 THE BIDDER/OEM shall follow all the regulations of Government of Gujarat and Government of India. THE BIDDER/OEM shall have any and all responsibilities of all the person(s) employed for the performance of the order.
- 2.24.4 In the event of violation of any orderual or statutory obligations by the Bidder/OEM, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the INFLIBNET by any individual, agency or government authority due to acts of the Bidder/OEM, the Bidder/OEM shall be liable to make good/compensate such claims or damages to the INFLIBNET. As a result of the acts of the Bidder/OEM, if the INFLIBNET is required to pay any damages to any individual, agency or government authority, the Bidder/OEM would be required to reimburse such amount to the INFLIBNET or the INFLIBNET reserves the right to recover such amount from the payment(s) due to the Bidder/OEM while settling his/her bills or from the amount of Security Deposit of the Bidder/OEM lying with the INFLIBNET
- 2.24.5 The successful tenderer shall be solely responsible for payment of any compensation/settlement of any liability arising out of any death or injury caused to the persons deployed by it for tendering the jobs on order under the agreement, either under the Workmen Compensation Act or any other act in force at that time.

2.25 Force Majeure shall mean and be limited to the following:

- 2.25.1 War / hostilities
- 2.25.2 Riot or Civil commotion
- 2.25.3 Earthquake, flood, tempest, lightening or other natural physical disaster.
- 2.25.4 Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order by the BIDDER/OEM. The BIDDER/OEM shall advise INFLIBNET by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, INFLIBNET reserves the right to cancel the order.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Special terms & Conditions to the Order

- 3.1 The Firm/Agency shall not assign, transfer, pledge or sub-order the performance of Order.
- 3.2 The Institute may dismiss or remove any person or persons, provided by the Firm/Agency, who may be incompetent or may not conduct himself/herself properly and the Firm/Agency shall forthwith comply with such requirements. For any damage or loss to the institute due to any personnel, the firm/Agency will be responsible for compensation.
- 3.3 The Institute shall not be liable for any loss, damage, theft, burglary or robbery of any personal belonging, equipment's or vehicles of the personnel of the Firm/Agency deployed in the Institute.
- 3.4 The personnel deployed shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements/ administrative/ organizational matters as all this may be of confidential/secret nature.
- 3.5 The Incomplete and conditional bids shall not be considered and likely to be rejected in very first instance
- 3.6 All entries in the bid form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialed by the person authorized to sign the bid.
- 3.7 It is mandatory for the selected agency to complete the supply, installation, testing and commissioning of goods within stipulated time period. For this all the necessary equipment's and material / goods will be transported to INFLIBNET, Gandhinagar by his own expenses. Institute will not provide any transportation charges as well other expenses.
- 3.8 The successful tenderer shall solely be responsible for settling/resolving any dispute/claim of his/her personnel during the pendency of the order. No liability shall accrue to the Institute under any circumstances even after expiry of the order.
- 3.9 All the leaflets in the offer should be original marked with signature and seal of authorized person.
- 3.10 The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item and sub-item quoted in the tender. Specifications given in the offer must match to the website and/or authentic printed technical literature or better otherwise the offers shall be rejected.
- 3.11 It is mandatory to quote the latest and improved model of said instrument for pesticide residue analysis. Quote should not be for refurbished instrument. All losses during transport will have to be borne by the Bidder/OEMs.
- 3.12 The Bidder/OEMs must provide original guarantee/ warranty on manufacturer's letter head for satisfactory functioning of the equipment/ system and free service, replacement of parts and supply of consumables during warranty period from the date of successful and satisfactory installation of the equipment/ system.
- 3.13 After Sales Service: After sales service center should be available at the nearest to the city of Institution on 24 (hrs) X 7 (days) X 365 (days) basis. Complaints should be attended properly, maximum within one day. The service should be provided directly by Bidder/OEM/ Indian Agent. Undertaking by the Principals that the spares for the RFID (Radio Frequency Identification) Management System for Library shall

be available for at least 10 years from the date of supply of RFID (Radio Frequency Identification) Management System for INFLIBNET Library.

- 3.14 It is implicit that the Bidder/OEM has guaranteed for the equipments supplied are original and new including all its components and as per technical specifications mentioned in the technical bid. All the hardware and software supplied are licensed and legally obtained in the name of the INFLIBNET.
- 3.15 All RFID equipments should be from one manufacturer only and should be from OEM (Original Equipment Manufacturer) having ISO certification as specified in the tender document.
- 3.16 Vendor should provide local technical service support in India.
- 3.17 The Bidder/OEM should agree for local customization and personalization (if any) of the proposed system during the implementation stage and also during warrantee period in order to ensure smooth functioning and to create user friendly environment.
- 3.18 Technically qualified vendor may be called for presentation/demonstration of their products.
- 3.19 Qualified Bidder/OEM may be called for price negotiation.
- 3.20 All the indented RFID items should meet highest level of safety standards for prescribed for library at the international level.
- 3.21 Vendor should be able to undertake the portability of installed equipments, in the event of library moving to another location.

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

Scope of Work

Tender for Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library.

Introduction:

INFLIBNET Centre has decided to introduce Radio Frequency Identification (RFID) System in Central Library in its efforts towards further automation of the library system. Use of RFID technology for tagging the items, self-Issue/Return Kiosks, Drop Box, Handheld reader; Smart Cards System & Accessories.

4.1 Supply and Implementation of RFID based Goods

- 4.1.1 Proper designing and planning as per library architecture for best utilization of space and matching with the existing interior.
- 4.1.2 Supply and Implement RFID Hardware using NCIP V2.0 protocol.
- 4.1.3 Installation and Configuration of RFID with existing SOUL (ILMS Software).
- 4.1.4 Tagging of RFID tags on Books and other items on stock.
- 4.1.5 Pasting of Paper stickers (SIR Labels) on RFID Tags.
- 4.1.6 Goods for Spine paper labels, adopting Specific work process Pasting labels on Book spine and covering with transparent plastic overlay.
- 4.1.7 Arrangement of pre-requisite accessories at the time of installation and configuration.
- 4.1.8 Live Demonstration of the RFID system for the library staff and user.
- 4.1.9 Training of Library staff on using RFID system effectively
- 4.1.10 Implementation using International Standards and Best RFID based Library Practices recommended by NISO.
- 4.1.11 Engaging skilled technical professionals for installation, training and smooth functioning of library using RFID.
- 4.1.12 Provide professional personal to supervise the entire project on regular basis to co-ordinate with the competent authority nominated by us.
- 4.1.13 It would be required to physically verify each and every book detail with its entry in SOUL Software and validate the data during the RFID tagging job work. The books which have errors are to be kept separately for making necessary corrections.

4.2 Note:

- 4.2.1 All the RFID components chosen for complete solution should be conform to NISO guide lines for use of RFID in Libraries and ISO 15693 / ISO 18000 - 3, ISO14443A or Mifare in accordance with equipments (All systems must be compatible with Global RFID ISO standards).
- 4.2.2 Modularity, Expandability and Upgrade ability in the overall system configuration should be open.
- 4.2.3 The Maintenance Support Equipment required installing and Maintain the RFID System Shall be available in India always and provided by the vendor. Bidder/OEM shall demonstrate that the resources (infrastructure) exist which are required to provide robust pre and post-sales support to RFID Project.
- 4.2.4 Bidder/OEM should fully accountable for the performance of all components of the supplied RFID equipments.
- 4.2.5 Supplied hardware should have proven compatibility with SOUL 2.0.

- 4.2.6 The Bidder/OEM will have to train library staff for key functions like, circulation, technical goods, system administrator and public goods for using of all equipment.
- 4.2.7 All training should be conducted by vendor at institute premises and trained personnel should be placed in the institute for running, maintaining the hardware, software for the period of warranty.
- 4.2.8 The Library requires interaction with the vendor sales staff and technical support staff during installation planning, the installation phase and follow-up immediately after such installation.
- 4.2.9 Introductory operator / user / staff training shall be provided at no extra charge.
- 4.2.10 Service technicians should be fully trained, factory authorized and certified by the manufacturer to perform goods.
- 4.2.11 Service technicians should be equipped with parts normally required to service the equipment and reduce downtime.
- 4.2.12 Warranty and Service requirements apply to both Standard and Optional system components.
- 4.2.13 Hands on Training (on site) and Manual/Guide: Training for handling of RFID, RFID Tagging and fixing on documents, troubleshooting training. Complete write-up/manual/guide for operation and handling of RFID equipments.
- 4.2.14 It is in the interest of the tenderer to study the specifications in the tender schedule thoroughly before quoting so that, if the tenderer makes any deviations including latest versions(s), the same are prominently brought out in the body of the tender and their rates quoted separately. If you need to add any optional items to your system in order to meet our specifications, you are requested to quote for the total including the option required to suit our requirements; otherwise, your tender will not be considered at all.
- 4.2.15 Training Suppliers need to provide adequate training at INFLIBNET, Gandhinagar to the nominated person(s) of Centre at their cost. INFLIBNET Gandhinagar will not bear any training or living expenditure in this regard. The Supplier should arrange for regular visit to the INFLIBNET campus by its technical team and assist in maintenance of the items/equipments within warranty period. Assistance limited to locking companies with manufacturer will not be considered sufficient.

4.3 Items and specifications:

(Bidder/OEM must quote latest and upgraded model of above items of Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library, Gandhinagar, Gujarat including all accessories, spares and supporting instruments as outlined below are quoted. Please provide all the relevant document of the technical specifications and technical compliance statement).

Against each point in the minimum technical specification, compliance must be marked as Yes/NO

1. RFID Security Gate

Quantity: (1 - One Pair)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/ remarks
1.	Security Gates - antenna System (1 aisle), with a customer counting, which will enable you to monitor the patrons check-in check out in library. Customer Counter with Reader (HF Gate Reader and HF Antenna)		

2.	The Security gates should be transparent giving glass like finish. The transparent material / goods should be with warranty against yellowing		
3.	Security gate requires two theft detection pedestals, each pedestal contains 2 separate antennas for large detection field range of 1.00 meter (minimum) between two pedestals, (Outside range will not be considered for this purpose) which are interdependent of each other and also have an overlapping protection zones providing additional security		
4.	Have provision for Lights and buzzer and customer counter with facility to also identify item		
5.	The proposed system must provide item security even when the Library Management System or network is off-line or not functioning		
6.	Tags with anti-theft or security that are "on" will immediately trigger an alarm		
7.	When AFI alarm is used, should have the functionality to store details of items triggering alarm so that the library knows which items have left the premises without proper issue/ check out. The Items causing alarm along with details should also be able to be viewed on any one computer		
8.	Online statistics for Customer Counting should be available on any computer in the network		
9.	Has 2 relays with switching 24V/2A contacts suitable I/O ports for Standard electronic counter, web cam, trigger, CCTV, Locking gates, etc.		
10.	We need the doors to lock when an alarm is triggered and hence the vendors should quote along with the required electronic door lock.		
11.	The RFID Gates should be having ETA (Equipment Type Approval) from Wireless Planning Commission) this is a mandatory requirement for both Indian and International Manufacturers.		
	<u>Parameter</u>	<u>Technical Specs</u>	
12.	Chip Compatibility	ISO15693 (ISO 18000-3-Mode 1), NXP Icode SL1, SLI SLIX SLIS SLIXS	
13.	Detection Range	Minimum 1. 00 meter between two pedestals,	
14.	Communication ports	USB/UTP	
15.	Certifications	CE/ FCC	

2. RFID Staff Station
Quantity: 1 (One)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/ remarks
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1.	The Staff Station with Antenna is a multi-purpose solution for reading / programming RFID library items on 13.56 MHz			
2.	The reader and antenna are both based on the 50Ω standard, which allows for standardized communications. Also this means that the length of the cable between the antenna and the reader can be altered.			
3.	The standard Staff Station consists of an RFID-reader and an antenna, which can be placed on top or can be mounted under a table.			
4.	The reader can be connected to existing hardware (PC) and/or Library Management Systems over an USB or LAN connection.			
5.	The product allows for a short-range shielded detection field, and can be used as a desktop solution or can be mounted under a (non-metal) table.			
6.	The Staff station should do Check in/out operations on LMS's circulation page with having facility of Check in/out multiple book at a time and this should be demonstrated during presentation.			
7.	The staff station to be connected with existing PC and LMS without NCIP. This is to ensure that Security on/off or programming of tags should function even when LMS is under maintenance			
8.	The staff station should allow programming of the tags for single accession number and for appendices i.e. with the accession number and parts of appendices i.e. 1 /2, 2/2 etc. This would need to be demonstrated			
9.	The programming station should interface with the SOUL Library Management Software using NCIP V2.0 protocol.			
	<u>Parameter</u>	<u>Technical Specs</u>		
10.	Operating Frequency	13.56 MHz		
11.	Maximal power	1W		
12.	Operating temperature	+0 / +45 °C		
13.	Length power cable	Minimum 1.5 m		
14.	Working voltage	DC: 12V		
15.	Supply voltage	AC: 100V-230V, 50/60HZ		
16.	Storage temperature	-10 / +55 °C		
17.	EAS-function	Yes, based on EAS-bits and/or AFI		
18.	Power consumption	Max. 5 Watt		
19.	Identifies	ISO 15693 / ISO 18000-3.1		
20.	Dimensions (mm)	140 x 105 x 29 (l x w x h) Antenna : 348 x 255 x 20 (l x w x h)		

21.	Communication Ports	USB/UTP		
22.	IP Address	Static/DHCP		
23.	Indicators	LED / Buzzer for power, read verification etc.		

3. Self Check in/Out Unit

Quantity: 1 (One)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/ remarks
1.	RFID enabled self-check in/out counter for patrons to perform check out/in functions with Bar coded cards. Long range RFID Reader and Antenna with multiple Read/Write facility.		
2.	Suit the library décor		
3.	Integrated high speed Thermal Kiosk Printer, LCD Touch Screen Monitor.		
4.	The Self Checkout station client software should interface with Library Software giving features like, Check out / Check in / Renewal, Transaction Printout. Option to customize for display of library detail.		
5.	Branded Industrial Computer, small form factor with preferably Solid State Disk Drive		
6.	The design should be Wheel Chair compliant so that patrons on Wheel Chair are able to use the self-check without problems.		
7.	Certifications required: CE/EMC/ UL/FCC		
8.	Should integrate with SOUL using NCIP		
9.	Self check in/out kiosk should support minimum 3 languages (English, Hindi, Gujrati) with facility to change the language on the screen using simple touch by user.		
10.	Should be user friendly for physically challenged patrons, these patrons should use it while seating on wheel chair. The unit should be compliant to internationally accepted standards for use by disables. The Self check in/out should be able to provide our patrons with check-in and checkout solutions.		
	<u>Parameter</u>	<u>Technical Specs</u>	
11.	Frequency	13.56MHz	
12.	Maximal power	1W	
13.	EAS-function	Yes, based on EAS-bits and/or AFI	

14.	Operating System	Windows 8 or higher embedded with Self Service software		
15.	Communication ports	4x USB 1x COM-port 1x UTP Ethernet Max.		
16.	Identifies	ISO 15963 / ISO 1800-3.1		
17.	Function	Item handling by staff or patrons; check-in /check-out/ renewal		
18.	Customization	The Self Check-in/out should have the facility to be customized by the library for any or all functionality like Only Check Out/ Only Check in.		
19.	Monitor	Minimum 15" LCD/LED Desktop Touch monitor with Digital on-screen display (OSD) and controls on the side with lock-out function. The Monitor should have standard 5 years warranty from the manufacturer of the Monitor.		

4. RFID Book Drop
Quantity: 1 (One)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	These are meant for book drops (indoor or outdoor).		
2.	Check In RFID Reader (Ethernet) integrated		
3.	Minimum 50 Books receiving Cart (Branded /Reputed; spring board type)		
4.	Ethernet High Speed thermal paper Printer (Reputed /Branded)		
5.	Client Software for checking-in facility and communicating with SOUL Software		
6.	Small Form Factor CPU		
7.	Monitor		

5. RFID Hand Held Reader
Quantity: 1 (One)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	Performs Sorting, Shelving, Searching and finding of library documents and pulling the defined data to help the user.		
2.	Have Lithium Battery with a life per charge of 10 Hours		
3.	Have Identification for both Bar Code & HF RFID Labels,		
4.	Supplied with Desktop Charging cradle with USB connection.		

5.	Should weigh 1kg or less including battery, RFID reader, antenna and computing unit, and any other components that must be carried by the user.		
6.	Should be compatible to communication standards like WLAN or USB.		
7.	The portable handheld reader shall feature a touch screen display and use a removable memory card. Must process shelf lists, search lists, and pull lists for programming onto memory card. Must provide a means for updating the software on the portable handheld reader.		
8.	The portable handheld reader must use an anti-collision algorithm that does not limit the number of tags, which can be simultaneously identified and read.		
9.	The proposed portable handheld reader should accommodate data collection simultaneously with other functions.		
	Parameter	Technical Specs	
10.	Display	3.5" or more QVGA touch screen, Adjustable LED backlight, Daylight readable, Supplied with Large Clear & Sharp Colour Display	
11.	Keypad	Numeric (alpha) keypad 29 distinguished buttons: 0-9 (alpha), scan, ok, del, tab, esc, shift, alt 3 mode keys, 6 navigation keys Keyboard backlight with individual control for each key	
12.	Power	Battery Rechargeable, removable Lithium-Ion battery with 10 hour backup External power supply AC adapter for desktop charger: input 100-240 VAC, 1A, 50-60 Hz /	
13.	Nominal reading distance	0-30 cm	
14.	Reading speed	up to 30 tags per second	
15.	Certification	CE/EMC	
16.	Memory	Min 4GB	

6. **HF RFID Tags**

Quantity: 2000 (Approximately)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	The RFID chip used in the tag should have been designed specifically for Library use i.e. it should have three sections		
2.	Re-writeable section for library specific use Security function EAS (Electronic Article Surveillance) for item anti-theft (which can be activated and deactivated)		
3.	The RFID chip should have multi read function, i.e. several tags can be read at once		

4.	Tag size should be app. 80 mm×50 mm (+/-10%) with at least 1024 bits memory with self-adhesive backside , multi read, antitheft and 5 years warranty		
5.	Distance for detection from pedestal should be minimum of 36 inches Tags should be ISO 15693/18000-3 compliant		
6.	Operating frequency 13.56 MHz		
7.	Other features: Should be tamper proof, detection rate of the system should be above 95% consistently regardless of the number of items that are in the field		

7. **Smart Card**

Quantity: 100 (Approximately)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	The smart cards should be 1kb Mifare cards		
2.	The smart card must be for multipurpose use by the library users.		
3.	1k byte EEPROM		
4.	Unique serial number		
5.	16 securely separated sectors supporting multi- application		
6.	Each sector consists 4 blocks with a length of 16 Byte.		

8. **Tagging Job Work**

Quantity: 2000 Books & other material / goods (Approximately)

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	Job work of tagging the Books & other material / goods.		
2.	The accession number entered in the tag should be in international standards like Danish/NBD/ISO 28560 format. UID mapping of the tags strictly not acceptable.		

9. **General Qualifications:**

Sr. No.	Minimum Specification	Compliance (Yes/No)	Deviation, If any/remarks
1.	All RFID Equipment (Tags, Readers & Gates) should be from One RFID Manufacture. To ensure compatibility and provide certificate from OEM.		
2.	The RFID Gates should be having ETA (Equipment Type Approval) from Wireless Planning Commission) this is a mandatory requirement for both Indian and International Manufacturers.		
3.	Merely stating that we meet all the specifications or as per our data sheet / broucher is not acceptable. If found that the specifications are not met and the vendor has stated that the products meet the specifications, the vendor is likely to be blacklisted.		

4.	RFID equipment must have been deployed in minimum 3 live local sites where proposed RFID System integration with SOUL/Koha Library Management Software is in operation at least for last 2 years. Provide certificates from sites.		
5.	The RFID equipment (Brand) should support both protocols like NCIP. The Bidder/OEM will be fully responsible for standard integration using NCIP protocol with LMS and the performance of all components of the RFID equipment and material / goods being supplied and installed.		
6.	If any malfunction/defective material / goods should be replaced free of cost during the warranty period. Provide warranty period for each component and there should be option to extend.		
7.	If any middleware is used to connect the RFID system to SOUL, this should be user installable and configurable. This would need to be demonstrated and training should be imparted for the same. The middle ware should not modify the SOUL database. Any up-gradation of SOUL should not require any changes in the Middle ware and Library should be free to update its SOUL as and when upgrades are available without any effect on RFID.		
8.	It should be possible to install the software/middleware for tagging on any number of computers or laptops. The tagging process should be independent and we should be able to install the software on laptop/s to take the RFID station and laptop to stack area for ease of tagging.		
9.	The Centre may at its discretion ask for a demonstration of the crucial equipments like a) Security Gates and b) Self check out / in counter etc at the INFLIBNET Centre Library. The vendor should visit for demonstration at their cost.		
10.	RFID Staff Station should operate on SOUL/ILMS as interface for Check-in/ Checkout/Renewal as front end and RFID application as back end. No new GUI/ interface should be used.		
11.	The Centre shall provide access to NCIP from the ILMS. No access / passwords for Admin or Database shall be shared to maintain sanctity of data under any circumstances.		
12.	RFID vendor should have local technical and service support in Gandhinagar/Ahmedabad.		

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

Pre-qualification Criteria

सूचना एवं पुस्तकालय नेटवर्क केन्द्र / Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

The INFLIBNET has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting document photocopies along with the bid as mentioned in Annexure T-I, failing which their bids will be summarily rejected and will not be considered any further.

Annexure-T-I

Mention Page Numbers

Sr. No.	Pre-qualification criteria	Documents to be provided	Attached (Y/N)	Page No.
1.	The Bidder/OEM must be a registered as Company Documentary (Certificate of incorporation) evidence to be submitted Registration Certificate to do the same business continuously engaged for this service/business at least in last 3 years.	I. Certificate of Commencement of business I. Certificate consequent to change of name, if applicable		
2.	The Bidder/OEM should have successful installed RFID system with integration library management software of quoted/ similar model to at least three Government clients/ Autonomous Bodies/ universities/ Deemed universities to be universities Public sector in India during last three years.	The details of such institutions and the cost with name of equipment also be supplied with the annexure –VIII (Certified documents of Work orders/ Agreements attached with Annexure - VIII)		
3.	The Bidder/OEM should have vast experience of minimum single invoicing of Rs.15 Lacs and above during the last three years.	Certified documents of Work orders with value attached with Annexure - VIII)		
4.	Earnest Money Deposit (EMD) of Rs.30,000/-.	Attached with technical bid.		
5.	Bidders/OEM's Details	As Annexure - II (standard prescribed format)		
6.	Bank details	As Annexure - III (standard prescribed format)		
7.	Bidder/OEM Bid form	As Annexure - IV (standard prescribed format)		
8.	Declaration of Bidder/OEM	As Annexure - V (standard prescribed format)		

9.	Manufacturer's Authorization Form	As Annexure - VI (standard prescribed format)		
10.	Warranty declaration Form.	As Annexure - VII (standard prescribed format)		
11.	Details of works of Similar Nature	As Annexure - VIII (standard prescribed format)		
12.	Declaration of blacklisting/Non Blacklisting	As Annexure - IX (standard prescribed format)		
13.	Financial Capability of Bidder/OEM	As Annexure - X (standard prescribed format)		
14.	Details of Firm's Experience of Similar Goods	As Annexure - XI (standard prescribed format)		

- Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between Bidder/OEM specification and supporting documents etc. may lead to rejection of the bid.
- Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the Bidder/OEM, if prima-facie it appears that the information in the compliance statement was given with a mala fide /fraudulent intent.
- The INFLIBNET reserves the right to enquire about the authenticity of information provided.

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T-II

**[On the original letterhead of the Bidder/OEM]
Bidder/OEM's Details**

1.	Name of the Firm/ Company	
2.	Name and Designation of Authorized Signatory	
3.	Communication Address:	
4.	Office Phone No: Mobile No:	
5.	Fax: E-Mail ID:	
6.	GST registration Number: PAN Number:	
Particular Details of the Bidder/OEMs Representative'		
7.	Name of the Contact Person: Designation: Phone No: Mobile No: E-Mail ID:	

UNDERTAKING

I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T-III

[On the original letterhead of the Bidder/OEM]

PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/ UNSUCCESSFUL BIDDER/OEM

RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Sl. No	Particulars	Attached (Y/N)
1.	Name of the Bidder/OEM	
2.	Permanent Account No. (PAN)	
3.	Particulars of Bank Account	
	a) Name of Bank	
	b) Name of Branch	
	c) Branch code	
	d) NEFT/ IFSC Code	
	e) Account No.	
	f) RTGS Code	
	g) 9 digit MICR code appearing on the cheque book	
	h) Type of account	
	i) Address	
	j) City Name	
	k) Telephone No.	
4.	Email id of the Bidder/OEM	

Note:- Please attach original cancelled cheque along with the RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T- IV

[On the original letterhead of the Bidder/OEM]

BID FORM

To
The Director,
Information and Library Network Centre (INFLIBNET),
Infocity Gandhinagar - 382007

Sub: Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library, Gandhinagar, Gujarat.

Dear Sir,

We the undersigned Bidder/OEM/(s), having read and examined in details the specifications and other documents of the Supply, Testing and Installation of RFID Management System Tender No.INF/PUR/REID/2019-20, do hereby propose to execute the job as per specification as set forth in your Bid documents.

The prices of all items stated in the bid are firm during the entire period of subscription and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 120 (one twenty only) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.

We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our bid documents. Further, we agree that additional conditions, deviations, if any, found in the bid documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.

If this bid is accepted by you, we agree to provide access and goods as specified in tender document. We fully understand that access to the software and goods is the essence of the job, if awarded.

We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to five to ten per cent (5-10%) of the Order value as stipulated in Financial Bid.

We agree that INFLIBNET reserves the right to accept in full/part or reject any or all the bids received or split order within successful Bidder/OEMs without any explanation to Bidder/OEMs and his decision on the subject will be final and binding on Bidder/OEM.

Dated, thisday of2019

Thanking you, we remain,

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T- V

[On the original letterhead of the Bidder/OEM]

Date : _____

DECLARATION

I, _____ Son/Daughter/Wife of _____
Resident of _____ Proprietor /
Director / Authorized Signatory of the Company / Firm, mentioned above, is competent to sign this
declaration and execute this tender document.

I/We hereby certify that I/We have read the entire terms and conditions of the tender documents
from Page No. _____ to _____ (including all documents like annexure(s), schedules(s),
etc.,) which form part of the order agreement and I/We shall abide hereby by the terms / conditions
/ clauses contained therein.

The information / documents furnished along with the above application are true and authentic to
the best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false
information / fabricated document would lead to rejection of my tender at any stage besides
liabilities towards prosecution under appropriate law.

The corrigendum(s) issued from time to time by your department/organization too have all been
taken into consideration, while submitting this declaration letter.

I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)
in it's totally / entirely.

In case any provision of this tender are found violated, then your department/organization shall
without prejudice to any other right or remedy be at liberty to reject this tender/bid including the
forfeiture of the full earnest money deposit.

Date : _____

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T- VI

[On the original letterhead of the Bidder/OEM]

MANUFACTURER'S AUTHORIZATION FORM

To
INFLIBNET CENTRE
INFOCITY, GANDHINAGAR

Ref: Tender No.: INF/PUR/RFID/19-20

WHEREAS _____ who are official producers of
_____ and having production facilities at
_____ do hereby authorize
_____ located at

_____ (hereinafter, the "Bidder/OEM")
to submit a bid of the following Products produced by us, for the Supply Requirements associated
with the above Invitation for Bids.

When resold by _____, these products are subject to our applicable
standard end user warranty terms.

We assure you that in the event of _____, not being able to fulfill its
obligation as our Bidder/OEM in respect of our standard Warranty Terms we would continue to meet
our Warranty Terms through alternate arrangements.

We also confirm that _____ is our authorized Bidder/OEM/system
integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be
discontinued within 5 years from the day of this letter. We assure availability of spares for the
products for the next five years after five years warranty.

We also confirm that the material / goods will be delivered within 60 days from the date of placement
of confirmed order.

Name In the capacity of

Signed

Duly authorized to sign the authorization for and on behalf of _____

Dated on _____ day of _____ 2017

Note: This letter of authority must be on the letterhead of the Manufacturer and duly signed &
seal by an authorized signatory.

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
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Annexure T- VII

[On the original letterhead of the Bidder/OEM]

Undertaking

[Submitted on the Letterhead of original Equipment Manufacturer (OEM)]

An undertaking from the original equipment manufacturer is required and stating that they would facilitate the Bidder/OEM on a regular basis with technology/ product updates and extends support for the warranty as well.

Authorised Signatory: _____

Date: _____

Name of the Authorised

Person (OEM) : _____

Warranty Declaration

[Submitted on the Letterhead of Bidder/OEM/ Supplier]

The warranty declaration states that everything to be supplied by us hereunder shall be free from all defects and faults in material / goods, workmanship and shall be of the highest quality and material / goods of the type ordered, shall be in full conformity with the specification and shall be complete enough to carry out the experiments, as specified in the tender document."

Authorised Signatory: _____

Date: _____

Name of the Authorised

Person of Bidder/OEM : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
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Annexure T- VIII

[On the original letterhead of the Bidder/OEM]

**DETAILS OF GOODS / WORKS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED
DURING THE LAST THREE YEARS**

SIMILAR NATURE OF ASSIGNMENT COMPLETED		
Sr No.	Description	Project Detail
1.	Name of project and Location	
2.	Mention the project objectives, details of solution implemented and benefits accrued to the customer organization	
3	Name and Address of Employer/ Organization	
4.	Cost of goods / work in Rs.	
5.	Date of commencement as per order	
6.	Stipulated date of Completion	
7.	Actual date of completion	
8.	Litigation/arbitration pending/in progress with details*	
9.	Name and Address/email and telephone number of officer to whom reference may be made.	
10.	Remarks	

*Indicate gross amount claimed and amount awarded by the Arbitrator.

***For each supply work/goods, spate sheet be prepared as per above proforma.**

Signature of Applicant(s) along with
the Name & Stamp of Company

Date :

Place :

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
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Annexure T-IX

[On the original letterhead of the Bidder/OEM]

**CERTIFICATE
DECLARATION REGARDING BLACKLISTING/NON BLACKLISTING**

I /We Proprietor / Partner (s) / Director (s) of M/shereby declare that the firm/ company namely M/S. has not been blacklisted or debarred in the past by any organization from taking part in Government tenders.

Or

I / We proprietor / partner (s) / Director (s) of M/s..... hereby declare that the firm/ company namely M/S..... was blacklisted or debarred by any Government Department from taking part in Government tenders for a period ofyears w.e.f..... The period is over on and now the firm/ company is entitled to take part in Government tender. In case the above information is found false, I / we are fully aware that the tender/ order will be rejected / cancelled by INFLIBNET Centre and earnest money / EMD shall be forfeited. In addition to the above INFLIBNET Centre will not be responsible to pay the bills for non-access.

Seal of the firm should
be affixed.

Signature:.....

Name:

Capacity in which as signed:

Name & address of the firm:

.....

Dated:
with seal.

Signature of Bidder/OEM

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of limited company by all the Directors of the company or company secretary on behalf of all directors.

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
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Annexure T- X

FINANCIAL CAPABILITY OF BIDDER/OEM
[On the original letterhead of the Bidder/OEM]

Date : _____

Annual turnover details of the Bidder/OEM from [insert relevant details]

#	Financial Year	Turnover in Indian Rupees
A	2016-2017	
B	2017- 2018	
C	2018- 2019	

[Extra rows may be added, if required]

*Audited Balance sheet and Profit & Loss account statement of the Bidder/OEM for each of the above mentioned financial years shall submit as supporting evidence.

Please affix the signature of the authorized signatory of the Bidder/OEM with name, designation, seal and date here.

Please affix the signature of the authorized signatory of the statutory auditor of the Bidder/OEM with name, designation, seal and date here.

Authorized Signatory

Authorized Signatory

(Signature In full): _____

of Statutory Auditor: _____

Name and title

Name and title of

of Signatory: _____

Signatory _____

Stamp of the

Company: _____

Stamp of the firm _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure T- XI

[On the original letterhead of the Bidder/OEM]

Date : _____

Details of supply of Goods /Works of Similar Type Executed by the Bidder/OEM

Sr. No.	Name of the Company with full address, phone, fax and name of contact person	Supply of goods /work Description	Ref. & Date of the order	Order Value	Details of Order	Period of Access		Page No
						Start	End	

1. Copies of purchase orders should be attached with this information. In absence of documentary evidence, bid is liable to be rejected.
2. If required, extra rows or separate sheet may be used to submit the information.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Chapter -6

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre (Tender No. INF/PUR/REID/2019-20)

Annexure -F-I

Commercial Bid (Envelope-2) [On the original letterhead of the Bidder/OEM]

The Director,
INFLIBNET Centre,
Infocity,
Gandhinagar-382007

Sir,

I/we wish to submit our tender for Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library, Gandhinagar, Gujarat on the following rates:-

Sr. No.	Item	Qty. (Nos.)	Unit Price with 5 Years Warranty (In Rs. Without tax)	Total price with 5 Years Warranty (In Rs. Without tax)	Rate of GST/ Goods tax (%)	GST	Total Cost TC
A	B	C	D	E=C*D	F	G	TC=E+G
1.	RFID Security Gate (Specifications at Technical Bid item NO.1)	01 Pair					
2.	RFID Staff Station (Specifications at Technical Bid item NO.2)	01					
3.	Self Check in/ Out Unit (Specifications at Technical Bid item NO.3)	01					
4.	RFID Book Drop (Specifications at Technical Bid item NO.4)	01					
5.	RFID Hand Held Reader (Specifications at Technical Bid item NO.5)	01					
6.	HF RFID Tags (Specifications at Technical Bid item NO.6)	2000 (Apprx.)					

7.	Smart Card (Specifications at Technical Bid item NO.7)	100 (Apprx.)						
8.	Tagging Job Work (Specifications at Technical Bid item NO.8)	2000 (Apprx.) Books & other material / goods						
							Total price in Rupees:	

In words: _____

- L 1 will be the lowest sum total of rates of all line items without tax with 5 years warranty.
- The Bidder/OEM shall explicitly mention the applicable rate of tax.
- If required in future, for item No.6 (HF RFIG tags) and NO.7 (Smart Card), the Successful Bidder/OEM has to supply the additional quantity on the same rates to purchasing department during the period of warranty of 5 Years.
- The above items will be purchased depending upon the availability of funds.

Authorised Signatory: _____

Stamp/ seal of the Company: _____

Date: _____

Name of the Authorised

Person of Bidder/OEM : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure C-I

FORM OF AGREEMENT

This agreement made the _____ day of the month of _____ in the year 20.... BETWEEN, The Information and Library Network Centre (Hereinafter called "INFLIBNET") or Client which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns, having its Head office at INFOCITY, Gandhinagar 382 007, Gujarat, India on the ONE PART; and

* Shri _____ S/D/o _____ resident of _____ the sole proprietor of M/s _____ having office at the following address _____

* M/s. _____ the partnership firm having an administrative/principal office at _____ represented by its Managing/duly authorised partner.

* M/s. _____ company/body corporate incorporated under the provisions of the Companies Act 1956 having its registered office at the following address _____, duly represented at _____ duly represented by its constituted and authorized Managing Director, Shri _____ and (hereinafter called the Tenderer which term shall also be called the Supplier or the Bidder/OEM) which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns on the other part

WHEREAS THE Client/ INFLIBNET is desirous that certain Goods/material should be designed, supplied, installed, tested & commissioned as detailed in the notice inviting tender and their office mentioned and called for invitation to tenderers for the supply, installation and performance of such Goods / Material has been accepted by the INFLIBNET on the terms and conditions as set out therein and interalia others.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of order hereinafter referred to.

2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;

a) Notice inviting Tender

b) General rules and Instructions for the guidance of tenderers.

c) The Tender, Letter of Acceptance, Letters from & to the tenderer, Amendment's, if any, leading to and prior to acceptance letter.

d) General Conditions of order and clauses of order along with Annexures thereto.

e) Schedules consisting of Technical Specifications, Special Conditions, Compliances, Comprehensive AMC terms, tender drawings if any, etc.

f) Schedule of quantities including Prices and tendered amount known as Price - Bid.

g) The details submitted in technical bid, design, site survey and such other commitments like Annual Maintenance Charges for the period mentioned shall be part of the agreement.

[Note : * Strike off whichever is not applicable]

3. In consideration of the payments to be made by the INFLIBNET to the tenderer, the tenderer hereby covenants and agrees with the INFLIBNET to complete the supply of Goods, Installation, testing and commissioning of Goods/ Material in conformity in all respects and subject to all terms and conditions/rules as mentioned in the General Conditions as also in the aforesaid documents which shall form part of this agreement.

In witness whereof the parties hereto have hereunto set their respective hands and seals the day and year first above written.

Signed, sealed and delivered by the said tenderer, _____ to the CLIENT(INFLIBNET) _____ in the presence of:

Signature of Tenderer (with seal)

Signature of Authorised representative of the Client/INFLIBNET Accepting Authority.

Witness (Signature, Name & Address):

1).

2).

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure C-II

PERFORMANCE BANK GUARANTEE

To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

The Director,
Information and Library Network Centre (INFLIBNET),
Infocity Gandhinagar - 382007

Dear Sir,

1.WHEREAS..... (Name of Bidder/OEM) hereinafter called "the Bidder/OEM" has undertaken, in pursuance of Agreement dated, (hereinafter referred to as "the Agreement for Supply, Installation & Commissioning of RFID (Radio Frequency Identification) Management System with Integrated Library Management Software (SOUL 2.0) for INFLIBNET Library, Gandhinagar, Gujarat. AND WHEREAS it has been stipulated in the said Agreement that the Bidder/OEM shall furnish a Bank Guarantee ("the Guarantee") from a scheduled bank for the sum specified therein as security for implementing this PROJECT.

WHEREAS we _____ ("the Bank", which expression shall be deemed to include its successors and permitted assigns) have agreed to give the " INFLIBNET" the Guarantee:

THEREFORE the Bank hereby agrees and affirms as follows:

The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Bidder/OEM to INFLIBNET under the terms of their Agreement dated_____. Provided, however, that the maximum liability of the Bank towards INFLIBNET under this Guarantee shall not, under any circumstances, exceed _____ in aggregate.

In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from INFLIBNET in that behalf and without delay/demur or set off, pay to INFLIBNET any and all sums demanded by INFLIBNET under the said demand notice, subject to the maximum limits specified in Clause 1 above. A notice from INFLIBNET to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address:

Attention Mr. _____.

This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of months from the date of its execution. The Bank shall extend the Guarantee for a further period which may mutually be decided by the Bidder/OEM & INFLIBNET. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:

Any change or amendment to the terms and conditions of the Order or the execution of any further Agreements.

Any breach or non-compliance by the Bidder/OEM with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Bidder/OEM and the Bank.

The BANK also agrees that INFLIBNET at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the BIDDER/OEM and not withstanding any security or other guarantee that INFLIBNET may have in relation to the Bidder/OEM's liabilities.

The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of INFLIBNET or any other indulgence shown by INFLIBNET or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

This Guarantee shall be governed by the laws of India and the courts of Ahmedabad shall have jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this Day of

Witness

(Signature)

(Signature)

(Name)

Bank Rubber Stamp

(Name)

(Official Address)

Designation with Bank Stamp

Plus Attorney as per Power of Attorney No.:

Dated:

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No. INF/PUR/REID/2019-20)

Annexure C-III

FORMAT FOR EARNEST MONEY DEPOSIT / BID BOND
LETTER OF GUARANTEE

The Director,
INFLIBNET Centre,
INFOCITY, Gandhinagar

IN ACCORDANCE WITH YOUR TENDER for supply of ,M/s.
.....(hereinafter called the "Bidder/OEM") having its Registered Office at
....., wish to participate in the said bid for the supply
.....as an irrevocable Bank Guarantee against Earnest Money
Deposit for an amount of Rs.....(Rupees.....) valid up to
.....(180 days from the date of issue of Bank Guarantee), is required to be submitted by the
Bidder/OEM as a condition precedent for participating in the said bid, which amount is liable to be
forfeited by the Purchaser on i) the withdrawal or revision of the offer by the Bidder/OEM within the
validity period; ii) Non acceptance of the Letter of Indent / Purchase order by the Bidder/OEM when
issued within the validity period; iii) failure to execute the order as per orderual terms and condition
with in the orderual delivery period; and iv) on the happening of any contingencies mentioned in
the bid documents.

During the validity of this Bank Guarantee:

We,(Bank name) having its registered Office atguarantee and
undertake to pay immediately on first demand bythe amount of
Rs.....(Rupees.....) without any reservation, protest, demur and
recourse. Any such demand made by the INFLIBNET shall be conclusive and recourse. Any such
demand made by the purchaser shall be binding on the Bank irrespective of any dispute or difference
raised by the Bidder/OEM.

The Guarantee shall be irrevocable and shall remain valid up to(180 days from the date
of issue of Bank Guarantee) If any further extension is required, the same shall be extended to such
required period on receiving instruction form the Bidder/OEM, on whose behalf the is Guarantee is
issued.

Notwithstanding anything contained herein:

Our liability under this Bank Guarantee shall not exceed Rs.....(Rupees
.....).

This Bank Guarantee shall be valid up to(date).*We are
liable to pay the guaranteed amount or any part thereof under this Bank Guarantee Only and only
if you serve upon us a written claim or before(date).

**This Bank further agrees that the claims if any, against this Bank Guarantee shall be
enforceable at our branch office at situated at
..... (Address of local branch).**

Yours truly,
Signature and seal of the guarantor:
Name of Bank:
Address:
Date:

Instruction to Bank: Bank should note that on expiry of Bond Period, the Original Bond will
not be returned to the Bank. Bank is requested to take appropriate necessary action on or after
expiry of bond period.