



सूचना एवं पुस्तकालय नेटवर्क केन्द्र  
Information and Library Network Centre  
विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र  
An Autonomous Inter-University Centre of UGC  
गांधीनगर / Gandhinagar

**TENDER DOCUMENT**

<b>Sr. No.</b>	<b>BID-DATA SHEET</b>	
<b>01.</b>	<b>Name of Work</b>	<b>Annual Maintenance Contract for Sanitary items with Rate contract for Sanitary items of Jaquar Make installed in the washrooms at INFLIBNET Centre, Gandhinagar.</b>
<b>02.</b>	<b>Tender Number</b>	INF/PUR/AMC&ARC/SANITARY/2019-20
<b>03.</b>	<b>Yearly Estimated Cost of AMC</b>	Rs.50,000/-
<b>04.</b>	<b>Bid validity</b>	90 days
<b>05.</b>	<b>Issue of Tender Forms</b>	Tender Documents / Forms can be Downloaded from the Institute's website <a href="http://www.inflibnet.ac.in">www.inflibnet.ac.in</a> or Central Public Procurement Portal (CPPP) <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a>
<b>06.</b>	<b>Tender Document Delivery Mode</b>	Through Speed Post / Registered Post/ Courier or either by person.
<b>07.</b>	<b>Earnest Money Deposit (EMD)</b>	Earnest Money of Rs.1000/- (Rupees One Thousand only)
<b>08.</b>	<b>Contact Person</b>	Shri Harish Chandra, Administrative Officer – (PF&A) Email: <a href="mailto:adminofficer[at]inflibnet[dot]ac[dot]in">adminofficer[at]inflibnet[dot]ac[dot]in</a> and <a href="mailto:devang[at]inflibnet[dot]ac[dot]in">devang[at]inflibnet[dot]ac[dot]in</a> Tel : 079-23268121  Shri Shyam T Yadav, In-Charge (Purchase & Store) Email : <a href="mailto:shyam[at]inflibnet[dot]ac[dot]in">shyam[at]inflibnet[dot]ac[dot]in</a> Tel: 079-23268143
<b>09.</b>	<b>Contact Address</b>	INFLIBNET Centre, Infocity, PB No 04, Gandhinagar- 382 007 Website : <a href="http://www.inflibnet.ac.in">www.inflibnet.ac.in</a>

## INTRODUCTION

The Information and Library Network Centre (here after will be referred as INFLIBNET), is an autonomous Inter University Centre of the University Grants Commission, MHRD, New Delhi. Sealed bids on behalf of Director, INFLIBNET Centre are invited **for Annual maintenance Contract for Sanitary items (Jaquar make) with Annual Rate Contract for Sanitary items (Jaquar make) installed in Washrooms at INFLIBNET Centre, Gandhinagar** from bonafide, resourceful and reliable service providers/Bidders/agencies only as per terms and conditions attached.

Tender document downloaded from the INFLIBNET Centre's website [www.inflibnet.ac.in](http://www.inflibnet.ac.in) or Central Public Procurement Portal (CPPP), Govt. of India website [www.eprocure.gov.in](http://www.eprocure.gov.in)

## IMPORTANT DATES

Publish Date	02.09.2019	17:00 Hrs.
Document Download / Sale start Date	02.09.2019	17:00 Hrs.
Document Download / Sale end Date	23.09.2019	17:00 Hrs.
Pre-Bid Meeting	11.09.2019	14:00 Hrs.
Bid Submission Start Date	12.09.2019	09:00 AM
Bid Submission End Date	23.09.2019	17:00 Hrs.
Bid Opening Date	24.09.2019	15:10 Hrs.

## **GENERAL INSTRUCTION FOR BIDDER**

### **1. Eligibility (Pre-qualification) Criteria.**

The INFLIBNET has set up minimum eligibility criteria for the bidding purpose. All bidding parties/individuals must meet following criteria before they apply for the bid. The bidders meeting the criteria must enclose their supporting document photocopies as mentioned in Annexure – I along with the proposal, failing which their bids will be summarily rejected and will not be considered any further.

- 1.1 The bidder / OEM should submit registration certificate of Regd. Office in Gandhinagar /Ahmedabad with technically qualified staff to render the said services.
- 1.2 The bidder should submit authorization certificate from Jaguar for product dealership.
- 1.3 The firm should have provided services in any Government clients/ Autonomous Bodies/ Public sector under taking/ Private sectors and MNCs of high reputed Industry.
- 1.4 The bidder should be registered with Income Tax and Goods and Service Tax.
- 1.5 The bidder should submit Earnest Money Deposit.
- 1.6 The bidder should provide bank account details (Annexure –II).
- 1.7 Bidder's Details (Annexure-III)
- 1.8 Bid Form (Annexure –IV)
- 1.9 Declaration of Bidder (Annexure-V)
- 1.10 Declaration of blacklisting/Non Blacklisting (Annexure-VI)
- 1.11 Certificate for Site Inspection (Annexure-VII)

**2. Contract Period:** The AMC period initially will be for a period of one year from the date of written order, which may be extended up to maximum further two years one year at a time from award of contract/signing of agreement on same terms, condition and rates of the original Contract/signing of agreement, if the performance/services is found satisfactory in the discretion of INFLIBNET, Gandhinagar. The Centre reserves the right to curtail or extend the validity of Contract.

**3. Period of Validity of Offer:** For the purpose of placing the order, the proposals shall remain valid till 90 days from the date of opening of the tender.

**4. Submission of Bid:** The sealed envelope should be suprescribed "Bid for AMC with ARC of Sanitary items" at INFLIBNET Centre, INFOCITY, Gandhinagar And also deposited/ dropped in the tender Box placed at the security cabin, INFLIBNET CENTRE, INFOCITY, GANDHINAGAR-382007. The tender must reach on or before 23<sup>rd</sup> September, 2019 at 5:00 PM.

- 4.1 Each paper of the bid should be serially numbered and duly signed by the bidder with the seal of the firm on every page.
- 4.2 Envelopes shall indicate the name and address of the bidder to enable the bid to be returned, if required.
- 4.3 Late/ or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted/ posted well in time to reach us before the due date. The Centre will not be responsible for non-receipt of quotation due to postal delay, loss in transit etc.
- 4.4 Any Incomplete and conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the bidder and shall not be evaluated.
- 4.5 The bid shall be written in English only.
- 4.6 No other method/means of submission of bid except as stated above shall be acceptable.
- 4.7 All entries in the bid form should be legible and filled clearly, otherwise the bid is likely to be rejected. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialed by the person authorized to sign the bid.

**5. Earnest Money Deposit (EMD):** The interested firms/professional may put the tender document complete in all respects along with Earnest Money Deposit (EMD) of Rs.1000/-

(Rupees One Thousand only) in the form of Demand draft / Banker's Cheque / Fixed Deposit of any scheduled bank drawn in favour of "INFLIBNET Centre" payable at Gandhinagar.

The bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract. No interest shall be payable by the Institute on EMD. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period.

**Exemption in EMD will only be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department.**

- 6. Forfeiture of EMD:** EMD made by Bidder may be forfeited under the following conditions: If Bidder withdraw the proposal before the expiry of validity period. During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances. If Bidder violates any of the provisions of the terms and conditions of the proposal. In the case of a successful Bidder, if Bidder fails to:
- 6.1 Accept the work order along with the terms and conditions.
  - 6.2 Delay in initiating the services on accepting the work order.
  - 6.3 Furnish performance security.
  - 6.4 Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
  - 6.5 Submitting false/misleading information/declaration/documents/proof/etc. The decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job.
  - 6.6 In the event of the successful bidder/contractor failing to comply with any provision of the contract.
- 7. Pre-Bid Meeting:** Pre Bid Meeting will be held on 11<sup>th</sup> September, 2019 at 02.00 PM at premises of INFLIBNET. All Bidders must visit site before pre-bid meeting and have the physical inspection of all the items installed at the Centre. They may also suggest the inclusion or exclusion during the pre-bid meeting. Only the queries received within the stipulated date prior to the pre-bid meeting will be answered. Bidder/OEM can end their queries to:

Shri Shyam T Yadav, In-Charge (Stores & Purchase)  
Email : [shyam\[at\]inflibnet\[dot\]ac\[dot\]in](mailto:shyam[at]inflibnet[dot]ac[dot]in)  
Tel: 079-23268143 (During office hours 9.30am to 6.00pm (Mon-Fri))

- 8. Performance Security Deposit:** The successful bidder shall have to deposit a Performance Security Deposit of the 5 % of the total amount of work order for AMC within three (3) weeks of the receipt of the Order. The performance security deposit will be furnished in the form of Demand draft/ Bank Guarantee/Banker's Cheque/Fixed Deposit of any scheduled bank drawn in favour of "INFLIBNET Centre" Payable at Gandhinagar. The performance security deposit should be valid for sixty days beyond the date of completion of all contractual obligations. Bid security shall be refunded to the successful bidder on receipt of performance security to be renewed, if the contract is extended.
- 9. Terms of Payment:**
- 9.1 The Contractor shall submit the details of the complaints attended by him along with detail of materials used for such repairs and prepare the bill and sent to INFLIBNET with duly certified by the authorized officer of INFLIBNET Centre.
  - 9.2 The payment of AMC shall be made on monthly basis and payment of materials, if used for such repairs will be paid as per rate contract mentioned at Annexure – F-II.
  - 9.3 No advance payment will be made.

- 9.4 Invoice (i.e. Tax invoice as per GST rules clearly indicating GST registration number, Service Classification, rate and amount of Tax shown separately).
  - 9.5 The final payment shall, however, be made only after adjusting all the dues/claims of the Centre.
  - 9.6 No claim for interest will be entertained by the Centre in respect of any payment/deposit which will be held with the Centre due to dispute between the Centre & Contractor or due to Administrative delay for the reasons beyond the control of the Centre.
  - 9.7 Centre reserves the right to recover amount paid in excess during the contract from any other work or source after the contract if any if found paid excess.
  - 9.8 All Taxes as per applicable rules will be deducted time to time at applicable rates from all payments made by INFLIBNET Centre.
  - 9.9 The payment will be made by e-transfer through RTGS/ NIFT on submission of bill and scrutinized.
- 10. Amendment of Bid Document:** At any time prior to the deadline for submission of proposals, INFLIBNET Centre reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.
- 11. Enforcement of Terms:** The failure of either party to enforce at any time any of the provision of this contract or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the contract. The exercise by either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.
- 11.1 Termination of Contract:** INFLIBNET may without prejudice to any other remedy or right of claim for breach of contract by giving not less than 15 days written notice of default sent to the contractor, terminate the order in whole or in part. If the contractor materially fails to render any or all the services within the time period specified in the contract or any extension thereof granted by INFLIBNET in writing and fails to remedy its failure within a period of fifteen days after receipt of default notice from INFLIBNET. In such case INFLIBNET will invoke the amount held back from the contractor as PBG.
- 12. Resolution of Disputes:**
- 13.1 The arbitrator's award shall be substantiated in writing. The arbitration tribunal shall also decide on the costs of the arbitration procedure. In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.
  - 13.2 The place of the arbitration shall be Ahmedabad/Gandhinagar, Gujarat. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended.
  - 13.3 The proceedings of arbitration shall be in English.
  - 13.4 The Parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.
- 13. Penalty Clause:** The BIDDER has to maintain all the equipment in working condition. Rs. 300/- will be deducted for each day of delay for rectifying the fault.
- 14. Relaxation of Terms and Conditions:** The Director, INFLIBNET is empowered to relax any term or condition mentioned herein.
- 15. Agreement:** The contractor will have to enter into a written Agreement with this Centre immediately of intimation of acceptance of approved rates.
- 16. Bid Evaluation Criteria & Award Criteria:**

- 17.1 After the opening of the bid, in case the Centre require of seeking further information/clarification, the same shall be provided by the bidder. The bids shall meet the requirements as specified in Eligibility (Pre-qualification) Criteria.
- 17.2 In case it is found that the bidder has not quoted as per the requirement for any specified item, that particular item shall be evaluated on the basis of highest quoted rates by the another bidder.
- 17.3 Any conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the bidder and shall not be evaluated.
- 17.4 The rate contract will be awarded for technically suitable lowest evaluated bidder whose bid has been found to be responsive and who is found eligible and qualified as per the tender document. In case two or more agencies are found to have quoted the same rates. The Competent authority of INFLIBNET shall decide about the bidder to which the offer shall be granted based on the report of the past performance of the firm, and length of experience etc. the decision of the Competent Authority of INFLIBNET shall be final.
- 17.5 In case office is closed on bid opening date due to some reason, the last date and time will automatically shifted to the next working day.

**17. Disclaimer:** The near relatives of employees of the INFLIBNET are prohibited from participating in this tender. The near relatives for this purpose are defined as:

- 18.1 Member of a INFLIBNET Centre
- 18.2 Their husband or wife.
- 18.3 The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

**18. Indemnity Bond:**

- 19.1 The contractor shall keep INFLIBNET CENTRE and all officials of these offices indemnified from and against all suits, losses, claims, demands, proceedings, and liability of any nature or kind including costs and expenses, injuries to any person, damages to any property whatsoever, levy of fees or consequences which they may put to or suffer on account of the services undertaken by the contractor.
- 19.2 During the performance of the contract, if the person(s) of THE BIDDER meet with any accident which results into the death or injuries to the person(s) of THE BIDDER or any damage made to the Third party and any claim or legal penalties arise, it will be responsibility of THE BIDDER only. INFLIBNET will not be responsible in any way.
- 19.3 THE BIDDER shall follow all the regulations of Government of Gujarat and Government of India. THE BIDDER shall have any and all responsibilities of all the person(s) employed for the performance of the contract.
- 19.4 In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the INFLIBNET by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the INFLIBNET. As a result of the acts of the Contractor, if the INFLIBNET is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the INFLIBNET or the INFLIBNET reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the INFLIBNET

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

## **SCOPE OF WORK**

**TENTATIVE REQUIREMENT IS AS UNDER:** Annual Maintenance Contract for Sanitary items and Annual Rate contract for Sanitary items of Jaquar Make installed in all Washrooms/Bathrooms of Residential & Guest House Block of INFLIBNET Centre (Existing make: Jaquar)

1. Works shall include regular checking, maintenance and repairs of the flushing valves, and system connected with the auto flush urinal units. Repair and maintenance of sensor taps provided in all the toilets.
2. Register for Day to day repair & routine maintenance activity to be verified.
3. Checklist to be maintained.
4. All the removed materials for routine maintenance works should be brought to the office for accountability and a separate register needs to be maintained showing all received/used. No materials should be left anywhere in the campus.
5. All tools and machinery required for routine works, preventive maintenance etc., shall be provided by the contractor. One complete set of all tools and tackles to be maintained at site.
6. All breakdown calls/complaints received during normal working hours should be attended to as early as possible. No complaints should be left unattended and not be postponed to next day.
7. Any damage is caused to any equipment/or items available at the office premises due to negligence of the contractor's work force shall be entirely on contractor, the amount so involved on this account shall be deducted from the payment due to contractor.
8. Contractor shall maintain a proper record/register indicating reasons for not attending to any particular complaint within time schedule, failing which penalty shall be levied.
9. If the contractor fails to execute the maintenance works as detailed in 'Scope of Work' within stipulated time, the Centre will be at liberty to execute the works through an alternate source and the charges so incurred shall be recovered from the contractor.
10. The contractor will permit the Centre to hold or deduct the amount from bill for non-performance or part performance or failure to discharge obligations under this contract.
11. The contractor will ensure that the character and antecedents of the personnel engaged by him are duly verified before such engagement.
12. The contractor will ensure that none of his personnel report for duty in drunken state or consume drugs, prohibited substances, smoke, etc., while on duty.
13. The contractor will take necessary safety measures and he/she is solely responsible for the safety of personnel engaged by him. The contractor shall provide appropriate uniform, shoes, gloves, accessories & tools that would ensure safety against insects & snakes and electrocution to all personnel and ensure their cleanliness and upkeep.
14. The Centre shall not be responsible for any accident/injury or loss of life of any of the persons engaged by the contractor that may take place while executing the contract. Any compensation or expenditure towards the treatment of such injury or loss of life shall be sole responsibility of the contractor.
15. Care must be taken to ensure while carrying out the work so that no fittings, fixtures, furnishings are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the contractor, failing which the Centre will get them repaired/replaced at risk and cost of the contractor.
16. The contractor will not sub-contract the works unless permitted specifically by the Centre in writing.

**PART – I**

**The Following items/ materials includes in the Annual maintenance Contract**

<b>Sr. No.</b>	<b>Product type</b>	<b>Approx. Qty.</b>
1	Bottle Trap	80
2	Wash basin Tap	140
3	Florentine FLR 5041 Two way bid Cock	100
4	Sensor SNR-51083	120
5	Sensor faucet for wash basin with base flange	120
6	Flush tank System	85
7	Kubix prime APK-35751P	90
8	Health faucet	120
9	Celling mounted shower	90
10	Concealed 4-Way Diverter Set with Hot & Cold Concealed Stop Cock with Built-in Nonreturnable Valves (Composite One Piece Body RECTANGULER SHAPE)	90
11	Pillar Cock With Lift Type Operating Knob & Base Flange	85

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_



**Eligibility (Pre-qualification) Criteria**

**Annexure –I**

**Page number should be mentioned mandatory**

Sl. No.	Pre-qualification criteria	Documents to be provided	Attached (Y/N)	Page No.
01.	The bidder / OEM should submit registration certificate of Regd. Office in Gandhinagar /Ahmedabad with technically qualified staff to render the said services.	Registration Certificate of Regd. Office.		
02.	The bidder should submit authorization certificate from Jaguar for product dealership.	Certificate of Jaguar Dealership		
03.	The firm should have provided services in any Government clients/ Autonomous Bodies/ Public sector under taking/ Private sectors and MNCs of high reputed Industry.	Certified documents of Work orders/ Agreements in support of past contracts with Govt/ PSUs/ Other establishments		
04.	The bidder should be registered with Income Tax and Goods and Service Tax.	Attested copy of PAN/GIR Card Attested copy of GST registration certificate.		
05.	Earnest Money Deposit (EMD) of Rs.1000/-	Attached with technical bid.		
06.	The bidder should provide bank account details. Annexure - II			
07.	Bidder's Details Annexure-III			
08.	Bid form Annexure-IV			
09.	Declaration of Bidder Annexure-V			
10.	Declaration of blacklisting/Non Blacklisting Annexure-VI			
11.	Certificate for the site inspection Annexure-VII			

- While evaluating bids, the document required against above eligibility criteria shall be provided as per this tender as Annexures. Firm shall self-certify each page of the tender document in token of its understanding / acceptance by signing it.
- The bidder is required to enclose self-attested photocopies of the following documents along with the Technical Bid, failing which their bids may be summarily/out rightly rejected and may not be considered:

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/ UNSUCCESSFUL BIDDER/OEM**

RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Sl. No	Particulars	Attached (Y/N)
1.	Name of the Bidder/OEM	
2.	Permanent Account No. (PAN)	
3.	Particulars of Bank Account	
	<b>a)</b> Name of Bank	
	<b>b)</b> Name of Branch	
	<b>c)</b> Branch code	
	<b>d)</b> NEFT/ IFSC Code	
	<b>e)</b> Account No.	
	<b>f)</b> RTGS Code	
	<b>g)</b> 9 digit MICR code appearing on the cheque book	
	<b>h)</b> Type of account	
	<b>i)</b> Address	
	<b>j)</b> City Name	
	<b>k)</b> Telephone No.	
4.	Email id of the Bidder/OEM	

Note:- Please attach original cancelled cheque along with the RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Date : \_\_\_\_\_

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory : \_\_\_\_\_

Company Rubber Stamp : \_\_\_\_\_

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre  
(Tender No.INF/PUR/AMC&ARC/SANITARY/2019-20)

**Annexure –III**

Bidder's Details

1	Name of the Firm/ Company/Professional	
2	Name and Designation of Authorized Signatory	
	Communication Address:	
	Office Phone No: Mobile No:	
	Fax: E-Mail ID:	
	GST registration Number: PAN Number:	
<b>Particular Details of the Bidders Representative'</b>		
3	Name of the Contact Person: Designation: Phone No: Mobile No: E-Mail ID:	

**UNDERTAKING**

- 1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.**
- 2. The rates quoted by me are valid and binding upon me for the entire period of contract and period of extension.**

Authorized Signatory (signature in full) : \_\_\_\_\_

Name and Title of Signatory : \_\_\_\_\_

Company Rubber Stamp : \_\_\_\_\_

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre

(Tender No. INF/PUR/AMC&ARC/SANITARY/2019-20)

**Annexure -IV**

**BID FORM**

(Bidders are requested to furnish the Bid Form in the Format given in this section, filling the all details and to be submitted on Letter Head in original)

To  
INFLIBNET CENTRE  
Infocity, Gandhinagar

Sub: AMC for Sanitary items and ARC for Sanitary items of Jaquar Make installed in all Washrooms/Bathrooms of Residential & Guest House Block of INFLIBNET Centre (Existing make: Jaquar) at INFLIBNET CENTRE, Gandhinagar.

Dear Sir,

We the undersigned bidder/(s), having read and examined in details the specifications and other documents of the subject tender No. INF/PUR/AMC&ARC/SANITARY/2019-20, do hereby propose to execute the job as per specifications as set forth in your Bid document.

The prices of all items stated in the bid are firm during the entire period of job irrespective of date of completion and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 90 (Ninety only) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.

We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our proposal. Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.

If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal. We fully understand that the work completion schedule stipulated in the proposal is the essence of the job, if awarded.

We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to five to ten percent (5-10%) of the Order value of AMC as stipulated in Financial Bid.

We agree that INFLIBNET reserves the right to accept in full/part or reject any or all the bids received or split order within successful bidders without any explanation to bidders and his decision on the subject will be final and binding on Bidder.

Dated, this .....day of .....2019

Thanking you, we remain,

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_ Son/Daughter/Wife of  
\_\_\_\_\_ Resident of  
\_\_\_\_\_

\_\_\_\_\_ Proprietor / Director / Authorized Signatory of the Company / Firm, mentioned above, is competent to sign this declaration and execute this tender document;

I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/We shall abide hereby by the terms / conditions / clauses contained therein.

The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

The corrigendum(s) issued from time to time by your department/organization too have all been taken into consideration, while submitting this declaration letter.

I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) in it's totally / entirely.

**In case any provision of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.**

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

CERTIFICATE

**DECLARATION REGARDING BLACKLISTING/NON BLACKLISTING**

I /We Proprietor / Partner (s) / Director (s) of M/s .....hereby declare that the firm/ company namely M/S. .... has not been blacklisted or debarred in the past by any organization from taking part in Government tenders.

Or

I / We proprietor / partner (s) / Director (s) of M/S..... hereby declare that the firm/ company namely M/S.....Was blacklisted or debarred by any Government Department from taking part in Government tenders for a period of .....years w.e.f..... The period over on ..... And now the firm/ company is entitled to take part in Government tender. In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by INFLIBNET Centre, Gandhinagar shall be forfeited. In addition to the above INFLIBNET Centre, Gandhinagar will not be responsible to pay the bills for any completed/ partially completed work.

Signature: .....

Name: .....

Capacity in which as signed: .....

Name & address of the firm: .....

Seal of the firm should be affixed.

Dated:  
seal.

Signature of Bidder with

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of limited company by all the Directors of the company or company secretary on behalf of all directors.

**SITE VISIT CERTIFICATE**

CERTIFICATE FOR THE SITE INSPECTION

I / We (M/s.

\_\_\_\_\_ )  
have certified that we have visited the site on \_\_\_\_\_ and assessed the nature and amount of work involved before submitting our offer.

We will be able to complete the works within the stipulated time and also that we will be able to execute the work suit to the site conditions.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_



सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre  
(Tender No.INF/PUR/AMC&ARC/SANITARY/2019-20)

**Annexure F-I**

**Price Bid (PART-I)**

Sr. No.	Description of Work	Period of Contract	Amount (Rs.)
01.	Cost for Annual Maintenance Contract for Sanitary items (Jaguar Make) Installed in INFLIBNET	One Year	Rs. _____
		GST 18%	Rs. _____
		Total Amount	Rs. _____
Rate in words: _____ _____			

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**Rates of Annual Rate contract for following Items/ Materials of Sanitary items of Jaquar Make installed in the washrooms at INFLIBNET Centre, Gandhinagar.**

**PART - II**

<b>1. General items</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZMP-CHR-001	FULL OUTLET VALVE- IN 80	
2	ZMS-CHR-026B	HEALTH FAUCET WO TUBE WO HOOK (WISE COMP	
3	ZMP-CHR-002	INLET VALVE COMP. - IN80	
4	ZMP-CHR-038	STOP COCK	
5	ZMS-CHR-198	TUBE(PVC)-1.2MTR(9mm)- TELEPHONE SHOWER (A	
6	ZMP-CHR-027	FIXING SCREW - CONTROL PLATE	
7	ZMP-CHR-003	Command BASE + ARMS - IN80	
8	ZMP-CHR-015	DIAPHRAGM & INSERT FOR INLET VALVE -IN80	
9	ZMP-CHR-010	ARM (LIFT ROD) - IN80	
10	ZMP-CHR-009	VALVE 03 - IN80	
11	ZCQ-CHR-064	FITTING-CSC-ALD-083/089- ALLIED-FLUHS-COL	
12	ZKB-CHR-005	HANDLE-COCK-5041- FLORENTINE	
13		SHOWER HEAD	
14		SHOWER MIXURE	
15		WASHBASIN PIPE	
16		WASTE PIPE	
17		HANDLE KNOB	
18		FLT KNOB	
19		Big cock	
20		Pillar cock with 135mm extension body for kitchen	
<b>2. Bottle Trap</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZMS-CHR-153	FLANGE(W)BOTTLE TRAP- 769-ALLIED	
2	ZMS-CHR-154	FLAT WASHER FOR BOTTLE TRAP	
3	ZMS-CHR-193	PIPE-BOTTLE TRAP-769-W/O COLAR-7.5" LONG	
4	ZMS-CHR-194	PIPE-BOTTLE TRAP-769-W/O COLAR-10" LONG	
5	ZMS-CHR-215	NUT-BOTTLE TRAP-35mm- 769-REGULAR TO FIX	

6	ZMS-CHR-256	MODIFIED PART FOR BOTTLE TRAP	
7	ZMS-CHR-398	TOOL FOR BOTTLE TRAP-769	
8	ZMS-CHR-034	WASHER SET-BOTTLE TRAP-769	
9	ZMS-CHR-097	NUT-CLOSED NUT-BOTTLE TRAP-35mm-769-REGU	
10	ZMS-CHR-114	WASHER-THREADED-BOTTLE TRAP-769-FOR CONN	
11	ZMS-CHR-220	PIPE(P)-BOTTLE TRAP-769-FOR BODY INTERNA	
<b>3. Wash basin Tap</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZKB-CHR-007	HANDLE-SLBM-5005B-FLORENTINE-35mm	
2	ZKB-CHR-126	SCREW-GRUB-CSC-8083NK-FLORA-ALL-REGULAR-	
3	ZKB-CHR-053C	INDICATOR(P)-FOR HANDLE-GREY COLOR	
4	ZSV-CHR-061	SLEEVE(KATORI)-BM-5001B-FLORA-REGULAR-FI	
5	ZSV-CHR-062	SLEEVE-DIV.35 mm EKO-35mm CARTRIDGE-OLD-	
6	ZMS-CHR-129	O RING FOR BODY NUT OF DIVERTER - EKO	
7	ZCS-CHR-003A	CARTRIDGE-BM-5005B-FLORA-35mm-ALL- PRODU	
8	ZCS-CHR-021	BUSH(P)-35mm CARTRIDGE-(ZCS-003)FIX IN S	
9	ZMS-CHR-169	PIPE SET-BEND PIPE-WM-5273-FLORA-275mm-S	
10	ZFG-CHR-091	FLANGE(B)BASIN MAIXER-5001B-FLORENTINE..	
11		600MM LONG BRADED HOSES FOR BAS MIX	
12	ZMS-CHR-500	AERATOR ASSY.24mm(ZMS-500A/B/C)SHORTY	
13		Washer - Wash basin Tap	
14		JALI - Wash basin Tap	
15		HOUSING - Wash basin Tap	
<b>4. FLORENTINE FLR 5041 TWO WAY BIG COCK</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZKB-CHR-005	HANDLE-COCK-5041-FLORENTINE	
2	ZCA-CHR-042	FITTING-2WAY BIB COCK-5041-FLORA-ALL	
3	ZKB-CHR-005A	HANDLE-COCK-5041(M209N)WITH BUSH SET-FLO	
4	ZKB-CHR-126	SCREW-GRUB-CSC-8083NK-FLORA-ALL-REGULAR-	
5	ZKB-CHR-053B	INDICATOR(P)-FOR HANDLE-BLUE COLOR-COLD	

6	ZKB-CHR-005B	ADAPTER SET(P)-COCK-5041-FLORENTINE	
7	ZCQ-CHR-062	FITTING-BC/WM-5037/5281-FLORA-FLUHS-COLD	
8	ZFG-CHR-010	FLANGE (W) BIB COCK-5037-FLORENTINE/SOLO..	
9	ZMS-CHR-328	AERATOR ASSY.24mm(ZMS-001/155/328A)	
10	ZMS-CHR-382	CAP-2WAY BIB COCK-5041-FLORA-ALL REGULAR	
11		Washer - FLORENTINE FLR 5041 TWO WAY BIG COCK	
12		JALI - FLORENTINE FLR 5041 TWO WAY BIG COCK	
13		HOUSING - FLORENTINE FLR 5041 TWO WAY BIG COCK	
<b>5. SENSOR SNR-51083</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		SENSORTRONIC MINI CONCEALED TYPE FLUSHING VALVE FOR URINAL COMPLETE SET WITH INSTALLATION BOX	
2		INSTALLATION BOX	
3		NUT UPPER SIDE	
4	ZSH-CHR-015	FRONT COVER - 1215F / 1217F	
5	ZMS-CHR-141	FILTER JALI FOR HANSGROHE SHOWERS	
6	ZSN-CHR-036	PLASTIC BODY FOR SOLENOID VALVE -STERN 0	
7	ZSN-CHR-032	SOLENOID VALVE STERN - 07230003	
8		WASHER	
9	ZSN-CHR-047	LITHIUM BATTERY FOR URINAL/BASIN U9VLF	
10	ZSN-CHR-031	EYE FOR URINAL F.VALVE-STERN (07220012)	
11	ZSN-CHR-058	FLANGE FOR MINI SENSOTRONIC FLUSH VALVE	
12	ZSN-CHR-074	SCREW FOR FLANGE - 51083	
13	ZSL-CHR-005	NUT-BUTTON ASSY-4mm(ZSL-078)	
<b>6. SENSOR FAUCET FOR WASH BASIN WITH BASE FLANGE</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZSN-CHR-019A	ELBOW FORCONTROL BOX NEW - 51011	
2	ZSN-CHR-059B	CONNECTER CABLE-WB-51011-FOR FIXING THE	
3	ZSN-CHR-093	CONTROL BOX-WB-51011-SENER-MODI.-ROUND	

4	ZSN-CHR-093A	TEE-WB-51011-SENER-AQUIS PRODUCT-MODI.-	
<b>7. Flush Tank accessories</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		CONTROL PLATE WITH TWO BUTTON	
2	ZMP-CHR-023	Command HINGE (BRACE) - IN80	
3	ZMP-CHR-001	FULL OUTLET VALVE- IN 80	
4	ZMP-CHR-023	Command HINGE (BRACE) - IN80	
5	ZMP-CHR-027	FIXING SCREW - CONTROL PLATE	
6	ZMP-CHR-003	Command BASE + ARMS - IN80	
7	ZMP-CHR-019	BOLT CONTROL FRAME	
8	ZMP-CHR-020	Command BASE (CONTROL PLATE) - IN80	
9	ZMP-CHR-021	Command RIGHT ARM - IN80	
10	ZMP-CHR-022	Command LEFT ARM - IN80	
11	ZMP-CHR-002	INLET VALVE COMP. - IN80	
12	ZMP-CHR-014	VALVE BODY FOR INLET VALVE	
13	ZMP-CHR-017	REDUCER FOR INLET VALVE	
14	ZMP-CHR-015	DIAPHRAGM & INSERT FOR INLET VALVE -IN80	
15	ZMP-CHR-012	O RING FOR INLET VALVE	
16	ZMP-CHR-026	ACTIVATING SCREW - CONTROL PLATE	
17	ZMP-CHR-001	FULL OUTLET VALVE- IN 80	
18	ZMP-CHR-010	ARM (LIFT ROD) - IN80	
19	ZMP-CHR-008	CUTTED RING (SPLIT RING)	
20	ZMP-CHR-009	VALVE 03 - IN80	
21	ZMP-CHR-011	PLUG SEAL (STRAINER SEAL) - IN 80	
22	ZMP-CHR-038	STOP COCK	
23	ZMP-CHR-013	FIXING NUT FOR INLET VALVE	
24	ZMP-CHR-040	NIPPLE FOR INLET VALVE IN 80	
25	ZMP-CHR-042	LOCK PLASTIC FOR MOD. SIAMP CONC. CISTER	
26	ZMP-CHR-039	NET(P)-CONC. CISTERN-TO COVER BODY TANK-	
27	ZMP-CHR-041	CIR-107S-O RING FOR TANK (OUT LET PIPE)	
28		Tank	
29		Toilet seat cover	

30		Slim Concealed Cistern with Floor Mounting Frame, 31801011X Installation Kit and Drain Pipe Connection Set for Wall Hung WC	
<b>8. Kubix prime APK-35751P</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1	ZAM-CHR-044	BRACKET-ACCESSORIES-KUBIX/CONTI-T SHAPE-	
2	ZAM-CHR-045	FLANGE(W)ACCESSORIES-35701-REGULAR	
3		SLEEVE	
4		SCREW	
5		ROD	
<b>9. HEALTH FAUCET</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		HEALTH FAUCET	
2		1 METER LONG FLEXIBLE TUBE	
3		WALL HOOK	
4		BACK FLOW PREVENTER	
<b>10.CELLING MOUNTED SHOWER</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		SHOWER HEAD	
2		SHOWER ARM SQUARE	
3		SHOWER FLANGE	
<b>11.Concealed 4-Way Diverter Set with Hot &amp; Cold Concealed Stop Cock with Built-in Nonreturnable Valves (Composite One Piece Body RECTANGULER SHAPE)</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		<b>Concealed 4-Way Diverter Set with Hot &amp; Cold Concealed Stop Cock with Built-in Nonreturnable Valves (Composite One Piece Body RECTANGULER SHAPE)</b>	
2		Knob	

3		Rod	
4		Rectangular three way plate	
5		Mixture	
6		Valve	
<b>12.Pillar Cock With Lift Type Operating Knob &amp; Base Flange</b>			<b>Rate (per item)</b>
<b>Sr.No.</b>	<b>Product Code</b>	<b>Item Description</b>	
1		Pillar Cock With Lift Type Operating Knob & Base Flange	
2		Operating knob	
3		Base flange	
4		Cartridge	
5		Aerators	

The Centre have covered all jaguar make items, however, if any item found in future we may ask rates for the same.

If the Centre required to be replace of any parts from above mentioned jaguar make items during the AMC period, the contractor will replace with the prior approval of admin section.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

(ON A STAMP PAPER of Rs.300/-)

**FORM OF AGREEMENT**

This agreement made the \_\_\_\_\_ day of the month of \_\_\_\_\_ in the year 20.... BETWEEN, The Information and Library Network Centre ( Hereinafter called 'INFLIBNET') or Client which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns, having its Head office at INFOCITY, Gandhinagar 382 007, Gujarat, India on the ONE PART; and

\* Shri \_\_\_\_\_ S/D/o \_\_\_\_\_ resident of \_\_\_\_\_ the sole proprietor of M/s \_\_\_\_\_ having office at the following address \_\_\_\_\_

\* M/s. \_\_\_\_\_ the partnership firm having an administrative/principal office at \_\_\_\_\_ represented by its Managing/duly authorised partner.

\* M/s. \_\_\_\_\_ company/body corporate incorporated under the provisions of the Companies Act 1956 having its registered office at the following address \_\_\_\_\_, duly represented at \_\_\_\_\_ duly represented by its constituted and authorized Managing Director, Shri \_\_\_\_\_ and (hereinafter called the Tenderer which term shall also be called the Supplier or the Contractor ) which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns on the other part

WHEREAS THE Client/ INFLIBNET is desirous that certain works should be designed, supplied, installed, tested & commissioned as detailed in the notice inviting tender and their office mentioned and called for invitation to tenderers for the supply, installation and performance of such works has been accepted by the INFLIBNET on the terms and conditions as set out therein and interalia others.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;
  - a) Notice inviting Tender
  - b) General rules and Instructions for the guidance of tenderers.
  - c) The Tender, Letter of Acceptance, Letters from & to the tenderer, Amendment's, if any, leading to and prior to acceptance letter.
  - d) General Conditions of contract and clauses of contract along with Annexures thereto.
  - e) Schedules consisting of Technical Specifications, Special Conditions, Compliances, Comprehensive AMC terms, tender drawings if any, etc.



f) Schedule of quantities including Prices and tendered amount known as Price - Bid.

g) The details submitted in technical bid, design, site survey and such other commitments like Annual Maintenance Charges for the period mentioned shall be part of the agreement.

**[Note : \* Strike off whichever is not applicable ]**

3. In consideration of the payments to be made by the INFLIBNET to the tenderer, the tenderer hereby covenants and agrees with the INFLIBNET to complete the works in conformity in all respects and subject to all terms and conditions/rules as mentioned in the General Conditions as also in the aforesaid documents which shall form part of this agreement.

In witness whereof the parties hereto have hereunto set their respective hands and seals the day and year first above written.

Signed, \_\_\_\_\_ sealed and delivered by the said tenderer, \_\_\_\_\_ to the CLIENT(INFLIBNET) \_\_\_\_\_ in the presence of:

Signature of Tenderer (with seal)

Signature of Authorised representative  
of the Client/INFLIBNET Accepting Authority.

Witness ( Signature, Name & Address ):

1).

2).

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre  
(Tender No.INF/PUR/AMC&ARC/SANITARY/2019-20)

Annexure C-II

INDEMNITY BOND

**(ON A STAMP PAPER of Rs.300/-)**

We, ....., having a registered office at ....., have entered into a contract with Information & Library Network (INFLIBNET) Centre having registered office at INFOCITY, Opp. DAICT, Gandhinagar 382 007, vide contract dated ....., to provide Taxi services on outsourcing basis at Information & Library Network (INFLIBNET) situated at INFOCITY, Opp. DAICT, Gandhinagar 382 007.

We do hereby indemnify and keep harmless, Information & Library Network (INFLIBNET) Centre, at all times, whether during the continuation of the aforesaid contract and at any time thereafter, in respect of any claim, demand, compensation, liability, penalty, fines, interests, suits etc. of whatsoever nature made, all actions and proceedings taken against the Institute by any party, employee(s), or workman/woman provided by us, on account of any delay, default, lapse, error, or omission on our part, or of rules and regulations, as may be applicable under the said contract from time to time.

We further undertake to indemnify and keep harmless, Information & Library Network (INFLIBNET) Centre against any claim/compensation arising out of any non-payment or short payment of salaries, wages, overtime, or compensation by whatever name called and compensation and claims arising on account of any accident, injury, death, etc. during the course of their engagement by us for the purpose of this contract, or non-fulfillment of any obligation under any of the labour laws as applicable to the class of workers/employees engaged by us for the purpose of this contract.

We further declare and agree that this Indemnity Bond is an unconditional and irrevocable undertaking by us and is not restrictive in any manner.

Signature of the Tenderer/Authorized Signatory Name of the Tenderer -----

Address of the Tenderer-----

Seal of the Company/Firm:

Telephone No/ Mobile No.-----