

**Information and Library Network (INFLIBNET) Centre  
(An IUC of University Grants Commission)  
Gandhinagar, Gujarat - 382007**



**Notice Inviting Tender (NIT) for Anti-Plagiarism Software**

**Tender No:** INF/Shodhganga/AP/2015/  
**Tender Date:** 28<sup>th</sup> March 2015

**Tender Document for Web based Anti-Plagiarism / duplication screening & Intellectual  
Property protection Tool.**

<b>Last date for Submitting Queries</b>	<b>9th April 2015</b>
<b>Pre-bid Meeting</b>	<b>13th April 2015, 3.00 PM</b>
<b>Last Date and Time of Submission of bids</b>	<b>23rd April 2015, 3.00 PM</b>
<b>Date &amp; Time of opening Technical Bid</b>	<b>23rd April 2015 at 3.30 PM</b>

**Venue:** INFLIBNET Centre  
Opp DAIICT,  
Infocity, Gandhinagar, 382007

<b>Bid Document Charges</b>	The bidder will have to pay BID DOCUMENT CHARGES OF INR 1,000/- in form of DD from any Nationalized Bank in name of INFLIBNET Centre Payable at GANDHINAGAR with Technical Bid & EMD.
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**Note: Please address queries and correspondence to**

<b>Commercial Query</b>	<b>Technical Query</b>
<b>To</b> Section Officer INFLIBNET Centre Phone 079-23268141 during office hours (Mon-Fri).	<b>To</b> Sh. Manoj Kumar K. INFLIBNET Centre Phone 079-23268000 during office hours (Mon-Fri). shodhganga@inflibnet.ac.in manoj@inflibnet.ac.in



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**1.0 INTRODUCTION**

The Information and Library Network Centre (here after will be referred as INFLIBNET), is an autonomous Inter University Centre of the University Grants Commission, Min. of HRD, Govt. of India. The INFLIBNET Centre invites sealed quotations consisting of two-bid tender (Technical and Commercial) from eligible manufacturers/ authorized distributors for the supply of anti-plagiarism software (Web based plagiarism/duplication screening & Intellectual property protection tool here after will be referred as anti-plagiarism software) under the project Shodhganga: a repository of Indian theses and Dissertations.

**2.0 IMPORTANT DATES**

Date of Release	28th March 2015
Last date for Submitting Queries	9th April 2015
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**3.0 SCOPE**

The subscription to anti-plagiarism software should facilitate universities/institutions to easily determine plagiarised content in the research works, i.e. theses and dissertations that are submitted to be original and not in any way copied in verbatim from other people's work. Universities should also have freedom to deter plagiarised content in articles and research papers. The technology should compare submitted thesis/research papers to a database of subscription based electronically published content from a wide range of partners and providers, Journal published databases, aggregators - current and archived Internet web pages and web documents including newspapers, magazines, electronic books, etc. including periodical databases covering popular, business and professional topics, reasonable number of subject specific encyclopedia titles and electronic encyclopedias.

**4.0 ELIGIBILITY CRITERIA**

The tools/products proposed as the solution by the vendors should have been used in academic institutions for more than 3 years. (Vendor should have an annual turnover which is more than 10 times of the order value of the tender). Foreign vendors should have registered office in India. Proof of all criteria should be submitted along with technical specifications. INFLIBNET Centre has the right to reduce or increase the criteria depending upon the number of proposals.

## 5.0 SPECIFICATIONS FOR ANTI PLAGIARISM SOFTWARE

The software should be able to perform the check for plagiarized content and should support the following minimum requirements

- a) Permit site license for unlimited users in a university
  - b) Off line content checking
  - c) On line content checking
  - d) Plagiarism check with maximum number of authentic on-line sources
  - e) Integration with popular search engine e.g. Google, Google Scholar, OAIster,
  - f) SCIRUS, Bing and AltaVista
  - g) Minimum test time
  - h) Native PDF support without 3rd party software
  - i) Multiple Formats Support: HTML, MS Word, Word Perfect, Post Script, Portable Document Format (.pdf), Rich Text, Plain Text
  - j) State-of-art advanced report viewing interface
  - k) Source tracing mechanism
  - l) On-the-Fly original to source comparison with dynamic statistics
  - m) Plagiarism chart generation
  - n) References automatic detection
  - o) Multiple documents processing
  - p) Seamless integration with the existing CMS/LMS
  - q) Should cover a large number of databases for comparison
  - r) Open Source product customized to Indian context will be preferred
  - s) Indian products fulfill all the requisites in all respect will be encouraged
- (Databases and list should be specified in the technical bid as given in Annexure-I)

## 6.0 INSTRUCTIONS TO BIDDERS

6.1 Bidders shall submit their bids in THREE SEPARATE SECTIONS as described below in sealed envelopes super-scribed with the Tender document number, due date, time, project and nature of bid.

Section I	The Bid Security (EMD) in a separate sealed envelope super scribed with the bid document number and Vendor name
Section II	Technical Bid as per prescribed format (Annexure-I)
Section III	Commercial Bid as per prescribed format (Annexure ó II)

6.2 The prices offered should be inclusive of all duties, taxes. TDS will be deducted from the invoice amount. Any other applicable charges, if any, should be mentioned separately in Section III.

- 6.3 Exact numbers of theses are given for each university who has signed MoU for Shodhganga project with INFLIBNET Centre and this is given for reference (Annexure III). Price may also be given depending on number of theses/articles produced by a university in a year.
- 6.4 Bid will be liable to be rejected if any mention of price is found in Section I or II.
- 6.5 Incomplete bids shall be liable to be rejected.
- 6.6 The envelopes containing SECTION-I to SECTION-III of offer should be enclosed in a larger envelope duly sealed. All pages of the offer must be signed and serially numbered.
- 6.7 Bids complete in all respects should reach INFLIBNET Centre on or before the due date of BID.
- 6.8 Services offered should be strictly as per requirements mentioned in this Bid document. Please spell out any unavoidable deviations, clause/ article-wise in your bid under the heading "Deviations".
- 6.9 Once quoted, the bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- 6.10 Bidder shall quote the prices of services as mentioned should be valid for 120 days.
- 6.11 *COST OF BIDDING*: The bidder shall bear all costs associated with the preparation and submission of the bid and INFLIBNET will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
- 6.12 *BIDDING DOCUMENTS*: Bidder can download the bid document and further amendment, from the INFLIBNET website ([www.inflibnet.ac.in](http://www.inflibnet.ac.in)) and submit the same to INFLIBNET office on or before due date of the tender. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding document. Failure to furnish all information prescribed in the bidding documents or submits a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid.
- 6.13 *CLARIFICATION ON BIDDING DOCUMENTS*: Bidders can seek written clarifications within the prescribed query from (Annexure IV) date of issue of the tender document, to  
Mr. Manoj Kumar K, Scientist ó D (CS) [shodhganga@inflibnet.ac.in](mailto:shodhganga@inflibnet.ac.in) or  
[manoj@inflibnet.ac.in](mailto:manoj@inflibnet.ac.in) Landline +91-79-23268220/23268000
- 6.14 *AMENDMENT OF BIDDING DOCUMENTS*: At any time prior to the deadline for submission of bids, INFLIBNET, for any reason, whether at its own initiative or in response to the clarifications requested by prospective bidders may modify the bidding documents by amendment. All prospective bidders will be notified of the amendments and such modifications will be binding on them. Bidders are also requested to browse the website of INFLIBNET i.e. [www.inflibnet.ac.in](http://www.inflibnet.ac.in) for further amendments if any. In order to allow prospective bidders a reasonable time to take the amendment into account in preparing their bids, INFLIBNET, at its discretion, may extend the deadline for the submission of bids.
- 6.15 *LANGUAGE OF BID*: The Bid prepared by the Bidder, as well as all correspondences and documents relating to the Bid exchanged by the Bidder and INFLIBNET shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in English. For purposes of interpretation of the bid, the translation shall govern.
- 6.16 *SECTION COMPRISING THE BIDS*: The quotation should be scan-able and distinct without any option stated in. The bid submitted shall have the following documents:

SECTION 6I : The Bid Security:

- The bid security to be furnished to INFLIBNET office on or before due date. The details are required to be filled in this section.

SECTION 6II : Technical Section:

- Clause by clause Compliance statement for Bid document including all annexures to be submitted.
- All annexures / table, duly filled-in with necessary proofs, as required and stated in the bid document
- Letter of Authority for signing the bid.

SECTION 6III : Price bid Section:

- Priced bid (in the prescribed format only)

6.17 *BID FORMS*: Wherever a specific form is prescribed in the Bid document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. Failing to submit the information in the prescribed format, the bid is liable for rejection. For all other cases, the Bidder shall design a form to hold the required information. INFLIBNET shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms.

6.18 *FRAUDULENT & CORRUPT PRACTICE*:

- 6.18.1 Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non competitive levels and to deprive the INFLIBNET of the benefits of free and open competition.
- 6.18.2 "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of Contract execution
- 6.18.3 INFLIBNET will reject a proposal for award and may forfeit the E.M.D. and/or Performance Guarantee (Annexure-IV) if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

6.19 *LACK OF INFORMATION TO BIDDER*: The Bidder shall be deemed to have carefully examined all contract documents to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfill his obligation under the Contract.

6.20 *CONTRACT OBLIGATIONS*: After the award of the contract, if the Bidder does not sign the Agreement or fails to furnish the Performance Bank guarantee within seven (07) working days along with the inspection report and working schedule as per the tender requirements and if the trial access are not started within Fifteen (15) working days after submission of P.B.G. as mentioned, INFLIBNET reserves the right to cancel the contract and apply all remedies available to him under the terms and conditions of this contract.

6.21 *BID CURRENCY*: The prices should be quoted in Indian Rupees/United States Dollars/United Kingdom Pound. Payment for the subscription as specified in the agreement shall be made in Indian Rupees/ United States Dollars/United Kingdom Pound only.

## **6.22 BID SECURITY / EARNEST MONEY DEPOSIT (EMD)**

- 6.22.1 The Bidder shall furnish, as part of the Bid, a Bid security for the amount of Rs. 5,00,000/- (Rupees Five Lakhs Only) by demand draft/ Bank Guarantee/Banker's Cheque/Fixed Deposit in favor of INFLIBNET Centre payable at Gandhinagar in India in a separate envelope. The unpriced bid will be opened subject to the confirmation of valid Bid security.
- 6.22.2 Under any circumstances INFLIBNET Centre will not be liable to pay any interest on the EMD
- 6.22.3 Bid security will be refunded to the unsuccessful bidder's within thirty (30) days from the award of work to the successful bidder.
- 6.22.4 The Earnest Money of the Successful Tenderer will be adjusted against the bank guaranty.
- 6.22.5 The Bid security may be forfeited at the discretion of INFLIBNET, on account of one or more of the following reasons:
  - 6.22.5.1 The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.
  - 6.22.5.2 Bidder does not respond to requests for clarification of their Bid.
  - 6.22.5.3 Bidder fails to co-operate in the Bid evaluation process.
  - 6.22.5.4 In case of a successful Bidder, the said Bidder fails:
    - (i) To sign the Agreement in time
    - (ii) To furnish Performance Bank Guarantee

## **6.23 PERIOD OF VALIDITY OF BIDS:**

- 6.23.1 Bids shall remain valid for 120 days after the date of Bid opening prescribed by INFLIBNET. A Bid valid for a shorter period shall be rejected as non-responsive.
- 6.23.2 In exceptional circumstances, INFLIBNET may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. A Bidder granting the request is not required nor permitted to modify the Bid.

## **6.24 FORMAT AND SIGNING OF BID:**

- 6.24.1 The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidder to the Contract/ Concession Agreement. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 6.24.2 The complete bid shall be without alteration or erasures, except those to accord with instructions issued by the INFLIBNET or as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

## **6.25 SEALING AND MARKING OF BID:**

- 6.25.1 Bidder shall submit their bids As Mentioned in Section 6.1
- 6.25.2 The envelopes containing SECTION 6I to III of offer should be enclosed in a larger envelope duly sealed. All pages of the offer must be signed and serially numbered. The outer envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late.
- 6.25.3 If any envelope is not sealed and marked as required, the INFLIBNET will assume no responsibility for the bid's misplacement or premature opening.

*6.26 BID DUE DATE:*

6.26.1 Bid must be received by the INFLIBNET at the address specified in the notice inviting tender (NIT) not later than the date specified in the NIT.

6.26.2 The INFLIBNET may, at its discretion, on giving reasonable notice by fax, e-mail or any other written communication to all prospective bidders who have been issued the bid documents, extend the bid due date, in which case all rights and obligations of the INFLIBNET and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

6.27 *LATE BID:* Any bid received by the INFLIBNET after the bid due date/time prescribed in NIT shall be rejected.

*6.28 MODIFICATION AND WITHDRAWAL OF BID:*

6.28.1 The Bidder may modify or withdraw its Bid after the Bid's submission, provided that written notice of the modification including substitution or withdrawal of the bids is received by INFLIBNET prior to the deadline prescribed for submission of bids.

6.28.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in a manner similar to the original Bid.

6.28.3 No Bid may be modified subsequent to the deadline for submission of bids.

6.28.4 No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the bid letter form. Withdrawal of a Bid during this interval may result in the bidder's forfeiture of its Bid security.

*6.29 OPENING OF BIDS BY INFLIBNET:*

6.29.1 Bids will be opened in the presence of Bidders' representatives, who choose to attend. The Bidders' representatives who are present shall sign a register evidencing their attendance.

6.29.2 The Bidders' names, Bid modifications or withdrawals, discounts and the presence or absence of relevant Bid security and such other details as the INFLIBNET officer at his/her discretion, may consider appropriate, will be announced at the opening.

6.29.3 Evaluation of the bids: After the closing time of submission, INFLIBNET Centre will verify the submission of EMD as per the terms and conditions of the bid. The technical bids of the bidders will be opened and evaluated by the INFLIBNET. The financial bid of the technically qualified bidders will be opened and evaluation will be done as mentioned in Section 6.32

*6.30 CONTACTING INFLIBNET:*

6.30.1 Bidder shall not approach INFLIBNET officers outside of office hours and/ or outside INFLIBNET office premises, from the time of the Bid opening to the time the Contract is awarded.

6.30.2 Any effort by a bidder to influence INFLIBNET officers in the decisions on Bid evaluation, bid comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the INFLIBNET, it should do so in writing.

6.31 *REJECTION OF BIDS*: INFLIBNET reserves the right to reject any Bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

6.32 *PRELIMINARY EXAMINATION OF BID*:

6.32.1 Technical Bid (Section II) of Bid documentation shall be evaluated in two steps. Firstly, the documentation furnished by the Bidder will be examined based on the following criteria:

- (i) Compliance to bid document
- (ii) Evaluation Technical Specifications of the Product

6.32.2 In the second step, INFLIBNET may ask Bidder(s) for additional information, demonstration of the item in scope of work. Arrange presentation/discussions with their professional, technical features to verify claims made in Technical Bid documentation.

6.32.3 Commercial Bid: Commercial Bids will be opened only if the vendor qualifies technically as per specification laid down in document. INFLIBNET may at its discretion discuss with Bidder(s) available at this stage to clarify contents of Commercial Bid.

6.33 *CHOICE OF VENDOR*: Final Choice of Firm / Firms, to implement this task shall be made on the basis of conformity to technical and operational requirements, time schedule of execution and appropriateness of priced bid from the point of view of cost competitiveness. INFLIBNET may ask bidder to match L1 prices.

6.34 *AWARD OF CONTRACT*

6.34.1 Award Criteria: The Criteria for selection will be the lowest effective cost to INFLIBNET for the technically suitable bid.

6.34.2 INFLIBNET's right to vary requirements at time of award: INFLIBNET reserves the right at the time of award to increase or decrease quantity for the requirements originally specified in the document without any change in Bid rate or other terms and conditions.

6.34.3 In case, if lowest bidder do not accept the award of contract or found to be involved in corrupt and/or fraudulent practices, the next lowest bidder will be awarded the contract. In such scenario, the lowest bidder has to bear the difference between lowest prices and next lowest prices.

6.35 *NOTIFICATION OF AWARD & SIGNING OF CONTRACT*

6.35.1 Prior to expiration of the period of Bid validity, INFLIBNET will notify the successful Bidder and issue a LOI after which the bidder needs to submit the P.B.G and sign the contract agreement in line with the bidding documents

6.35.2 Within Six (6) working days of receipt of the Contract Form, the successful Bidder shall sign and date the Contract and return it to the INFLIBNET. The contract Performance guarantee has to be submitted within seven (07) working days of receipt of award. The Bank Guarantee (Performance) shall be equal to 10% of the value of contract. The Bank Guarantee shall be valid for duration of 90 days beyond the expiry of contract.



6.35.3 Upon the successful Bidder's furnishing of Performance Bank Guarantee and signing of Contractual documents, The Bid Security of all unsuccessful Bidders will be refunded as per clause 6.22

6.36 *FORCE MAJEURE*: Force Majeure shall mean any event or circumstances or combination of events or circumstances that materially and adversely affects, prevents or delays any Party in performance of its obligation in accordance with the terms of the agreement, but only if and to the extent that such events and circumstances are not within the affected party's reasonable control, directly or indirectly, and effects of which could have prevented through Good Industry Practice. Any events or circumstances meeting the description of the Force Majeure which have same effect upon the performance of any contractor shall constitute Force Majeure with respect to the Vendor. The Parties shall ensure compliance of the terms of the Agreement unless affected by the Force Majeure Events. The Vendor shall not be liable for forfeiture of its implementation / performance guarantee, levy of penalties, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the agreement is the result of force majeure.

6.36.1 *FORCE MAJEURE EVENT*: The force majeure circumstances and events shall include the following events to the extent that such events or their consequences (it being understood that if a causing event is within the reasonable control of the affected party, the direct consequences shall also be deemed to be within such party's reasonable control) satisfy the definition as stated above.

6.36.2 Without limitation to the generality of the foregoing, Force Majeure Event shall include following events and circumstances and their effects to the extent that they, or their effects, satisfy the above requirements;

6.36.3 Natural events (Natural Events) to the extent they satisfy the foregoing requirements including;

6.36.4 Any material effect on the natural elements, including lightning, fire, earthquake, cyclone, flood, storm, tornado, or typhoon;

6.36.5 Explosion or chemical contamination (other than resulting from an act of war);

6.36.6 Epidemic such as plague;

6.36.7 Any event or circumstance of a nature analogous to any of the foregoing.

6.36.7.1 Other Events (Political Events) to the extent that they satisfy the foregoing requirements including: Political Events which occur inside or Outside the State of Gujarat or involve directly the State Government and the Central Government (Direct Political Event), including:

6.36.7.2 Act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, revolution, riot, insurrection, civil commotion, act of terrorism or sabotage;

6.36.7.3 Strikes, work to rules, go-slows which are either widespread, nation-wide, or state-wide and are of political nature;

6.36.7.4 Any event or circumstance of a nature analogous to any of the foregoing.

6.36.8 *FORCE MAJEURE EXCLUSIONS*. Force Majeure shall not include the following event(s) and/or circumstances, except to the extent that they are consequences of an event of Force Majeure:

(a) Unavailability, late delivery (man, material, machine and other resources needed at site etc.)

(b) Delay in the performance of any contractor, sub-contractors or their agents;

- 6.37 *PROCEDURE FOR CALLING FORCE MAJEURE*: The Affected Party shall notify to the other Party in writing of the occurrence of the Force Majeure as soon as reasonably practicable, and in any event within 5 (five) days after the Affected Party came to know or ought reasonably to have known, of its occurrence and that the Force Majeure would be likely to have a material impact on the performance of its obligations under the Agreement.
- 6.38 *CONTRACT OBLIGATIONS*: Once a contract is confirmed and signed, the terms and conditions contained therein shall take precedence over the Bidder's bid and all previous correspondence.
- 6.39 *AMENDMENT TO THE AGREEMENT*: Amendments to the Agreement may be made by mutual agreement by both the Parties. No variation in or modification in the terms of the Agreement shall be made except by written amendment signed by both the parties. All alterations and changes in the Agreement will take into account prevailing rules, regulations and laws.
- 6.40 *USE OF AGREEMENT DOCUMENTS AND INFORMATION*: The Vendor shall not without prior written consent from INFLIBNET disclose the Agreement or any provision thereof or any specification or any other information furnished by or on behalf of INFLIBNET in connection therewith to any person other than the person employed by the Vendor in the performance of the Agreement. Disclosure to any such employee shall be made in confidence and shall extend only as far as may be necessary for such performance.
- 6.40.1 The Vendor shall not without prior written consent of INFLIBNET make use of any document or information made available for the project except for purposes of performing the Agreement.
- 6.40.2 All project related documents issued by INFLIBNET other than the Agreement Itself shall remain the property of INFLIBNET and Originals and all copies shall be returned to INFLIBNET on completion of the Vendor's performance under the Agreement, if so required by the INFLIBNET.
- 6.41 *RESOLUTION OF DISPUTES*:
- 6.41.1 If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity e, interpretation, implementation or alleged material breach of any provision of the Agreement or regarding a question, including the questions as to whether the termination of the Contract Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavor to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30 (thirty) days], give 15 days notice thereof to the other Party in writing.
- 6.41.2 In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.
- 6.41.3 The place of the arbitration shall be Gandhinagar, Gujarat.
- 6.41.4 The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended.
- 6.41.5 The proceedings of arbitration shall be in English language.

- 6.41.6 The arbitrator's award shall be substantiated in writing. The arbitration tribunal shall also decide on the costs of the arbitration procedure.
- 6.41.7 The Parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.
- 6.42 *TAXES & DUTIES*: Vendor is liable for all taxes and duties as in force from the time of the signing of agreement till performance liability period expires, may arise by any law comes to the notice of INFLIBNET or comes in force etc. This must be noted for compliance at any time.
- 6.43 *BOOKS & RECORDS*: Bidder shall maintain adequate books and records or logs in connection with Contract and shall make them available for inspection and audit by INFLIBNET during the terms of Contract until expiry of the performance guarantee.
- 6.44 *PERFORMANCE GUARANTEE*:
- 6.44.1 The Vendor shall furnish Performance Guarantee as provided in the bid document to INFLIBNET for an amount equal to 10% of the value of Order / LOI.
- 6.44.2 The performance guarantee will be in the form of bank guarantee for the amount equal to 10% of the value of the Order / LOI towards faithful performance of the contract obligation, and performance services during the contract period. In case of poor and unsatisfactory field services, INFLIBNET shall invoke the PBG.
- 6.44.3 The Performance Guarantee shall be valid for a period of 90 days beyond contract period and shall be denominated in Indian Rupees and shall be in the form of an unconditional Bank Guarantee issued by any nationalized Banks or having branch in Gandhinagar in the format provided by INFLIBNET to be submitted Within 7 working days of receipt of award.
- 6.44.4 The Performance Guarantee shall be discharged by INFLIBNET and returned to the Vendor within 30 days from the date of expiry of the Performance Bank Guarantee.
- 6.45 *PAYMENT TERMS*: Payment will be done in 4 installments (after every quarter) after the trial period is over and final acceptance by the INFLIBNET Centre. Vendor should submit bills for a quarter with documentary evidence of providing access to Antiplagiarism software. In case of advance payment, if required, will be done against Bank Guarantee only. All outside India bank charges to supplier's account only.
- 6.46 *PENALTIES*: If the Vendor fails to enable services within the time period (s) specified in the LOI/Order/Instruction INFLIBNET may, without prejudice to its other remedies under the Agreement, levy as Penalties, a sum equivalent to 10% of the algebraic sum of the cost for the service provided at that particular site / sites, for each week or part thereof of delay, until actual delivery of performance. If the delay continues beyond 10 weeks, INFLIBNET may terminate the Agreement. However INFLIBNET may consider extension of time for completion of the assigned job with justification thereof.
- 6.47 *TRIAL PERIOD*: The tools should be given to university for a trial access of three months minimum.
- 6.48 *INDIAN AGENTS COMMISSION*: Vendors having Indian agents should categorically mention their address and authorization (Annexure-VI) letter and the services provided by Indian agents. The INFLIBNET Centre will not make any payment for the Indian agent.

Total cost should include such charges also, if any. Further, if possible the vendors should furnish the information pertaining to the Indian agents and their role in rendering assistance to the universities.

- 6.49 *DELIVERY*: The ordered access is/are required to be provided within 3 weeks from the date of acceptance of the purchase order.
- 6.50 *COUNTRY OF ORIGIN*: A document mentioning the country of origin and the country from where the service will be provided in Section II.
- 6.51 *UNIVERSITIES ALREADY USING THE SAME SOFTWARE*: Universities which are already subscribing the quoted anti-plagiarism software may given credit note for the remaining period and refunded to the university/INFLIBNET Centre or may start their subscription once their subscription period is over. INFLIBNET Centre will decide it based on the current users.
- 6.52 Tenderer should furnish the detailed specifications of the services (s) offered and the sample copy of the license agreement. Relevant technical literature, descriptive catalogue and pamphlet in any, should also be attached along with the offer in Section II.

## **7.0 EVALUATION**

Based on the technical bid, evaluation will be done by the percentage of marks scored in the three areas in the technical bid. Financial bids will be open for those who score minimum qualification criteria to be decided by Committee constituted for this purpose by the INFLIBNET Centre (e.g. 70%)

Note: All our procurement from abroad are governed by the cannons of Exim Policy of Government of India, if applicable.

The Quotations should reach to

The Section Officer  
INFLIBNET Centre,  
(An Inter University Centre  
of University Grants Commission)  
Gujarat, INDIA. Infocity, Gandhinagar - 382007. Gujarat, INDIA.  
Phone : (+91) 79 232682141 / 23268220.  
Fax : (+91) 79 23268111  
Email: shahana[at]inflibnet.ac.in, shodhganga[at]inflibnet.ac.in

## Annexure-I (Technical Bid)

### Compliance Data Sheet: General, Technical and Features

Sr. No.	Description	Quantity
<b>General</b>		
1	Number of Countries where the software is used?	
2	Number of Institutional customers using the software globally	
3	No. of Universities in India subscribing to the software along with date of renewal (Please attach the list)	
4	No. of Top 200 universities in the world using the software covered under	
	a) AIWU Ranking ( <a href="http://www.shanghairanking.com/">http://www.shanghairanking.com/</a> )	
	b) Times Higher Education World University Rankings ( <a href="http://www.timeshighereducation.co.uk">http://www.timeshighereducation.co.uk</a> )	
	c) QS World University Rankings ( <a href="http://www.topuniversities.com">http://www.topuniversities.com</a> )	
	d) Any Others (Please mention)	
5	No of Colleges in India subscribing the software (Please Attach List)	
6	Trial access offered (three months)	
7	Publisher's Content (Articles) available in your database from end-to-end under agreement signed between publisher and you from UGC Infonet Journals (Pls visit <a href="http://www.inflibnet.ac.in/econ">http://www.inflibnet.ac.in/econ</a> )	
8	Publisher's Content (Articles) available in your database from end-to-end under agreement signed between publisher and you from NLIST E-Journals/E-Books (Pls visit <a href="http://nlist.inflibnet.ac.in">http://nlist.inflibnet.ac.in</a> )	
9	No. of databases of popular publishers covered by the software (Please provide the list of top 30)	
10	No. of aggregator sources ((Please attach)	
11	Annual Turnover of the company (Please provide proof)	

Sr. No.	Technical	Quantity
12	Internet Checker Database size in billion	
13	Student papers database in Millions	
14	Plagiarism checker database size - web pages in billion	
15	Plagiarism checker database size - scholarly content items in million	
16	Updation Frequency (update/crawl in million webpages per day.)	
17	Plagiarism checker database size - newspapers, magazines and books in million	
18	No. of documents scanned and added every year	
19	No. of documents added from publishers every year	
20	No. of articles added in last 3 years.	

Sr. No.	Features Supported and Presentation *	Please Choose Yes/No
21	Did you participate our earlier NIT tender for Anti-Plagiarism in 2013	Yes/No
22	Is it an Open Source Product	Yes/No
23	If it is an Open Source, can it be customized in Indian Context	Yes/No

24	Does it support official regional languages of India for checking	Yes/No
25	Do you agree to accept payment on quarterly basis at the end of the 3 months after producing documentary evidence of providing access?	Yes/No
26	Do you agree for Bank Guarantee, if advance payments are made?	Yes/No
27	Will you be able to provide access within 2-3 weeks for all mentioned universities after placing the order?	Yes/No
28	Integration capabilities (API Availability for Learning Management Systems like Moodle etc; Content repository databases like DSpace etc; Allow custom development of API toolkit)	Yes/No
29	Integration capabilities with Proxies/ Single Sign-on features Shibboleth/EZProxy	Yes/No
30	Originality check should permit (side by side comparison of report, link to original article, Option to exclude or include quoted materials and bibliographies, option to view students work alongside original material)	Yes/No
31	Interface Support ZIP upload	Yes/No
32	Periodic table of all uploaded documents per Guide/ Teacher	Yes/No
33	Ease to upload multiple documents	Yes/No
34	Facilitate Personal database per Researcher/Guide	Yes/No
35	Check against Researcher's older work	Yes/No
36	Choice of email-notifications	Yes/No
37	Possibility to check with database of other subscriber	Yes/No
38	Generate Report within 24 hours	Yes/No
39	Tracing original sources > 99%	Yes/No
40	Similarities with paid databases	Yes/No
41	Partnership with CrossRef	Yes/No
42	Support multiple file types (PDF, MS Word, Word XML, WordPerfect, PostScript, TIFF, HTML, RTF, OpenOffice (ODT) and plain text)	Yes/No
43	Does it provide Manuscripts Comparison?	Yes/No
44	Support for National wide administration panel for INFLIBNET for viewing usage statistics and other reports	Yes/No
45	Number of sources at report $\geq 15$	Yes/No
46	Originality check should permit re-phrase	Yes/No
46.1	Similarity Check (Generates similarity Index Provides color coded output)	Yes/No
46.2	Results in three steps or lesser (Upload, Check/Compare Report)	Yes/No
46.3	Reporting feature Similarity Score	Yes/No
46.4	Reporting feature Similarity Report	Yes/No
46.5	Reporting feature Content Tracking	Yes/No
46.6	Reporting feature Summary Report	Yes/No
47	Customized Training at all Universities	Yes/No
48	Gives Grading such as Grade Marks Facility	Yes/No
49	Support Automated Peer Review	Yes/No
50	Support Page Sizing/Document limit	Yes/No
51	Language Support (Should check for plagiarism in material made in other languages from English source)	Yes/No
52	Provide contractual guarantees that protect the privacy of the submitted documents.	Yes/No

*\* Weightage for 'features supported' will be based on online demonstration of features during presentation.*

**Annexure-II (Commercial Bid)**  
**PRICE QUOTE for Anti-Plagiarism Software**

Price quote is required in the Performa given below. The documents will be primarily theses (250-1000 pages) and articles to be published in national and other journals. Each time researcher/user may upload chapter of a thesis for plagiarism checking. There would be minimum 50 plus universities to subscribe initially and a slab of 25 universities will be added thereafter.

**Name of Anti-Plagiarism Software :** \_\_\_\_\_

**Price Quote for Site License for a University in Rupees :**

**Price Quote for Site License for a University in Foreign Currency (£, €, \$ etc.):**

(Price Quote should be for Site License for a University and should not be charged per user wise)

If the prices are restricted depending upon number of users/theses/universities, it can be shown in different slabs.

Member Category (Currently 100 Universities) List attached in Annexure-III	Slab wise Number of Theses per year*	Price Quote for the Year 2015-2019					List Price of 2015
		Rate of Subscription					
		2015	2016	2017	2018	2019	
Slab 1 Universities	> 300						
Slab 2 Universities	201-300						
Slab 3 Universities	101-200						
Slab 4 Universities	10-100						
New Universities	below 10						
Associate Members**							

*\*The universities will also do checking their research papers / articles. Annual output of universities in terms of no. of papers can be obtained from database like Scopus or Web of Science. (No. of articles published by 25 universities in 2009 is given in Annexure-III, column no. 4 for reference)*

*\*\*Few private universities may join as Associate Members for the scheme by paying consortia price offered to INFLIBNET Centre.*

**NB:- University should get unlimited access to the resources for unlimited checking. Slabs are shown only to give amount of usage by universities.**

**Annexure-III List of Universities: Anti-plagiarism software provided**

SN	University Name	Ph D Awarded in 2013	No of Articles published in 2013	University Type
1	Mahatma Gandhi University, Kottayam	100	79	State University
2	Cochin University of Science & Technology, Cochin	120	201	State University
3	Sri Venkateswara University, Tirupati	194	NA	State University
4	Guru Nanak Dev University, Amritsar	325	236	State University
5	Tamil University, Thanjavur	10	NA	State University
6	Institute of Chemical Technnology, Mumbai	75	NA	Deemed University
7	Bharathidasan University, Tiruchirappally	450	NA	State University
8	Sri Krishnadevaraya University, Anantpur	100	NA	State University
9	Calicut University, Kerala	130	53	State University
10	ManonmaniamSundaranar University, Tirunelveli	124	NA	State University
11	Guru GhasidasVishwavidyalaya, Bilaspur	45	NA	Central University
12	North-Eastern Hill University, Shillong	50	96	Central University
13	Tata Institute of Social Sciences, Mumbai	15	NA	Deemed University
14	University of Hyderabad, Hyderabad	100	297	Central University
15	V.B.S Purvanchal University, Jaunpur	300	NA	State University
16	Manipur University, Imphal	60	52	Central University
17	Periyar University, Salem	75	NA	State University
18	University of Kashmir, Srinagar	200	72	State University
19	University of Pune, Pune	350	285	State University
20	Guru Gobind Singh Indraprastha University, New Delhi	18	NA	State University
21	University of North Bengal, Darjeeling	60	79	State University
22	Kannur University, Kannur	27	NA	State University
23	Gauhati University, Guwahati	188	66	State University
24	Karnatak University, Dharwar	200	161	State University



25	Tilak Maharashtra Vidyapeeth, Pune	70	NA	Deemed University
26	The Tamil Nadu Dr.Ambedkar Law University, Chennai	0	NA	State University
27	Shivaji University, Kolhapur	225	194	State University
28	Bundelkhand University, Jhansi	125	NA	State University
29	Central University of Gujarat, Gandhinagar	0	NA	Central University
30	PanditRavishanker Shukla University, Raipur	110	47	State University
31	Kumaun University Nainital	223	NA	State University
32	MaharshiDayanand University, Rohtak	286	NA	State University
33	Sikkim University, Gangtok	0	NA	Central University
34	Sambalpur University ,JyotiVihar	55	NA	State University
35	MohanlalSukhadia University, Udaipur	193	NA	State University
36	Bharathiar University, Coimbatore	177	NA	State University
37	Gujarat University, Ahmedabad	114	NA	State University
38	University of Mysore, Mysore	298	258	State University
39	Himachal Pradesh University, Shimla	113	NA	State University
40	Avinashilingm Institute for home science and Higher education for women, Coimbatore	38	12	Deemed University
41	University of Kerala, Thiruvananthapuram	158	107	State University
42	Central University of Himachal Pradesh, Dharamshala	0	NA	Central University
43	Goa University, Goa	31	56	State University
44	M.S.University of Baroda, Vadodara	106	201	State University
45	S.N.D.T Women's University, Mumbai	40	NA	State University
46	Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha	8	NA	Central University
47	Shri Mata Vaishno Devi University(SMVDU), Katra	9	NA	State University
48	Karnataka State Women's University, Vijayapur	0	NA	State University
49	JamiaHamdard University, Hamdard Nagar	70	196	Deemed University
50	SreeSankara University of Sanskrit, Kalady	23	NA	State University
51	The University of Burdwan, Bardhaman	50	NA	State University
52	Sardar Patel University, VallabhVidyanagar	164	108	State University

53	Tripura University, Agartala	21	NA	Central University
54	Assam University, Silchar	69	NA	Central University
55	Mangalore University, Mangalagangothri	77	202	State University
56	BPS Mahila Vishwavidyalaya, Khanpur Kalan	0	NA	State University
57	Maharaja Krishnakumarsinhji Bhavnagar University, Bhavnagar	81	NA	State University
58	Anna University, Chennai	622	403	State University
59	Hemchandracharya North Gujarat University, Patan	154	NA	State University
60	Kuvempu University, Jnanasahyadri	NA	NA	Deemed University
61	Acharya Nagarjuna University, Guntur	NA	NA	State University
62	Sant Gadge Baba Amravati University, Amravati	NA	NA	State University
63	Gulbarga University, Gulbarga	NA	NA	Deemed University
64	Doctor Harisingh Gour Vishwavidyalaya, Sagar	NA	NA	12B University
65	Aligarh Muslim University, Aligarh	NA	463	Central University
66	Gujarat Vidyapith, Ahmedabad	NA	NA	Deemed University
67	Osmania University, Hyderabad	NA	220	State University
68	Swami Ramanand Teerth Marathwada University, Nanded	NA	NA	Deemed University
69	HNB Garhwal University, Srinagar	NA	NA	
70	Devi Ahilya Vishwavidyalaya, Indore	NA	NA	Deemed University
71	Chaudhary Charan Singh University, Meerut	NA	NA	12B University
72	Baba Ghulam Shah Badshah University, Rajouri	NA	NA	12B University
73	University of Rajasthan, Jaipur	NA	NA	Deemed University
74	Chhatrapati Shahu Ji Maharaj University, Kanpur	NA	NA	Deemed University
75	Jawaharlal Nehru Technological University, Anantapur	NA	NA	State University
76	Central University of Punjab, Bathinda	NA	NA	Central University
77	Jiwaji University, Gwalior	NA	NA	State University
78	Madurai Kamaraj University, Madurai	NA	124	State University

79	Dr.BabasahebAmbedkar Technological University, Lonera	NA	NA	12B University
80	Dayalbag Educational Institute, Agra	38	NA	Deemed University
81	Delhi Technological University, New Delhi	NA	NA	2F University
82	Mizoram University, Aizawl	NA	NA	
83	The Gandhigram Rural Institute-Deemed University, Dindigul	NA	NA	Deemed University
84	Jain VishvaBharati Institute, Ladnun	NA	NA	Deemed University
85	Sri ChandrasekharendraSaraswathiViswa Mahavidyalaya, Kanchipuram	NA	NA	Deemed University
86	Mother Teresa Women's University	NA	NA	Deemed University
87	Deccan College Post Graduate & Research Institute, Pune, Maharashtra	NA	NA	Private University
88	University of Lucknow, Lucknow, UP	NA	NA	12B University
89	IUC (IUCAA/DAE/INFLIBNET/IUAC)	NA	NA	
90	Shri LalBahadurShastriRashtriya Sanskrit Vidyapeetha	NA	NA	Deemed University
91	The WB National University of Juridical Sciences, Kolkata	3	NA	State University
92	Visva-Bharati University, Santiniketan	NA	NA	12B University
93	Alagappa University, Karaikudi	NA	NA	Deemed University
94	Maharishi DayanandSaraswati University, Ajmer	NA	NA	Deemed University
95	The English and Foreign Language University, Hyderabad	NA	NA	12 B University
96	North Maharashtra University, Jalgaon	NA	NA	Deemed University
97	Indraprastha Institute of Information Technology (IIIT-Delhi)	NA	NA	
98	Jawaharlal Nehru Technological University, Kakinada	NA	NA	State University

99	University of Delhi, New Delhi	NA	NA	Deemed University
100	Tezpur University	NA	NA	Deemed University
101	Pondicherry University	NA	92	Central University
102	Jawaharlal Nehru University	413	276	Central University
103	Central University of Rajasthan	0	NA	Central University
104	Birla Institute of Technology and Science, Pilani, Rajasthan	NA	NA	Deemed University
105	Guru Jambheshwar University of Science & Technology, Hisar	NA	NA	12B University
106	Rajiv Gandhi University, Arunachal Pradesh	NA	NA	Deemed University
107	Y.M.C.A. University of Science and Technology, Faridabad	NA	NA	12B University
108	Punjabi University, Patiala	NA	NA	Deemed University
109	Annamalai University, Chidambaram	NA	NA	Deemed University
110	Central University of Karnataka, Gulbarga	NA	NA	Central University

#### List of Universities signed MoU Recently

111	University of Mumbai, Mumbai	NA	NA	State University
112	Central University of Haryana, Mahendergarh	NA	NA	Central University
113	Veer Narmad South Gujarat University, Surat	NA	NA	State University
114	YashwantraoChavan Maharashtra Open University, Nashik	NA	NA	State University
115	BabasahebBhimraoAmbedkar University, Lucknow	NA	NA	Central University
116	Rajiv Gandhi ProdyogikiVishwavidyalaya, Bhopal	NA	NA	State University
117	Dravidian University, Kuppam	NA	NA	State University

### Private Universities (Associate Membership)

Sr. No.	University Name	PhD awarded in last year	No of article published in one year	University Type
1	Integral University, Lucknow	NA	NA	Private University
2	Shri Jagdishprasad Jhabarmal Tibrewala	NA	NA	Private University
3	Lovely Professional University, Jalandhar	NA	NA	Private University
4	Suresh Gyan Vihar University, Jaipur	NA	NA	Private University
5	Shiv Nadar University, Gautam Budh Nagar	NA	NA	Private University
6	Mewar University, Chittorgarh	NA	NA	Private University
7	Ahmedabad University, Ahmedabad	NA	NA	Private University
8	JK Lakshmipat University, Jaipur	NA	NA	Private University
9	Jayoti Vidyapeeth Women's University, Jaipur	NA	NA	Private University
10	Graphic Era University, Dehradun	NA	NA	Private University
11	Jaypee University of Engineering & Technology, Guna	NA	NA	Private University
12	Mangalayatan University, Aligarh	NA	NA	Private University
13	Assam Don Bosco University, Guwahati	NA	NA	Private University
14	Manipal University, Manipal	NA	NA	Private University
15	Amity University, Noida	NA	NA	Private University
16	Ganpat University - Kherva, Mehsana	NA	NA	Private University
17	Jaypee University of Information Technology, Solan	NA	NA	Private University

**NA: Not Available**

\* Deemed Universities which are not eligible for funding from UGC will join as Associate Members

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**ANNEXURE-IV**  
**PERFORMANCE BANK GUARANTEE**  
**(To be stamped in accordance with Stamp Act)**

**Ref:**

**Bank Guarantee No.**

**Date:**

**To**

**The Director,  
Information and Library Network Centre (INFLIBNET),  
Infocity  
Gandhinagar - 382007**

Dear Sir,

1. WHEREAS..... (Name of Bidder) hereinafter called "the Bidder" has undertaken, in pursuance of Agreement dated, ..... (hereinafter referred to as "the Agreement for subscription/supply of anti-plagiarism software. AND WHEREAS it has been stipulated in the said Agreement that the Bidder shall furnish a Bank Guarantee ("the Guarantee") from a scheduled bank for the sum specified therein as security for implementing PROJECT.

WHEREAS we \_\_\_\_\_ ("the Bank", which expression shall be deemed to include it successors and permitted assigns) have agreed to give the "INFLIBNET" the Guarantee:

**THEREFORE the Bank hereby agrees and affirms as follows:**

The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Bidder to INFLIBNET under the terms of their Agreement dated \_\_\_\_\_. Provided, however, that the maximum liability of the Bank towards INFLIBNET under this Guarantee shall not, under any circumstances, exceed \_\_\_\_\_ in aggregate.

3. In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from INFLIBNET in that behalf and without delay/demur or set off, pay to INFLIBNET any and all sums demanded by INFLIBNET under the said demand notice, subject to the maximum limits specified in Clause 1 above. A notice from INFLIBNET to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention Mr. \_\_\_\_\_.

4. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of months from the date of its execution. The Bank shall extend the Guarantee for a further period which may mutually decided by the bidder & INFLIBNET. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:

- Any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.

- Any breach or non-compliance by the Bidder with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Bidder and the Bank.

5. The BANK also agrees that INFLIBNET at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the BIDDER and not withstanding any security or other guarantee that INFLIBNET may have in relation to the Bidder's liabilities.

6. The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of INFLIBNET or any other indulgence shown by INFLIBNET or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

7. This Guarantee shall be governed by the laws of India and the courts of Ahmedabad shall have jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this \_\_\_\_ . Day of \_\_\_\_ ..

Witness

(Signature)  
(Name)

(Signature)  
Bank Rubber Stamp

(Name)  
(Official Address)

Designation with Bank Stamp

Plus Attorney as per Power of  
Attorney No.:

Dated:

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**ANNEXURE V**

**TENDER LETTER FORM**

Date: \_\_\_\_\_

From

**(Registered name and address of the Tenderer.)**

To

**The Director,  
Information and Library Network Centre (INFLIBNET),  
Infocity  
Gandhinagar - 382007**

Sir,

Having examined the tendering documents, we the undersigned, offer to supply anti-plagiarism software as detailed in the bidding document (as enclosed) in response to T/E number .õ õ õ õ õ .dated .....

we undertake to:

Maintain validity of the Tender for a period of 120 days from the last date of Tender submission as specified in the bidding document or extended. The same shall remain binding upon us and may be accepted at any time before the expiration of that period.

Assistance in operation and for a period of one year.

Execute all contractual documents and provide all securities & guarantees as required in the Tender document (and as amended from time to time).

Until a formal contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute a binding contract on us.

Certify that products and systems to be supplied shall be from eligible countries as specified in the above mentioned tender document.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

Signature

(in the capacity of)

Duly authorised to sign tender for and on behalf of

Witness:

(Signatures with name and designation)

Address:





## **Format for Submission of Pre-Bid Queries and Registration for Pre-Bid Meeting**

### **A) Pre-Bid Queries:**

To be sent by post/courier/fax/email sent to

Mr. Manoj Kumar K, Scientist D (CS)  
INFLIBNET Centre  
Infocity  
Gandhinagar . 382007  
[shodhganga@inflibnet.ac.in](mailto:shodhganga@inflibnet.ac.in) or [manoj@inflibnet.ac.in](mailto:manoj@inflibnet.ac.in)  
Mobile (+91) 9376134222

Please write %QUERY ON NIT for Anti Plagiarism Software+in subject line or envelope

Name of Company:

Name of Contact Person:

These queries should be submitted from the official email ID of the contact person in case of email queries/

<b>Sr. No.</b>	<b>Page No., Article No. of NIT</b>	<b>Query</b>

### **B) Registration for Pre-Bid Meeting:**

INFLIBNET shall conduct a Pre-Bid meeting of interested firms/agents on as date mentioned in NIT. Each company can nominate a maximum of 2 persons to attend the Pre-Bid meeting. Please provide the names of the persons who shall attend the Pre-bid meeting, in the table given below.

<b>Sr. No.</b>	<b>Company Name</b>	<b>Persons Name</b>	<b>e-mail id</b>	<b>Contact No.</b>

Interested companies may send in their registration requests in the above format to contact details mentioned in NIT before two days of Pre-Bid meeting. Entry for the Pre-Bid meeting shall be strictly based on registration.

# **FORMAT FOR EARNEST MONEY DEPOSIT / BID BOND**

## **LETTER OF GUARANTEE**

To,  
The Director,  
INFLIBNET Centre,  
INFOCITY,  
Gandhinagar

IN ACCORDANCE WITH YOUR TENDER for supply of í ..... M/s. .... (hereinafter called the "Bidder") having its Registered Office at í ..... wish to participate in the said bid for the supply í ..... as an irrevocable Bank Guarantee against Earnest Money Deposit for an amount of Rs. í ..... (Rupees.....) valid up to í ..... (180 days from the date of issue of Bank Guarantee), is required to be submitted by the bidder as a condition precedent for participating in the said bid, which amount is liable to be forfeited by the Purchaser on (1) the withdrawal or revision of the offer by the bidder within the validity period, (2) Non acceptance of the Letter of Indent / Purchase order by the Bidder when issued within the validity period, (3) failure to execute the contract as per contractual terms and condition within the contractual delivery period and (4) on the happening of any contingencies mentioned in the bid documents.

**During the validity of this Bank Guarantee :**

We, í .....(Bank name) having its registered Office at í .....guarantee and undertake to pay immediately on first demand by í ..... the amount of Rs..... (Rupees.....) without any reservation, protest, demur and recourse. Any such demand made by the INFLIBNET Centre shall be conclusive and recourse. Any such demand made by the purchaser shall be binding on the Bank irrespective of any dispute or difference raised by the Bidder.

The Guarantee shall be irrevocable and shall remain valid up to í .....(180 days from the date of issue of Bank Guarantee) If any further extension is required, the same shall be extended to such required period on receiving instruction from the Bidder, on whose behalf the is Guarantee is issued.

**Notwithstanding anything contained herein :**

- \* Our liability under this Bank Guarantee shall not exceed Rs..... (Rupees.....) .
- \* This Bank Guarantee shall be valid up to í .....(date).
- \* We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee Only and only if you serve upon us a written claim or before í ..... (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at ..... situated at ..... (Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank:

Address:

Date:

**Instruction to Bank:** Bank should note that on expiry of Bond Period, the Original Bond will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of bond period