



सूचना एवं पुस्तकालय नेटवर्क केन्द्र
Information and Library Network Centre
विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र
An Autonomous Inter-University Centre of UGC
गांधीनगर / Gandhinagar

TENDER DOCUMENT

Sl. No.	BID-DATA SHEET	
1.	Name of the Goods/Work	Supply, Installation and Commissioning of Video Conference System at UGC, New Delhi
2.	Tender Number	INF/PUR/VCR/2020
3.	Yearly Estimated Cost of Tender Value	Rs.8,00,000/-
4.	Bid validity	90 days
5.	Issue of Tender Forms	Tender Documents / Forms can be Downloaded from the INFLIBNET's website: www.inflibnet.ac.in and Central Public Procurement Portal (CPPP) www.eprocure.gov.in
6.	Tender Document Delivery Mode	Through Speed Post / Registered Post/ Courier or either by hand delivery.
7.	Earnest Money Deposit (EMD)	16000/-
8.	Contact Person	For Technical query: Shri Abhishek Kumar, Scientist –D(CS) Email: abhishek[at]inflibnet[dot]ac[dot]in Tel : 23268249/ 23268280 (During office hours 9.30am to 6.00pm (Mon-Fri) For Commercial and general query: Shri Shyam T Yadav In-Charge (Stores & Purchase) Email : shyam[at]inflibnet[dot]ac[dot]in Tel: 079-23268143
9.	Contact Address	Information and Library Network (INFLIBNET) Centre, Infocity, Gandhinagar-382007

IMPORTANT DATES

Publish Date	21.09.2020	11:00 Hrs.
Document Download Date	21.09.2020	11:00 Hrs.
Document Download end Date	13.10.2020	17:30 Hrs.
Pre-Bid Meeting	30.09.2020	11:00 Hrs.
Bid Submission Start Date	02.10.2020	09:00 Hrs.
Bid Submission End Date	13.10.2020	17:30 Hrs.
Bid Opening Date	14.10.2020	11:00 Hrs.

Chapter 1

1.1. INTRODUCTION

The Information and Library Network (INFLIBNET) Centre, an autonomous Inter University Centre (IUC) of the University Grants Commission, Ministry of Human Resource Development, Govt. of India, invites sealed quotations consisting of two-bid tender (Technical and Commercial) from eligible Service provider/ Authorized Bidder/ OEMs for **Supply, Installation and Commissioning of Video Conference System at University Grant Commission (UGC), New Delhi**

The bid document and further amendments can download from the INFLIBNET website www.inflibnet.ac.in or from Central Public Procurement Portal (CPPP), Govt. of India website www.eprocure.gov.in and submit the same to INFLIBNET Centre on or before due date of the tender.

Bidder is expected to examine all instructions, forms, terms & conditions, and specifications in the bidding document. Failure to furnish all information prescribed in the bidding documents or submission of bids not substantially responsive to the bidding documents in every respect may result in the rejection of the bid. Bidder must submit the technical and financial bid in prescribed format without ANY deviation.

GENERAL INSTRUCTION FOR BIDDER/OEM'S

- 2.1 Eligibility Criteria:** The INFLIBNET has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting document photocopies along with the proposal as mentioned in Annexure T-I, failing which their bids will be summarily rejected and will not be considered any further.
- 2.2 Period of Validity of Offer:** For the purpose of placing the order, the proposals shall remain valid till 90 days from the date of opening of tender. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, INFLIBNET may ask for extension of the period of validity and such a request shall be binding on Bidders/OEMs. INFLIBNET's request and the response to such a request by various Bidder/OEMs shall be in writing. Bidders/OEM agreeing to such an extension will not be permitted to increase its rates.
- 2.3 Pre Bid Meeting:** The Pre-Bid Meeting will be held on 30/09/2020 at 11:00 Hrs. at premises of INFLIBNET / Online. Only the queries received within the stipulated date prior to the pre-bid meeting will be answered. Bidder can end their queries to:

<u>For Technical query:</u> Shri Abhishek Kumar, Scientist –D (CS) Email: abhishek[at]inlibnet[dot]ac[dot]in Tel:07923268280 (During office hours 9.30am to 6.00pm (Mon-Fri))	<u>For Commercial and general query:</u> Shri Shyam T Yadav, In-Charge (P&S) Email: shyam[at]inlibnet[dot]ac[dot]in Tel: 079-23268143 (During office hours 9.30am to 6.00pm (Mon-Fri))
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The Bidder is expected to have visited the site at University Grants Commission (UGC), Bahadur Shah Zafar Marg, New Delhi before pre-bid meeting or submitting tender documents so as to have a fair idea of the location for installation of equipment of Video Conference System. The costs incurred by the Bidder/OEMs in making this offer, in providing clarification or attending discussion, conferences or site visits will not be reimbursed by INFLIBNET Center.

The pre-bid meeting amendments as well as other amendments/corrigendum related to tender can download from the INFLIBNET website www.inflibnet.ac.in or from Central Public Procurement Portal (CPPP), Govt. of India website www.eprocure.gov.in

- 2.4 Earnest Money Deposit (EMD):** The interested Bidders may put the tender document complete in all respects along with mandatory Earnest Money Deposit (EMD) of Rs.16000/- (Rupees Sixteen thousand) in the form of Demand draft / Banker's Cheque / Fixed Deposit of any scheduled bank drawn in favor of "INFLIBNET Centre" payable at Gandhinagar. The bid securities of the unsuccessful Bidder shall be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the purchase order. No interest shall be payable by the Centre on EMD. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period.

In exceptional circumstances, INFLIBNET Centre may solicit Bidder consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. Granting of extension in period of validity does not permit the Bidder.

Exemption in EMD will only be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium

Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department.

2.5 Forfeiture of EMD: EMD made by Bidder may be forfeited, if Bidder fails to under the following conditions:

- 2.5.1 Accept the work order along with the terms and conditions.
- 2.5.2 If Bidder withdraw the proposal before the expiry of validity period
- 2.5.3 Furnish performance security.
- 2.5.4 Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- 2.5.5 Submitting false/misleading information/declaration/documents/proof/etc. The decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job.
- 2.5.6 In the event of the successful Bidder failing to comply with any provision of the contract.
- 2.5.7 If Bidder violates any of the provisions of the terms and conditions of the proposal.

The decision of INFLIBNET regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.

2.6 Submission of Bid: The Bidder has to submit proposal/bid as per their eligibility of pre-qualification criteria and scope of work under two bid system i.e. Envelope –1 - Technical Bid and Envelope – 2 - Financial Bid. The interested Bidders are advised to submit two separate sealed envelopes super scribing "Technical Bids" and "Financial Bids". Both sealed envelopes should be kept in a Third envelope of bigger size duly sealed supscribed "Bid for Video Conference System" to the INFLIBNET Centre, INFOCITY, Gandhinagar. And also deposited/ dropped in the tender Box placed at the security cabin, INFLIBNET CENTRE, INFOCITY, GANDHINAGAR-382007 on or before 13.10.2020 at 17:30 Hrs. The Bidder/OEM will have to ensure that the bid documents is available as physical copy at the Centre before last date.

Bid may be submitted in the following manner:

- 2.6.1 Envelop No. 1: Shall contain all the information and documents in the same serial order as shown in the Pre-qualification criteria Annexure T-I. The complete document should be numbered chronologically. On the top of envelope must be superscripted "Technical Bid". Shall also contain the bid EMD.
- 2.6.2 Envelop No.2: Shall contain the rates/prices of items duly filled in Chapter-6 (F-I) and signed and stamped. On the top of envelope must be supscribed "Price Bid for Video Conference System"
- 2.6.3 All the envelopes must be supscribed "Bid for Video Conference system" with due date and time and shall be sealed in third envelope of bigger size addressed to **The In-charge - (P&S), INFLIBNET CENTRE, INFOCITY, and GANDHINAGAR-382007. The Tender must reach on or before 13.10.2020 at 17:30 Hrs.** OR deposited/ dropped in the tender Box placed in the security cabin.
- 2.6.4 Due to unforeseen circumstances, if the tender is not opened on the stipulated date, the same will be opened on the next working day at the same time. INFLIBNE Centre will not be responsible for any postal delay.
- 2.6.5 All the envelopes shall indicate the name and address of the Bidder to enable the bid to be returned, if required.
- 2.6.6 Late/ or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted/ posted well in time to reach us before the due date.
- 2.6.7 Any Incomplete and conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the Bidder and shall not be evaluated.
- 2.6.8 The bid shall be written in English only.

- 2.6.9 No other method/means of submission of bid except as stated above shall be acceptable. All entries in the bid form should be legible and filled clearly. Otherwise the bid is likely to be rejected. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid form. The cuttings, if any, in the Bid/ Bid application must be initialed by the person authorized to sign the bid.
- 2.6.10 Each Bidder shall submit only one bid. A Bidder who submits or participates in more than One Bid (other than as a sub Bidder or in case of alternatives that have been permitted or Requested) will cause all the proposals with the Bidder participation to be disqualified.

2.7 Performance Security Deposit: The successful Bidder shall have to deposit a Performance Security Deposit of the 5 % of the total amount of work order immediately of the receipt of the LOI/Order. The performance security deposit will be furnished in the form of Demand draft/ Bank Guarantee/Banker's Cheque/Fixed Deposit of any scheduled bank drawn in favour of "INFLIBNET Centre" Payable at Gandhinagar. The performance security deposit should be valid for sixty days beyond the expiry of warranty period (36 months = 3 years + 2 Months).

2.8 TIME SCHEDULE FOR DELIVERY & INSTALLATION: All delivery of the material will have to be completed within 60 days from the date of commencement of work/contract. All activities leading to the commissioning as per scope of work Chapter - 4 of the tender. **Date of commencement shall be either one-week from the date of issued work order or the day on which the Bidder will take possession of site, whichever is earlier.**

It is mandatory for the selected agency to complete the installation work within stipulated time period. For this all the necessary equipment's and material will be transported to UGC, New Delhi by his own expenses. Institute will not provide any transportation charges as well other expenses.

2.9 Liquidated Damage: The job includes the supply and installation of materials mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the Bidder for sum not less than 0.50% of the contract value for that item/job for each week or part thereof, subject to a ceiling of 5 % of the total contract value (including all taxes & duties and other charges). In the event of LD exceeds 5 % of the order value, INFLIBNET reserves the right to terminate the contract and INFLIBNET will get the job completed by any other competent party. The difference of cost incurred by INFLIBNET will be recovered from the Bidder.

2.10 Warranty: Comprehensive onsite warranty for 3 (three) Years including Spare Parts etc. from the date of final satisfactory installation, Implementation and working demonstration. No expenditure (either for repairs and replacement of consumable and /or non-consumable parts / or custom clearance) will be borne by the INFLIBNET/UGC during warranty period, however required documents will be provided. All the supplied items should be covered under warranty period. If any manufacturing or other technical defects found in any equipment which gives continuous trouble and malfunctioning during the warranty period, the Bidder shall replace the same with new equipments without any additional cost to the purchaser.

2.11 Terms of Payment:

- 2.11.1 100 % payment will be release after successful completion of the supply/delivery, successful installation and submission of performance bank guarantee to the Bidder subject to issue of Final Acceptance Certificate, by e-transfer through RTGS/ NIFT. No advance payment will be made. The Bidder should provide their bank details duly signed by authorized signatories at attached annexure - III.
- 2.11.2 Format of invoice is as per INFLIBNET (i.e. Tax invoice as per GST rules clearly indicating Tax registration number, Service Classification, GST number of both parties, rate and amount of

Tax shown separately). The terms of such invoice(s) is that they shall be payable as per the rates submitted, negotiated and agreed by both.

- 2.11.3 The Centre will deduct Income tax at source under Section 194-C of Income Tax Act from the renderer at the prevailing rates of such sum as income tax on the income comprised therein. All Taxes per applicable rules at time to time will be deducted at applicable rates from all payments made by INFLIBNET Centre. Necessary TDS certificate will be issued by the Centre.
- 2.11.4 No claim for interest will be entertained by the Centre in respect of any payment/deposit which will be held with the Centre due to dispute between the Centre & Bidder or due to Admin delay for the reasons beyond the control of the Centre.
- 2.11.5 The INFLIBNET will not pay for any insurance charges against loss or damage incidental to manufacturer or acquisition, transportation, storage and delivery etc.
- 2.11.6 During the currency of Contract. No increase in rates will be allowed.

2.12 Price Bid: The Price Rates should be quoted separately for each items/section respectively in Annexure F-I. The price bids shall be opened on the scheduled time and date at INFLIBNET Centre, Infocity, Gandhinagar, in the presence of the representatives of the Bidder, if any, who wish to be present on the spot at that time.

- 2.12.1 The rates quoted in the tender/offer shall be for the complete item including supply, installation, testing & commissioning at site as per relevant standard codes (BIS/IS). The rate shall also include all charges for storing, watch and ward, reinstating and making good the damaged work if any to its original finish, etc. The rates quoted shall be deemed to be for finished work to be measured at site. The rates quoted in the tender shall include all charges for packing, transport, loading, unloading and for delivery at site.
- 2.12.2 The rates shall not be change during the period of contract including extended period if any and rates shall not be subject to exchange variation, labour conditions, and fluctuations in railway freights, taxes or any conditions whatsoever. Tenderers must include in their rates GST, sales tax, excise duty, octroi, entry tax or any other tax and prevailing duty or other levy as existing, levied by the Central Government or any State Government or Local Authority, transportation charges etc. if applicable. No claim in respect of increase in GST, sales tax, works contract tax (WCT), excise duty, octroi or other tax, duty or levy during the duration of the contract shall be entertained by the INFLIBNET. The same will remain firm during the contract period. While quoting their rates the tenderer should include the following also if otherwise not stated herein before.
- 2.12.3 The Price Bid as per Performa given in the tender documents as ANNEXURE- F-I. Any conditions given in the price bid may cause rejection of Bid.
- 2.12.4 The GST charges should be provided separately in financial bid, the GST or equivalent, as may be in force in future would be paid on actual basis at the applicable rate.
- 2.12.5 The prices should be quoted in Indian Rupees.
- 2.12.6 The rates to be quoted for each section in figure as well as in words. (in case of dispute rates quoted in words shall be deemed to be correct)
- 2.12.7 The entire work to be handled as single turn-key project and the total cost of the project will be calculated as a whole project and also for the total quantity required. The price quoted should be include the delivery, installation, training charges, warranty (if any) etc.

2.13 Deletion of items: The tender rates shall be fixed and applicable for any increase or decrease in the tendered quantities. The INFLIBNET can increase or decrease any quantities to any extent or even delete particular item as per requirements. Nothing extra will be paid by the INFLIBNET on account of omission / deletion of items or decrease in the quantity of items. The INFLIBNET shall not entertain any claim whatsoever from the Bidder on this account. The payment shall be made as per joint measurement.

2.14 Bid Evaluation Criteria & Award Criteria:

- 2.14.1 After the opening of the technical bid, the same will be evaluated by a committee, In case the committee decided for seeking further information/clarification, the same shall be provided by the Bidder. Those bids which technically qualified as per pre-qualification criteria, and completed in all aspects with all annexures (T-I to XI) and meeting the requirements as specified in chapter - 4, the financial bid of such qualified Bidder will be opened on a specified date and time by the committee. The date and time of opening of financial bids will be intimated to the Bidder well in advance through phone/email. The Bidder is at liberty to be present either in-person or authorize, not more than one representative to be present at the time of opening of the financial bid. The Bids will be opened by the committee in the presence of the representative of the Bidder who may wish to be present on that day.
- 2.14.2 In case it is found that the Bidder has not quoted as per the requirement for any specified item that bid shall not be considered and will be summarily rejected in very first instance without any recourse to the Bidder and shall not be evaluated.
- 2.14.3 Any conditional bids received shall not be considered and will be summarily rejected in very first instance without any recourse to the Bidder and shall not be evaluated.
- 2.14.4 The contract will be awarded for technically suitable lowest evaluated Bidder whose bid has been found to be responsive and who is found eligible and qualified as per the tender document. In case two or more agencies are found to have quoted the same rates. The Competent authority of INFLIBNET shall decide about the Bidder to which the offer shall be granted based on the report of the past performance of the firm, and length of experience etc. the decision of the Competent Authority of INFLIBNET shall be final.
- 2.14.5 The competent Authority of INFLIBNET is not bound to accept the lowest tender or any tender if found any technical discrepancies in the tender. The Authority reserves the right of accepting the whole or any part of the tender. The decision of the Authority in this regard shall be final and binding on the firm.

2.15 Amendment of Bid Document: At any time prior to the deadline for submission of proposals, INFLIBNET Centre reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the INFLIBNET website www.inflibnet.ac.in or from Central Public Procurement Portal (CPPP), Govt. of India website www.eprocure.gov.in The Corrigendum shall be binding on all Bidder and will form part of the bid documents.

2.16 INFLIBNET Right to reject any of all bids: The competent Authority of INFLIBNET reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder of the grounds for such decision. Any effort by a Bidder /OEM's agent / consultant or representative, whosoever described to influence the INFLIBNET/ in any way concerning scrutiny / consideration / evaluation / comparison of the bid or decision concerning award of contract shall entail rejection of the bid.

- 2.16.1 The Director, INFLIBNET reserves the right to terminate the contract without assigning any reason by giving a notice of one month to the Tenderer at any point of time during the period of the contract.
- 2.16.2 The competent Authority of the INFLIBNET reserves the right to annul bids or discontinue this tender process, without assigning any reason, at any time prior to signing of agreement with the successful Bidder.
- 2.16.3 INFLIBNET reserves the right to vary/alter/amend the eligibility criteria for the Bidder at any time, in its discretion, before the last date submission of proposals.
- 2.16.4 By acceptance of this document, the recipient agree that any information herewith will be superseded by any subsequent written information on the same subject made available to the recipient with access to any additional information or to update this document or to correct any inaccuracies, therein, which may become apparent, and INFLIBNET reserves the

right at any time and without advance notice, to change the procedure for the selection of Bidder.

- 2.16.5 The INFLIBNET reserves right to terminate the contract at any time after giving a one month's notice to the selected Bidder with or without assigning any reason and shall be under no obligation whatsoever to continue the contract.
- 2.16.6 The Director, INFLIBNET is empowered to relax any term or condition mentioned herein.

2.17 Resolution of Disputes:

- 2.17.1 If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity, interpretation, implementation or alleged material breach of any provision of the Agreement or regarding a question, including the questions as to whether the termination of the Contract Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavour to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30 (thirty) days], give 15 days' notice thereof to the other Party in writing.
- 2.17.2 In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.
- 2.17.3 The place of the arbitration shall be Ahmedabad/Gandhinagar, Gujarat. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended.
- 2.17.4 The arbitrator's award shall be substantiated in writing. The arbitration tribunal shall also decide on the costs of the arbitration procedure.
- 2.17.5 The Parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.

2.18 Extension of time: If the Bidders desire any extension of time for completion of work on grounds of there having been unavoidable hindrances in execution or any other ground, they shall apply in writing immediately after the occurrence of the hindrances. Such application shall contain complete details of hindrances, which hindered the Bidder in the execution of the work. If in the opinion of INFLIBNET's Engineer / Officials, works be delayed by force majeure such as (a) war / hostilities, (b) riots or civil commotion, (c) earthquakes, fire tempest, lightening or other natural / physical disasters, etc., (d) restrictions imposed by the Government which prevent or delay the execution of the order or by any other reasons. If any such extension of time is granted by the INFLIBNET, the extension of time will be given without prejudice to INFLIBNET's right to recover liquidated damages or compensation under the relevant contract clause and no extra claim will be paid by the INFLIBNET whatsoever on account of delay or idle labour/machinery.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Special terms & Conditions to the Contract

- 3.1 The INFLIBNET/UGC shall not be liable for any loss, damage, theft, burglary or robbery of any personal belonging, equipment's or vehicles of the personnel of the Firm/Agency deployed at the site.
- 3.2 The personnel deployed shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements/ administrative/ organizational matters as all this may be of confidential/secret nature.
- 3.3 The incomplete and conditional bids shall not be considered and likely to be rejected in very first instance.
- 3.4 The successful tenderer shall solely be responsible for settling/resolving any dispute/claim of his/her personnel during the pendency of the contract. No liability shall accrue to the Institute under any circumstances even after expiry of the contract.
- 3.5 The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item and sub-item quoted in the tender. Specifications given in the offer must match to the website and/or authentic printed technical literature or better otherwise the offers shall be rejected.
- 3.6 It is mandatory to quote the latest and improved model of said instrument for pesticide residue analysis. Quote should not be for refurbished instrument. All losses during transport will have to be borne by the Bidder.
- 3.7 The Bidder must provide original guarantee/ warranty on manufacturer's letter head for satisfactory functioning of the equipment/ system and free service, replacement of parts and supply of consumables during warranty period from the date of successful and satisfactory installation of the equipment/ system.
- 3.8 It is implicit that the Bidder has guaranteed for the equipments supplied are original and new including all its components and as per technical specifications mentioned in the technical bid. All the hardware and software supplied are licensed and legally obtained in the name of the INFLIBNET.
- 3.9 The all equipments should be from one manufacturer only and should be from OEM (Original Equipment Manufacturer) having ISO certification as specified in the tender document.
- 3.10 Vendor should provide local technical service support in India.
- 3.11 The Bidder should agree for local customization and personalization (if any) of the proposed system during the implementation stage and also during warrantee period in order to ensure smooth functioning and to create user friendly environment.
- 3.12 Technically qualified vendor may be called for presentation/demonstration of their products.
- 3.13 Qualified Bidder may be called for price negotiation.
- 3.14 Storage space may be allowed at site as per the availability. The Bidder will have to make his own arrangement for security and locking arrangement of the storage space. The Bidder may be required to vacate the storage space as per Centre's exigency without any extra cost.
- 3.15 The tenderer must obtain all the information for himself on his own responsibility and at his own expenses which may be necessary for the purpose of making tender and for entering into a contract and inspect the site of the work, acquaint himself with all local conditions, means of access to the work, nature of work and all matters pertaining thereto.
- 3.16 The Bidder must bear in mind that all the work shall be carried out strictly in accordance with the specifications made by the INFLIBNET/UGC and also in compliance of the requirement of the local public authorities and any other Acts/Rules/Regulations and no deviation on any account will be permitted.
- 3.17 The tenderer must obtain for himself on his own responsibility and at his own expense, all the information which may be necessary for the purpose of making a tender and for entering into a

contract and must examine the drawings, inspect the site of the work, and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto. The INFLIBNET/UGC decision in such cases shall be final and shall not be open to arbitration.

- 3.18 The successful tenderer is bound to carry out all items of work necessary for completion of the job even though such items are not included in the quantities and rates. Schedule of instruction in respect of such additional items and their quantities will be issued in writing by the INFLIBNET/UGC.
- 3.19 Agreement: The successful Bidder shall execute an agreement on non-judicial stamp paper with INFLIBNET Centre in accordance with the standard format enclosed immediately after receipt of order failing which the bidder's EMD may stand forfeited.
- 3.20 Disclaimer: The near relatives of employees of the INFLIBNET are prohibited from participation in this tender.

Authorized Signatory (signature in full): _____

Name and Title of Signatory: _____

Company Rubber Stamp: _____

Scope of Work

4.1 Scope of Work: Commissioning of video conference system (equipment) as per technical specifications mentioned in this tender document at UGC, New Delhi with 3-year onsite warranty.

4.2 Final acceptance and Handover-takeover: Prior to final acceptance, the Bidder shall provide complete operation and maintenance instruction manuals to the INFLIBNET-UGC along with all the above-mentioned documents. All aspects of system operation and maintenance shall be detailed, including wiring diagrams of all circuits, a written description of the system design, sequence of operation and drawing(s), illustrating control logic and equipment used in the system. Checklists and procedures for emergency situations, maintenance operations and procedures shall be included in the manual. User acceptance testing will be done.

4.3 Training: The Bidder shall provide the INFLIBNET-UGC with details of the training required by personnel to operate and maintain the Video conference System. The Bidder and the customer shall jointly agree the number of staff to attend the training courses. For all the active components shall provide a certificate, indicating the end of life and end of support in form of spares etc. The product selected should conform to the tender specified life period. Further, all software provided for the above system, including operating system, video management software, client software etc. should be upgraded, if necessary, as and when a new upgrade is released by the developer/ OEM at no extra cost during the tender specified life period of the above system. A certificate, confirming the above, shall be submitted from the respective developers/ OEMs.

Authorized Signatory (signature in full) : _____

Name and Title of Signatory: _____

Company Rubber Stamp : _____

Technical Specifications of Video Conference System

1. Two –way wall mount speaker which should have following specification:

Sr. no.	Specification(minimum)	Compliance Yes / No
1.	Woofer size: 4 inch or more	
2.	Tweeter size: 1 inch or more	
3.	100V transformer power taps: 24-12-6-3 watts	
4.	Low impedance dynamic power: 70 watts	
5.	Loudspeaker system: 2-way	
6.	Main construction material: ABS plastic	
7.	Vertical dispersion angle: 130° or more	
8.	Horizontal dispersion angle: 130° or more	
9.	Max SPL 1m: 100 dB or more	
10.	Frequency response: 80 - 20K Hz or better	
11.	Grill main material aluminum or steel	
12.	Low Impedance 8 or 16 ohms	

2. Power Amplifier:

The amplifier should provide overall 120 watts output power @ 100 volts or @ 4 ohms or more from single or dual channels combined, It should have at least one Balanced Line Inputs, It should have a Frequency Response of 80Hz-18kHz or better, It should have Overheating, over load or signal input overload protection, DC Short circuit protection etc.

Sr. No.	Specification(minimum)	Compliance Yes / No
1.	RMS Power: 120 W	
2.	Signal / Noise: > 90 dB	
3.	THD+N (@ 1 kHz): < 1%	
4.	Frequency Response (± 3 dB): 80 Hz - 18 kHz	
	Inputs	
1.	Sensitivity (1W/1m): -12 dB ~ 0 dB	
2.	Impedance: 10 kΩ balanced	
3.	Connector: XLR female with Male Linkthrough	
	Outputs	
1.	Voltage / Impedance: 100 V / 83 Ω, 70 V / 42 Ω, 21.9 V / 4	
2.	Connector: 4-pin Euro Terminal block	

3. Digital Audio Signal Processor:

Sr. No.	Specification(minimum)	Compliance Yes / No
1.	At least 6 balanced Line/Mic input ports.	
2.	At least 3 Balanced Line/Mic level Output Ports which shall be able to take input from any of the inputs.	
3.	It should be expandable for expansion of inputs/outputs , if required	
4.	Shall have Built-in filters, feedback suppression, AGC etc	
5.	Shall have 6 or more AEC inputs	
6.	Should support Control with App via iOS and Android devices, or any third-party control system.	
7.	Shall have Sampling rate of 48kHz or better	

4. Professional Handheld Microphone wireless:

Sr. No.	Specification(minimum)	Compliance Yes / No
	Receiver	
1	Switching bandwidth: ≤ 30.5 MHz	
2	Sensitivity: 6.3 dB μ V / -100 dBm	
3	Diversity System: Microprocessor-controlled diversity	
4	Modulation: Wideband FM	
5	Audio bandwidth: 40 – 18 000 Hz or better	
6	T.H.D.: 0.3 %	
7	SNR: 110 dB or better	
8	Audio outputs: 1 x XLR sockets balanced, 1 x TS ¼" / 6.3 mm jack	
	Transmitter (Battery Operated)	
1	Microphone capsules: Dynamic (super cardioid)	
2	Switching bandwidth: ≤ 30.5 MHz	
3	RF output power: 10 or 50 mW	
4	Audio bandwidth: 40 – 18 000 Hz or better	
5	Modulation Wideband: FM	
6	Max. SPL: ≤ 144 dB SPL	
7	T.H.D.: ≤ 0.7 %	
8	SNR: > 120 dB Yes	

5. Condenser Boundary Microphone:

Sr. No.	Specification(minimum)	Compliance Yes / No
1	ELEMENT Fixed-charge back plate, permanently polarized condenser	
2	POLAR PATTERN Half-cardioid (cardioid in hemisphere above mounting)	
3	FREQUENCY RESPONSE 70-14,000 Hz	
4	OPEN CIRCUIT SENSITIVITY -38 dB (12.5 mV) re 1V at 1 Pa	
5	IMPEDANCE 100 ohms	
6	MAXIMUM INPUT SOUND LEVEL 134 dB SPL, 1 kHz at 1% T.H.D.	
7	DYNAMIC RANGE (typical) 105 dB, 1 kHz at Max SPL	
8	SIGNAL-TO-NOISE RATIO 65 dB, 1 kHz at 1 Pa	
9	PHANTOM POWER REQUIREMENTS 9-52V DC, 2 mA typical	
10	OUTPUT CONNECTOR 3-pin XLRM-type on cable	

6. Video Camera:

Sr. No.	Specification(minimum)	Compliance Yes / No
1	Video format 1080p 60/59.94/50/30/29.97/25 1080i 60/59.94/50	
2	Image Sensor 1/2.8 inch high quality HD CMOS sensor	
3	Effective Pixels 2.07 Mega pixels	
4	S/N Ratio >55dB	
5	Min. Illumination 0.5Lux (F1.8, AGC ON)	
6	Electronic Shutter Auto / Manual	
7	Zoom Ratio 20x Optical Zoom, 10x Digital Zoom	
8	Gamma Control Off / Normal	
9	Iris Control Auto / Manual	
10	Digital Noise Yes	
11	White Balance Auto, Manual, One Push, 3000K, 4000K, 5000K,	
12	AGC / Gain Control Auto / Manual	
13	Mirror / Flip Image Yes	
14	Focus Mode Auto / Manual	
15	Panning / Tilting Range Pan: 340° , Tilt: +90° to -30°	
16	Panning / Tilting Speed Pan: 0.1~60°/sec Tilt: 0.1~30°/sec	
17	Preset 255 Position	
18	Focal Length f=5.2 (wide) to 98 (tele) mm F1.6 to F3.5	

19	Field of View (Horizontal, Wide)	Approx. 54.7° (WIDE END) / 3.3° (TELE END)	
20	Image Compensation	Backlight Compensation	
21	Video Output	HDMI x 1	
22	Audio Input	3.5mm Line in	
23	Tally LED	Dual color (Red, Green)	
24	Filter	M52.0 x 0.75 Thread with UV Protection	
25	Protocol	VISCA/Pelco-D/Pelco-P; Baud Rate:115200/38400/9600/4800/2400bps DVIP	
26	Remote Control Interface and Transmit Distance	RJ-45: for IP control (DVIP) RS-232: Mini DIN 8-pin (IN) Mini DIN 8-pin (OUT) RS-485	
27	Video Compression	H.264, H.265, Dual stream output	
28	Audio Compression	AAC/MP3/PCM Audio compression	
29	HD IP Interface	100M IP port(100BASE-TX); Support DVIP	
30	Network Protocol	RTSP, RTMP	
31	F/W Update	Ethernet	
32	IR Control	Yes	

7. Capture Device

Sr. No.	Specification(minimum)		Compliance Yes / No
1	Input	1x HDMI	
2	Output	1x USB 3.0 (Micro B)	
3	Input Video Bandwidth	150MHz (pixel clock rate)	
4	Output Video Bandwidth	Up to 350Mbps (USB)	
5	Supported Input & Output Video Formats	1920 x 1080p 60/59.94/50/30/29.97/25/24/23.976	
6	Supported Output Video Formats	1920 x 1080p 60/50/30/25/24	
7	Audio Input	HDMI Embedded Audio & 3.5 mm stereo in	
8	Audio Support	2-Channel, 44.1 and 48KHz sample rate, up to 24-bit PCM	
9	Capture Video Format	YUY2 (USB3.0), MJPG (USB2.0/3.0)	

10	Power Consumption	2W	
11	System Support	Windows® 7(SP1) / Windows 10 / Windows 8.1 / Windows 7 (x86, x64) OS X (10.10 or above)	

8. Display with Wall Mount

Sr. No.	Specification(minimum)	Compliance Yes / No
1	Screen Size: 55"	
2	Native Resolution: 1,920 x 1,080 (FHD)	
3	Brightness (Typ.,cd/m²): 350	
4	Input: HDMI (2), DVI-D, RGB, Audio, USB	
5	Output (Off/ Fixed/ Variable)	
6	External Control: RS232C in/out, RJ45 in, IR in	
7	Power Supply: 100-240V~, 50/60Hz	
8	Power Type: Built-In Power	
9	Speaker: 20 W (10 W x 2)	
10	POWER CONSUMPTION - Typ. / Max.	

9. Wireless Presentation Gateway

Sr. No.	Specification(minimum)	Compliance Yes / No
1	Operating system: Windows 7/8/8.1/10 32 & 64 bit, macOS 10.14/10.15 (Catalina), Android 9 & 10 (Through app), iOS 11, 12 & 13 (through app)	
2	Video outputs: 1x HDMI 1.2	
3	Output resolution: 1920x1080 @60Hz	
4	Audio: Via HDMI, analog via Audio Jack 3.5mm, S/PDIF	

5	AirPlay Support: iOS 11, 12 & 13 / macOS 10.14, 10.15	
6	Google Cast Support: Android 9, 10	
7	Frame rate: Up to 30fps*	
8	Number of sources simultaneous on screen: 2	
9	Number of simultaneous connections: 16	
10	Authentication protocol: WPA2-PSK in stand-alone mode, WPA2-PSK or IEEE 802.1X using the Button in network integration mode	
	Connections	
1	1x Ethernet LAN 100Mbit	
2	2x (back) + 1x (front) USB	
3	Audio analog line out on mini jack socket (3.5mm), digital S/PDIF	
4	Noise Level: Fanless	
5	Certifications: FCC/CE	

10. HDMI Distribution Amplifier

Sr. No.	Specification(minimum)		Compliance Yes / No
1	Input/output	Input: 1 x HDMI Output: 4 x HDMI	
2	Video Format	HDMI Supported Resolutions 4096x2160p60/59.94/50 4096x2160p30/29.97/25/24/23.98 3840x2160p60/59.94/50 3840x2160p30/29.97/25/24/23.98 1080p60/59.94/50, 1080p30/29.97/25/24/23.98 1080i60/59.94/50, , 720p60/59.94/50 480p, 576p, 480i, 576i PC Supported Resolutions 640x480@60Hz, 800x600@60Hz, 1024x768@60Hz, 1280x720@60Hz, , 1280x768@60Hz, 1280x960@60Hz, 1280x1024@60Hz, 1360x768@ 60Hz, 1366x768@60Hz, 1400x1050@60Hz, 1680x1200@60Hz, 1920x1080@60H	
3	Video Processing	HDR 4K2K@60 4:2:0 10bits 4K2K 60Hz YCbCr4:4:4 8bit/YCbCr4:2:0 10bit 4K2K 30Hz YCbCr4:4:4 8bit	
4	Video bandwidth	Single-link 600MHz (18Gbps)	

5	Audio Format	DTS-HD Master Audio, Dolby TrueHD, Dolby Digital, DTS, DVD-Audio, LPCM, SACD, MPCM	
6	Power	12V / 6W	

11. USB Hub

1	Output Interface	7 USB 3.0 Standard A	
2	Input Interface	1 USB 3.0 Micro B	
3	Chipset	RTS5411	
4	Supported Systems	Windows, Mac OS X and Linux systems	

Installation Material: All installation materials including power cables, interconnection cables, connectors and other accessories (including brackets, nuts, bolts, screws etc.) required for installation of the complete system shall be quoted. Completeness of the system will be responsibility of the bidder.

The bidder has to provide schematic diagram of the technical workflow to ensure the workability of the offered solution in all respects.

Authorized Signatory (signature in full): _____

Name and Title of Signatory: _____

Company Rubber Stamp: _____

Pre-qualification Criteria

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The INFLIBNET has set up minimum eligibility criteria for the bidding purpose. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting document photocopies along with the bid as mentioned in Annexure T-I, failing which their bids will be summarily rejected and will not be considered any further.

Annexure-T-I

Mention Page Numbers				
Sr. No.	Pre-qualification criteria	Documents to be provided	Attache d (Y/N)	Page No.
1.	The Bidder(s) should be a registered company in India under Companies Act 1956 and should have atleast 05 years of prior experience of supply and commissioning the broadcast / Audio Video equipment for the Broadcast Studios, TV Channels, Educational Institutes and other Organizations, etc. as on date of RFP/NCB.	Copy of Company Incorporation Certificate along with proof of bidder working in the relevant domain or business should be enclosed		
2.	The Bidder should have successfully Supply, Installation and Commissioning of IP based video conference system at Government clients/ Autonomous Bodies/ universities/ Deemed universities to be universities Public sector etc. in India. i. Three similar work whose values is not less than 4 lakhs each of the estimated cost or ii. Two similar works whose individual value is not less than 6 lakhs each of the estimated cost or iii. One similar work whose value is not less than 12 lakhs of the estimated cost	The details of such institutions and the cost with name of equipment also be supplied with the standard format enclosed (annexure –VIII) with Work/Purchase orders and Completion certificates issued by the client should be enclosed.		
3.	The Bidder have annual turnover of at least 30 Lakhs in each last three financial year.	The details of such turnover with the standard format enclosed (Annexure - VIII) with audited balance sheets/ P&L account and Income Tax Return certificates for the last 3 financial year.		
4.	Earnest Money Deposit (EMD) of Rs.16000/-	Attached with technical bid.		
5.	OEM's / Bidder/OEM's Details	As Annexure - II (standard prescribed format)		

6.	Bank details	As Annexure - III (standard prescribed format)		
7.	OEM / BidderBid form	As Annexure - IV (standard prescribed format)		
8.	Declaration of Bidder/OEM	As Annexure - V (standard prescribed format)		
9.	Manufacturer's Authorization Form The Bidder(s) must either be OEM(s) or their authorized business partners of repute as evidenced by copies of relevant certificates.	As Annexure - VI (standard prescribed format) Authorization letter from the Principal Suppliers / Manufacturers should be enclosed		
10.	Warranty declaration Form.	As Annexure - VII (standard prescribed format)		
11.	Details of works of Similar Nature	As Annexure - VIII (standard prescribed format)		
12.	Declaration of blacklisting/Non Blacklisting	As Annexure - IX (standard prescribed format)		
13.	Financial Capability of Bidder/OEM	As Annexure - X (standard prescribed format)		
14.	Details of Firm's Experience of Similar Services	As Annexure - XI (standard prescribed format)		
15.	The Bidder(s) should be ISO 9000 certified company or must have an equivalent certification on the date of RFP or NCB.	ISO 9000 or equivalent certificate of Bidder should be enclosed		
16.	The Bidder(s) should not be involved in any Bankruptcy filing or for protection from it.	Undertakings from the Bidder(s) in this regard should be enclosed		
17.	The Bidder(s) should have been posting profits for last one financial year and should have a net positive worth.	Duly certified and signed statement by the authorized CA be enclosed		

Note:

- The Bidders who are not meeting any of the above mentioned general, technical or commercial criteria shall be disqualified straightway and their commercial bids shall not be opened and evaluated further.
- Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the Bidder/OEM, if prima-facie it appears that the information in the compliance statement was given with a mala fide /fraudulent intent.

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T-II

**[On the original letterhead of the Bidder/OEM]
Bidder/OEM's Details**

1.	Name of the Firm/ Company	
2.	Name and Designation of Authorized Signatory	
3.	Communication Address:	
4.	Office Phone No: Mobile No:	
5.	Fax: E-Mail ID:	
6.	GST registration Number: PAN Number:	
Particular Details of the Bidder/OEMs Representative'		
7.	<div style="text-align: right; padding-right: 10px;"> Name of the Contact Person: Designation: Phone No: Mobile No: E-Mail ID: </div>	

UNDERTAKING

I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T-III

[On the original letterhead of the Bidder/OEM]

PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/ UNSUCCESSFUL BIDDER/OEM

RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Sl. No	Particulars	Attached (Y/N)
1.	Name of the Bidder/OEM	
2.	Permanent Account No. (PAN)	
3.	Particulars of Bank Account	
	a) Name of Bank	
	b) Name of Branch	
	c) Branch code	
	d) NEFT/ IFSC Code	
	e) Account No.	
	f) RTGS Code	
	g) 9 digit MICR code appearing on the cheque book	
	h) Type of account	
	i) Address	
	j) City Name	
	k) Telephone No.	
4.	Email id of the Bidder/OEM	

Note:- Please attach original cancelled cheque along with the RTGS/ National Electronic Fund Transfer (NEFT) Mandate Form

Date : _____

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T- IV

[On the original letterhead of the Bidder/OEM]

BID FORM

To
The Director,
Information and Library Network Centre (INFLIBNET),
Infocity Gandhinagar - 382007

Sub: Supply, Installation and Commissioning of Video Conference System at UGC, New Delhi

Dear Sir,

We the undersigned Bidder (s), having read and examined in details the specifications and other documents of the Supply, Testing and Installation of Video conference System Tender No.INF/PUR/VCR/2020-21, do hereby propose to execute the job as per specification as set forth in your Bid documents.

The prices of all items stated in the bid are firm during the entire period of subscription and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 90 (ninety) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.

We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our bid documents. Further, we agree that additional conditions, deviations, if any, found in the bid documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.

If this bid is accepted by you, we agree to provide access and services as specified in tender document. We fully understand that access to the software and services is the essence of the job, if awarded.

We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to ten per cent (10%) of the Order value/tender value as stipulated in Financial Bid/tender document.

We agree that INFLIBNET reserves the right to accept in full/part or reject any or all the bids received or split order within successful Bidder without any explanation to Bidder and his decision on the subject will be final and binding on Bidder.

Dated, thisday of2020

Thanking you, we remain,

Authorized Signatory (signature in full): _____

Name and Title of Signatory: _____

Company Rubber Stamp: _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T- V

[On the original letterhead of the Bidder/OEM]

Date : _____

DECLARATION

I, _____ Son/Daughter/Wife of _____
Resident of _____ Proprietor /
Director / Authorized Signatory of the Company / Firm, mentioned above, is competent to sign this
declaration and execute this tender document.

I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from
Page No. _____ to _____ (including all documents like annexure(s), schedules(s), etc.,) which
form part of the contract agreement and I/We shall abide hereby by the terms / conditions / clauses
contained therein.

The information / documents furnished along with the above application are true and authentic to the
best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false information
/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards
prosecution under appropriate law.

The corrigendum(s) issued from time to time by your department/organization too have all been taken
into consideration, while submitting this declaration letter.

I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) in
it's totally / entirely.

In case any provision of this tender are found violated, then your department/organization shall without
prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of
the full earnest money deposit.

Date: _____

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No. INF/PUR/VCR/2020-21)

Annexure T- VI

[On the original letterhead of the Bidder/OEM]

MANUFACTURER'S AUTHORIZATION FORM

To
INFLIBNET CENTRE
INFOCITY, GANDHINAGAR

Ref: Tender No.: INF/PUR/VCR/20-21

WHEREAS _____ who are official producers of
_____ and having production facilities at
_____ do hereby authorize
_____ located at

_____ (hereinafter, the "Bidder/OEM") to
submit a bid of the following Products produced by us, for the Supply Requirements associated with the
above Invitation for Bids.

When resold by _____, these products are subject to our applicable
standard end user warranty terms.

We assure you that in the event of _____, not being able to fulfill its obligation
as our Bidder in respect of our standard Warranty Terms we would continue to meet our Warranty Terms
through alternate arrangements.

We also confirm that _____ is our authorized Bidder/OEM/system
integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be
discontinued within 5 years from the day of this letter. We assure availability of spares for the products
for the next five years after three (3) years warranty.

Name In the capacity of _____

Signed _____

Duly authorized to sign the authorization for and on behalf of _____

Dated on _____ day of _____ 2020

Note: This letter of authority must be on the letterhead of the Manufacturer and duly signed & seal by
an authorized signatory.

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T- VII

[On the original letterhead of the Bidder/OEM]

Undertaking

[Submitted on the Letterhead of original Equipment Manufacturer (OEM)]

An undertaking from the original equipment manufacturer is required and stating that they would facilitate the Bidder on a regular basis with technology/ product updates and extends support for the warranty as well.

Authorised Signatory: _____

Date: _____

Name of the Authorised

Person (OEM) : _____

Warranty Declaration

[Submitted on the Letterhead of Bidder/OEM/ Supplier]

The warranty declaration states that everything to be supplied by us hereunder shall be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specification and shall be complete enough to carry out the experiments, as specified in the tender document."

Authorised Signatory: _____

Date: _____

Name of the Authorised

Person of Bidder/OEM: _____

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No.INF/PUR/VCR/2020-21)**

Annexure T- VIII

[On the original letterhead of the Bidder/OEM]

DETAILS OF WORKS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED

SIMILAR NATURE OF ASSIGNMENT COMPLETED		
Sr No.	Description	Project Detail
1.	Name of work/project and Location	
2.	Mention the project objectives, details of solution implemented and benefits accrued to the customer organization	
3	Name and Address of Employer/ Organization	
4.	Cost of work in Rs.	
5.	Date of commencement as per contract	
6.	Stipulated date of Completion	
7.	Actual date of completion	
8.	Litigation/arbitration pending/in progress with details*	
9.	Name and Address/email and telephone number of officer to whom reference may be made.	
10.	Remarks	

*Indicate gross amount claimed and amount awarded by the Arbitrator.

*For each work, spate sheet be prepared as per above proforma.

Signature of Applicant(s) along with
the Name & Stamp of Company

Date:

Place:

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure T-IX

[On the original letterhead of the Bidder/OEM]

CERTIFICATE
DECLARATION REGARDING BLACKLISTING/NON BLACKLISTING

I /We Proprietor / Partner (s) / Director (s) of M/shereby declare that the firm/ company namely M/S. has not been blacklisted or debarred in the past by any organization from taking part in Government tenders.

Or

I / We proprietor / partner (s) / Director (s) of M/s..... hereby declare that the firm/ company namely M/S..... was blacklisted or debarred by any Government Department from taking part in Government tenders for a period ofyears w.e.f..... The period is over on and now the firm/ company is entitled to take part in Government tender. In case the above information is found false, I / we are fully aware that the tender/ contract will be rejected / cancelled by INFLIBNET Centre and earnest money / EMD shall be forfeited. In addition to the above INFLIBNET Centre will not be responsible to pay the bills for non-access.

Seal of the firm should
be affixed.

Signature:.....

Name:

Capacity in which as signed:

Name & address of the firm:

.....

Dated:

Signature of Bidderwith seal.

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of limited company by all the Directors of the company or company secretary on behalf of all directors.

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/CCTV/2020-21)

Annexure T- X

FINANCIAL CAPABILITY OF BIDDER/OEM
[On the original letterhead of the Bidder/OEM]

Date: _____

Annual turnover details of the Bidder from [insert relevant details]

#	Financial Year	Turnover in Indian Rupees
A	2017-2018	
B	2018- 2019	
C	2019- 2020	

[Extra rows may be added, if required]

*Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the above mentioned financial years shall submit as supporting evidence.

Please affix the signature of the authorized signatory of the Bidder with name, designation, seal and date here.

Please affix the signature of the authorized signatory of the statutory auditor of the Bidder with name, designation, seal and date here.

Authorized Signatory

(Signature In full): _____

Name and title
of Signatory: _____

Stamp of the

Company: _____

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No.INF/PUR/VCR/2020-21)**

Annexure T- XI

[On the original letterhead of the Bidder/OEM]

Date : _____

Details of Works of Similar Type Executed by the Bidder/OEM

Sr. No.	Name of the Company with full address, phone, fax and name of contact person	Work Description	Ref. & Date of the order	Work Order Value	Details of Order	Period of Access		Page No
						Start	End	

1. Copies of purchase orders should be attached with this information. In absence of documentary evidence, bid is liable to be rejected.
2. If required, extra rows or separate sheet may be used to submit the information.

Authorized Signatory (Signature In full): _____

Name and title of Signatory: _____

Stamp of the Company: _____

Chapter -6**सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No.INF/PUR/VCR/2020-21)****Annexure –F-I****Commercial Bid (Envelope-2)
[On the original letterhead of the Bidder/OEM]**

The Director,
INFLIBNET Centre,
Infocity,
Gandhinagar-382007

Dear Sir,

I/we wish to submit our tender for **Supply, Installation and Commissioning of Video Conference System at UGC, New Delhi** on the following rates:-

Sr. No	Description of Item	Qty. (Nos.)	Unit Price with 3 Years Warranty (In Rs. Without tax)	Total price with 3 Years Warranty (In Rs. Without tax)	Rate of GST/ Services tax (%)	GST	Total Cost TC
A	B	C	D	E=C*D	F	G	TC=E+G
1.	Two –way wall mount speaker	02					
2.	Power Amplifier	01					
3.	Digital Audio Signal Processor	01					
4.	Professional Handheld Microphone wireless	01					
5.	Condenser Boundary Microphone	01					
6.	Video Camera	01					
7.	Capture Device	01					
8.	Display with Wall Mount	01					
9.	Wireless Presentation Gateway	01					
10.	HDMI Distribution Amplifier	01					

11.	USB Hub	01					
12	Installation Material	As per Scope of Work (sr. No.12)					
	Total price in Rupees:						

In words:_____

Authorized Signatory (signature in full) :_____

Name and Title of Signatory :_____

Company Rubber Stamp :_____

सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No.INF/PUR/VCR/2020-21)
FORM OF AGREEMENT

This agreement made the _____ day of the month of _____ in the year 20..... BETWEEN, The Information and Library Network Centre (Hereinafter called "INFLIBNET") or Client which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns, having its Head office at INFOCITY, Gandhinagar 382 007, Gujarat, India on the ONE PART; and

* Shri _____ S/D/o _____
 resident _____ of _____ the sole proprietor of
 M/s _____ having office at the following address

* M/s. _____ the partnership firm having an administrative/principal office at _____ represented by its Managing/duly authorised partner.

* M/s. _____ company/body corporate incorporated under the provisions of the Companies Act 1956 having its registered office at the following address _____, duly represented at _____ duly represented by its constituted and authorized Managing Director, Shri _____ and (hereinafter called the Tenderer which term shall also be called the Supplier or the Bidder) which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns on the other part

WHEREAS THE Client/ INFLIBNET is desirous that certain works should be designed, supplied, installed, tested & commissioned as detailed in the notice inviting tender and their office mentioned and called for invitation to tenderers for the supply, installation and performance of such works has been accepted by the INFLIBNET on the terms and conditions as set out therein and interalia others.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.

2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;

- a) Notice inviting **Tender No.INF/PUR/VCR/2020-21**
- b) General rules and Instructions for the guidance of tenderers.
- c) The Tender, Letter of Acceptance, Letters from & to the tenderer, Amendment's, if any, leading to and prior to acceptance letter.
- d) General Conditions of contract and clauses of contract along with Annexures thereto.
- e) Schedules consisting of Technical Specifications, Special Conditions, Compliances, Comprehensive AMC terms, tender drawings if any, etc.
- f) Schedule of quantities including Prices and tendered amount known as Price - Bid.

g) The details submitted in technical bid, design, site survey and such other commitments like Annual Maintenance Charges for the period mentioned shall be part of the agreement.

[Note : * Strike off whichever is not applicable]

3. In consideration of the payments to be made by the INFLIBNET to the tenderer, the tenderer hereby covenants and agrees with the INFLIBNET to complete the works in conformity in all respects and subject to all terms and conditions/rules as mentioned in the General Conditions as also in the aforesaid documents which shall form part of this agreement.

In witness whereof the parties hereto have hereunto set their respective hands and seals the day and year first above written.

Signed, _____ sealed _____ and _____ delivered _____ by _____ the _____ said tenderer, _____

_____ to the CLIENT(INFLIBNET) _____ in the presence of:

Signature of Tenderer (with seal)

Witness (Signature, Name & Address):

1).

2).

Signature of Authorised representative
of the Client/INFLIBNET Accepting Authority.

Witness (Signature, Name & Address):

1).

2).

**सूचना एवं पुस्तकालय नेटवर्क केन्द्र Information and Library Network Centre
(Tender No.INF/PUR/VCR/2020-21)**

Annexure C-II

PERFORMANCE BANK GUARANTEE

To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

The Director,
Information and Library Network Centre (INFLIBNET),
Infocity Gandhinagar - 382007

Dear Sir,

1.WHEREAS..... (Name of Bidder/OEM) hereinafter called "the Bidder/OEM" has undertaken, in pursuance of Agreement dated, (hereinafter referred to as "the Agreement for Supply, Installation & Commissioning of Video Conference System at UGC, New Delhi. AND WHEREAS it has been stipulated in the said Agreement that the Bidder shall furnish a Bank Guarantee ("the Guarantee") from a scheduled bank for the sum specified therein as security for implementing this PROJECT.

WHEREAS we _____ ("the Bank", which expression shall be deemed to include its successors and permitted assigns) have agreed to give the " INFLIBNET" the Guarantee:

THEREFORE the Bank hereby agrees and affirms as follows:

The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Bidder to INFLIBNET under the terms of their Agreement dated_____. Provided, however, that the maximum liability of the Bank towards INFLIBNET under this Guarantee shall not, under any circumstances, exceed _____ in aggregate.

In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from INFLIBNET in that behalf and without delay/demur or set off, pay to INFLIBNET any and all sums demanded by INFLIBNET under the said demand notice, subject to the maximum limits specified in Clause 1 above. A notice from INFLIBNET to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address:

Attention Mr. _____.

This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of months from the date of its execution. The Bank shall extend the Guarantee for a further period which may mutually be decided by the Bidder & INFLIBNET. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:

Any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.

Any breach or non-compliance by the Bidder with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Bidder and the Bank.

The BANK also agrees that INFLIBNET at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the BIDDER and not withstanding any security or other guarantee that INFLIBNET may have in relation to the Bidder/OEM's liabilities.

The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of INFLIBNET or any other indulgence shown by INFLIBNET or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

This Guarantee shall be governed by the laws of India and the courts of Ahmedabad shall have jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this Day of

Witness

(Signature)

(Signature)

(Name)

Bank Rubber Stamp

(Name)

(Official Address)

Designation with Bank Stamp

Plus Attorney as per Power of Attorney No.:

Dated:

सूचना एवं पुस्तकालय नेटवर्क केन्द्र **Information and Library Network Centre**
(Tender No.INF/PUR/VCR/2020-21)

Annexure C-III

FORMAT FOR EARNEST MONEY DEPOSIT / BID BOND
LETTER OF GUARANTEE

The Director,
INFLIBNET Centre,
INFOCITY, Gandhinagar

IN ACCORDANCE WITH YOUR TENDER for supply of ,M/s.
.....(hereinafter called the "Bidder/OEM") having its Registered Office at
....., wish to participate in the said bid for the supply
.....as an irrevocable Bank Guarantee against Earnest Money
Deposit for an amount of Rs.....(Rupees.....) valid up to
.....(180 days from the date of issue of Bank Guarantee), is required to be submitted by the
Bidder as a condition precedent for participating in the said bid, which amount is liable to be forfeited by
the Purchaser on i) the withdrawal or revision of the offer by the Bidder within the validity period; ii)
Non acceptance of the Letter of Indent / Purchase order by the Bidder when issued within the validity
period; iii) failure to execute the contract as per contractual terms and condition within the contractual
delivery period; and iv) on the happening of any contingencies mentioned in the bid documents.
During the validity of this Bank Guarantee:

We,(Bank name) having its registered Office atguarantee and
undertake to pay immediately on first demand bythe amount of
Rs.....(Rupees.....) without any reservation, protest, demur and recourse.
Any such demand made by the INFLIBNET shall be conclusive and recourse. Any such demand made by
the purchaser shall be binding on the Bank irrespective of any dispute or difference raised by the
Bidder/OEM.

The Guarantee shall be irrevocable and shall remain valid up to(180 days from the date of
issue of Bank Guarantee) If any further extension is required, the same shall be extended to such
required period on receiving instruction from the Bidder/OEM, on whose behalf the is Guarantee is
issued.

Notwithstanding anything contained herein:

Our liability under this Bank Guarantee shall not exceed Rs..... (Rupees
.....).

This Bank Guarantee shall be valid up to(date). *We are
liable to pay the guaranteed amount or any part thereof under this Bank Guarantee Only and only if you
serve upon us a written claim or before(date).

**This Bank further agrees that the claims if any, against this Bank Guarantee shall be
enforceable at our branch office at situated at.....
(Address of local branch).**

Yours truly,
Signature and seal of the guarantor:
Name of Bank:
Address:
Date:

Instruction to Bank: Bank should note that on expiry of Bond Period, the Original Bond will not
be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of
bond period.